

## REPORT 22.019 FINANCE

### Contents of Finance Report – DECEMBER 2021

**Page 2 and 3:** FINANCIAL STATEMENT.

- A record of Expenditure and Income (Inc. VAT) up until the end of December 2021.
- Bank Reconciliation and a separate summary of Income and Expenditure for the Parish Newsletter.
- Total Funds held at end of DECEMBER 2021 **£1,292,781.24.**

**Page 4:** A list of Receipts for the month of December 2021.

**Page 5:** A list of Cheque Payments in December 2021. Staff names redacted.

**Page 6:** A list of Debit Card purchases and Direct Debits in December 2021.

**Page 7:** A list of Cheque Payments in **JANUARY** 2022. Approved by the Council on 10th Jan 2022. Staff names redacted.

**Page 8:** FINANCIAL RESERVES STATEMENT. The Reserves at the end of December 2021 were **£1,174.960.73**

**Page 9:** TREASURY DEPOSIT REPORT. A summary of funds in a 32-Day Notice Account. Account numbers redacted. Total funds held on Deposit on 31<sup>st</sup> December 2021 **£717,353.97.** Balance held in current accounts.

<b>Laverstock &amp; Ford Parish Council Financial Statements</b>											
<b>EXPENDITURE</b>	<b>EXP B/F</b>	<b>VAT</b>	<b>Oct</b>	<b>VAT</b>	<b>Nov</b>	<b>VAT</b>	<b>Dec</b>	<b>VAT</b>	<b>Total VAT</b>	<b>Total EXP</b>	<b>Budget</b>
<b>ADMINISTRATION</b>											
Salaries Gross inc NI	46506.43	0.00	7249.52		8710.06		7614.11		0.00	70080.12	84421
Mileage	761.64	0.00	185.40		111.83		128.93		0.00	1187.80	2000
Office Sundries & Expenses	1378.45	114.36	422.59	33.71	295.88	39.50	155.15	10.99	198.56	2252.07	4500
Equipment & IT	2935.73	489.30					1488.00	248.00	737.30	4423.73	4000
Professional Fees	2553.60	425.60	2529.60	421.60			1476.00	246.00	1093.20	6559.20	3000
Subscriptions	1828.18	242.36			30.60				242.36	1858.78	1700
Insurance	1165.18	0.00							0.00	1165.18	2500
Grants	4852.89	0.00							0.00	4852.89	10272
Newsletter	4764.00	0.00			1588.00		500.00		0.00	6852.00	8900
OS Community Centre	1958.21	0.00							0.00	1958.21	1850
Neighbourhood Plan	884.73	46.40							46.40	884.73	5000
Training	2074.79	277.47	144.00	24.00	60.00	10.00	36.00	6.00	317.47	2314.79	1500
Councillor Expenses	0.00	0.00							0.00	0.00	500
Business Development	1924.80	320.80							320.80	1924.80	5000
<b>Total Administration</b>	<b>73588.63</b>	<b>1916.29</b>	<b>10531.11</b>	<b>479.31</b>	<b>10796.37</b>	<b>49.50</b>	<b>11398.19</b>	<b>510.99</b>	<b>2956.09</b>	<b>106314.30</b>	<b>135143.00</b>
<b>ENVIRONMENT</b>											
Bins & Litter	4810.70	801.75	753.45	125.57	753.45	125.57	1768.53	294.75	1347.64	8086.13	10500
Grass Cutting & POS Maint.	11692.39	1942.32	1669.33	278.22	2921.52	486.92	2269.33	378.22	3085.68	18552.57	23000
Trees	3322.50	298.00			3714.00	619.00			917.00	7036.50	2500
Bus Shelters	17459.60	2795.26					862.68	143.78	2939.04	18322.28	12000
Play Parks-Maint. & Insp.	5276.95	879.49	1627.56	271.26			882.00	147.00	1297.75	7786.51	14000
Highways & SIDs	3594.91	599.15							599.15	3594.91	5000
WC Play Areas	0.00	0.00			60321.56	10053.59			10053.59	60321.56	0
Salisbury City Cemetery	4088.93	0.00							0.00	4088.93	4250
Asset Replacement	0.00	0.00	1140.00	190.00					190.00	1140.00	65000
Asset Maintenance - POS	0.00	0.00									1500
Asset Maintenance - Play	0.00	0.00									2400
Community Farm Support	10000.00	0.00							0.00	10000.00	10000
Misc.	5790.00	965.00							965.00	5790.00	
<b>Total Environment</b>	<b>66035.98</b>	<b>8280.97</b>	<b>5190.34</b>	<b>865.05</b>	<b>67710.53</b>	<b>11285.08</b>	<b>5782.54</b>	<b>963.75</b>	<b>21394.85</b>	<b>144719.39</b>	<b>150150.00</b>
<b>S106 Capital Expenditure</b>	<b>69984.00</b>	<b>11664.00</b>			<b>1313.54</b>	<b>218.92</b>			<b>11882.92</b>	<b>71297.54</b>	
<b>CIL</b>	<b>0.00</b>	<b>0.00</b>							<b>0.00</b>	<b>0.00</b>	
<b>TOTAL EXPENDITURE</b>	<b>209608.61</b>	<b>21861.26</b>	<b>15721.45</b>	<b>1344.36</b>	<b>79820.44</b>	<b>11553.50</b>	<b>17180.73</b>	<b>1474.74</b>	<b>36233.86</b>	<b>322331.23</b>	<b>285293.00</b>

**Laverstock & Ford Parish Council Financial Statements**

INCOME	INC B/F	VAT	Oct	VAT	Nov	VAT	Dec	VAT	Total VAT	Total INC	Budget
Precept	221070.00	0.00								221070.00	221070
Lease and Site Rental	2905.32	0.00					1440.66			4345.98	5790
VAT Recovery	10475.68	0.00	18095.41							28571.09	15000
Newsletter Advertising	3675.00	0.00	375.00		375.00		375.00			4800.00	5000
WC Play Areas Transfer	0.00	0.00								0.00	0
CIL	16380.25	0.00	10085.11							26465.36	0
S106	1726.00	0.00								1726.00	0
Interest	138.70	0.00	22.30		24.18		23.39			208.57	500
OS Community Centre Rent	1958.21	0.00								1958.21	1850
Miscellaneous inc Grants	30463.00	0.00			3148.00					33611.00	0
<b>TOTAL INCOME</b>	<b>288792.16</b>	<b>0.00</b>	<b>28577.82</b>	<b>0.00</b>	<b>3547.18</b>	<b>0.00</b>	<b>1839.05</b>	<b>0.00</b>	<b>0.00</b>	<b>322756.21</b>	<b>249210.00</b>
<b>RECONCILIATION</b>											
<b>FROM FINANCIAL STATEMENTS</b>			<b>FROM BANK STATEMENTS</b>				<b>PARISH NEWSLETTER SUMMARY</b>				
				Trustee		3000.00				Net Precept	3900.00
Year End Bank Reconciliation		1292356.26		Instant		579298.03				Expenses	6852.00
Total Income 2019/20		322756.21								Income	4800.00
Total Expenditure 2019/20		322331.23		32-Day		717353.97				B/F 2018-19	94.00
Total		1292781.24								<b>Balance</b>	<b>1942.00</b>
				Unpresented Chqs		6870.76					
<b>Colour Codes</b>				Total		1292781.24					
Fixed Amounts											
From Bank Statements/Rec.											
From Financial Statement											
<b>TOTALS</b>											

Councillor (Finance)

RECEIPTS				MONTH	DECEMBER 2021						
Date	How	From	Reason	POS	Precept	Interest	Newslett	Misc.	CIL	VAT	Total
<b>Total Receipts Brought Forward</b>				38242.32	221070.00	185.18	4425.00	1958.21	26465.36	28571.09	320917.16
9-Dec-21	BACS	Lloyds	Interest Instant AC			5.10					5.10
17-Dec-21	BACS	Vodafone	Rent	1422.66							1422.66
17-Dec-21	BACS	Salisbury Carpets	Advertising				375.00				375.00
23-Dec-21	CHQ	SSE	Wayleave	18.00							18.00
31-Dec-21	BACS	Lloyds	Interest 32 Day AC			18.29					18.29
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<b>TOTAL RECEIPTS DECEMBER 2021</b>			<b>1839.05</b>								
<b>Total Receipts Carried Forward</b>				39682.98	221070.00	208.57	4800.00	1958.21	26465.36	28571.09	322756.21

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Councillor (Finance)

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CHEQUE PAYMENTS				Month	DECEMBER 2021							
Date	No:	Payee	Particulars	POS	Office	Grants	Misc	Newslett.	NPSG	VAT	Total	
<b>Total Payments Brought Forward</b>				170931.10	77462.06	14807.89	0.00	6352.00	838.33	34759.12	<b>305150.50</b>	
20-Dec-21	3180		Salary & Overtime		2006.29						2006.29	
20-Dec-21	3181		Salary & Overtime		989.70						989.70	
20-Dec-21	3182		Salary & Overtime		1559.08						1559.08	
20-Dec-21	3183		Salary & Overtime		1183.67						1183.67	
20-Dec-21	3184	HMRC	PAYE & NI		1706.05						1706.05	
20-Dec-21	3185		Expenses		61.48						61.48	
20-Dec-21	3186		Expenses		58.42						58.42	
20-Dec-21	3187		Expenses		19.80						19.80	
20-Dec-21	3188		Expenses		58.05						58.05	
20-Dec-21	3189	Hurdcott Landscapes	Contract & Extras	1891.11						378.22	2269.33	
20-Dec-21	3190	Idverde Ltd	Contract	627.88						125.57	753.45	
20-Dec-21	3191	Glasdon UK Ltd	Bins & Benches	1564.80						312.96	1877.76	
20-Dec-21	3192	Alvian Ltd	Quarterly Inspect.	735.00						147.00	882.00	
20-Dec-21	3193	Wilson Solicitors LLP	Professional Fees		1230.00					246.00	1476.00	
20-Dec-21	3194	J L Brain	Editor Fee PN191					500.00			500.00	
20-Dec-21	3195	Hive Communications	Dell Vostro Laptop		1240.00					248.00	1488.00	
20-Dec-21	3196	WALC	Training		30.00					6.00	36.00	
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<b>TOTAL CHEQUES DECEMBER 2021</b>				<b>16925.08</b>							0.00	
<b>Total Payments Carried Forward</b>				175749.89	87604.60	14807.89	0.00	6852.00	838.33	36222.87	<b>322075.58</b>	

<b>DEBIT CARD &amp; DIRECT DEBIT PAYMENTS</b>				Month	<b>DECEMBER 2021</b>						
Date	Payee	Particulars	POS	Office	Grants	Misc	Newslett.	NPSG	VAT	Total	
<b>Total Payments Brought Forward</b>				175749.89	87604.60	14807.89	0.00	6852.00	838.33	36222.87	<b>322075.58</b>
15-Dec-21	CD	Amazon	Face Masks		12.46					2.49	<b>14.95</b>
15-Dec-21	CD	Viking	Stationery Stamps		62.88					8.50	<b>71.38</b>
21-Dec-21	DD	NEST	Pensions		169.32						<b>169.32</b>
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<b>TOTAL DEBIT CARD &amp; DD DEC 2021</b>			<b>255.65</b>								
<b>Total Payments Carried Forward</b>				175749.89	87849.26	14807.89	0.00	6852.00	838.33	36233.86	<b>322331.23</b>

CHEQUE PAYMENTS			Month	JANUARY 2022							
Date	No:	Payee	Particulars	POS	Office	Grants	Misc	Newslett.	NPSG	VAT	Total
<b>Total Payments Brought Forward</b>				175749.89	87849.26	14807.89	0.00	6852.00	838.33	36233.86	<b>322331.23</b>
17-Jan-22	3197		Salary & Overtime		2205.33						2205.33
17-Jan-22	3198		Salary & Overtime		2300.53						2300.53
17-Jan-22	3200		Salary		978.37						978.37
17-Jan-22	3201		Salary & Overtime		1144.86						1144.86
17-Jan-22	3202	HMRC	PAYE & NI		2476.60						2476.60
17-Jan-22	3203		Expenses		65.18						65.18
17-Jan-22	3204		Expenses		52.57						52.57
17-Jan-22	3205	Hurdcott Landscapes	Contract & Varns	2041.11						408.22	2449.33
17-Jan-22	3206	Idverde Ltd	Contract	627.88						125.57	753.45
17-Jan-22	3207	GW Shelter Solns. Lt	Bus Shelters x 2	11848.00						2369.60	14217.60
17-Jan-22	3208	Ockenden Tree Serv.	Work OS Green	240.00						48.00	288.00
17-Jan-22	3209	Jam Print Design	PN191 x 4500					1088.00			1088.00
17-Jan-22	3210	Sandra Silk B'keeping	Payroll Oct-Dec 21		108.00					21.60	129.60
17-Jan-22	3211	CPRE	Membership		36.00						36.00
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<b>TOTAL CHEQUES JANUARY 2022</b>			<b>28185.42</b>								0.00
<b>Total Payments Carried Forward</b>				190506.88	97216.70	14807.89	0.00	7940.00	838.33	39206.85	<b>350516.65</b>

FINANCIAL RESERVES STATEMENT- DECEMBER 2021					Allocated or	
Source	Amount	Date	20th	Spend	Write down	Balance
					31-Dec-21	31-Dec-21
<b>EARMARKED RESERVES</b>						
Bus Shelters	41312.00	25-Nov-21		26774.29		14537.71
S137 Grant Funds	9919.60	1-Apr-21		4852.89		5066.71
Community Farm Support	10000.00	30-Sep-21		10000.00		0.00
Asset Replacement (FY 2021/22)	130270.24	30-Sep-21		950.00		129320.24
Wiltshire Council Play Areas	132511.30	1-Jul-21		50673.69		81837.61
CIL (Since April 2018)	66911.13	5-Aug-21		14911.56		51999.57
Wessex Water Compensation	1400.00	18-Jan-19				1400.00
Abri Community Grant	10000.00	7-Apr-21				10000.00
Skatepark Group Donation	8578.00	12-Apr-21		8578.00		0.00
<b>RESTRICTED RESERVES</b>						
LAV Duck Lane Maintenance	88500.00	28-May-12	4425.00	16653.28	42037.50	29809.22
LAV Duck Lane Index (Maint.)	22125.00	11-May-15	1106.25	140.00	7282.81	14702.19
LAV Whitebridge Maint.	11450.00	26-Jul-10	572.50	5200.21	6249.79	0.00
OS Pheasant Drive LAP (Maint)	13185.00	11-Jun-13	659.25	8240.63	4944.38	0.00
OS AOS Maintenance	25285.53	23-Jun-16	1264.28		6953.52	18332.01
OS AOS Extra Funds	2000.00	23-Jun-16		1504.62		495.38
OS AOS LEAP Maintenance	30852.09	23-Jun-16	1542.60	891.00	8484.30	21476.79
OS Area 10 YAOR	62352.97	23-Jun-16		62352.97		0.00
OS Area 9A/9B YAOR	44817.76	25-Jan-18		22380.68		22437.08
OS Local Centre YAOR	19429.56	27-Jun-19				19429.56
OS MOD Maintenance	33805.61	27-Sep-16	1690.28	779.00	6761.12	26265.49
OS MOD NEAP Maintenance	77769.80	22-Nov-16	3888.49	6363.23	16850.12	54556.45
OS MOD Sport Wall Maint.	14085.77	22-Nov-16	704.29		3051.92	11033.85
OS SWALE Maintenance	118323.30	2-Aug-18	5916.17		20213.56	98109.74
OS SWALE LAP Maintenance	15089.57	2-Aug-18	754.48		1634.70	13454.87
OS SWALE Extra Funds	3000.00	31-Aug-18		2459.83		540.17
LH Area K Robinson Grove M	38918.30	9-Jul-18	1945.92		6648.54	32269.76
LH Area G Hannah Way M	17655.52	16-Aug-19	882.78		2059.81	15595.71
LH Area A COS	396520.14	16-Aug-19				396520.14
BD CP Contribution	632910.85	20-Mar-19		632910.85		0.00
BD CP Main. Open Space Cont.	713929.47	20-Mar-19		713929.5		0.00
BD CP Main. Play Space Cont.	126770.48	20-Mar-19	6338.52	3569.04	17430.94	105770.50
LAV NHLF 1	41800.00	5-Jul-21		41800.00		0.00
			Returned			
LOCALITY NP GRANT	2081.00	7-Sep-20	566.73	1514.27		0.00
<b>TOTAL EARMARKED and RESTRICTED RESERVES</b>						<b>1174960.73</b>



Treasury Deposit Report 2021-12.xlsx

LAVERSTOCK & FORD PARISH COUNCIL										
TREASURY DEPOSIT REPORT										
DECEMBER 2021										
Type	Reference	Value Date	Invested	Withdrawn	Balance	Term	Matures	Rate %	Interest	Interest
										Final Paid
32-Day		Invested BF			£1,425,812.88					
		4-Aug-20		£713,929.47	£711,883.41					
									Month	
32-Day monthly Statement			Balance	Invested	Total Interest				Interest	
		Interest BF			£5,452.27					
		31-Dec-21	£717,353.97	£711,883.41	£5,470.56				£18.29	£5,470.56
Total Funds on Deposit			£717,353.97				TOTAL INTEREST			£5,470.56