

Report Item: 22.014

This report lists the Actions on Officers and Councillors that are outstanding from previous meetings of Laverstock and Ford Parish Council.

Following discussion at Council meetings requests are made to officers and councillors to follow up, investigate and implement the instructions of the Council. The requests are listed as an Action on that person.

When the Action has been completed and reported to the Council the Action is closed.

Some Actions arise from Exempt Business i.e. when the press and public have been excluded from the meeting because of the confidential nature of the business being discussed. These Actions are not included in this report.

The list of Actions that remain open are below.

Councillors and Officers should note the content of the Action List and report completion or progress with the Action.

LAVERSTOCK & FORD PARISH COUNCIL MTG - ACTIONS

as at the issue of the draft minutes for PC mtg 10th January 2022

plus current situation as at 16 January 2022

Action No	Date of Mtg	Action	Action by	Status	Date closed	Remarks
PC197	Jun-16	Set up meeting to discuss possibility of transfer of HP Pavilion to Parish.	Chairman	Open		Meeting held with owner and Trustee of Pavilion to discuss options. Chairman to produce notes and arrange meeting of Cllrs on way forward. To be discussed at meeting on 31 Oct 2016. Further meeting required. A draft paper had been circulated to Cllrs containing options for transfer. On hold awaiting determination of linked Planning Application. Target date for determination now 31 Aug 17. Target date passed and still no determination. New target date 30 May as developer is attempting to get this site added to the draft WC Housing Site Allocation DPD which will go to Cabinet in May. Target date slipped for determination has slipped again to 28 Feb 2019. See also PC304. Further slip to target date - now 31 Mar 2020. Application still waiting to be determined. Last PC submission dated 26 Mar 20 send to agents by WC. Legal discussions between WC and developer still continuing. Determination awaited. Current situation: Planning permission has been granted but no mention of Pavilion in Farmyard S106. Wiltshire Councils current lease on the Pavilion will expire early 2023. Contact has been made with the owner who has agreed to a meeting in early 2023.
PC307	May-19	Investigate possibility of purchasing a SID jointly with Alderbury.	Deputy Clerk	Open		Current situation: 3 sites have been risk assessed - Church Road, Laverstock, Roman Road, Ford and The Portway, Old Sarum. CATG have instructed installation of ground sockets and posts and will be funding 75% of the cost. Order placed for SID with Evolis. Order placed with Ringway for ground sockets.
PC336	Dec-19	Address Parish-wide problem of lack of road signs.	Deputy Clerk	Closed		Current situation: Ringway have installed signs ordered in Laverstock, Ford and Old Sarum, and Area Board funded signs for Bishopdown Farm. Budget to be considered for remaining signs in Bishopdown Farm and 'The Avenue', Laverstock. No budget allocated for 2022/23 - closed.
PC342	Aug-20	Follow up with WC : transfer of play parks and land to PC, Highways enforcement action re The Oakbournes and Oldfield Rd.	Parish Clerk	Open		Current situation: WC confirmed solicitor appointed on 20th October 2020. WC Highways and Property have refused to take responsibility for opening the access points. Their solution is for the Parish Council to take ownership of the buffer land and to open them ourselves. Transfer documents received by Clerk early Nov 21. Play Areas at St Judes, Drake Close and Partridge Way are not on land to be transferred to the PC - we are taking over management only of these 3. Area Boards contributing £1500 to St Judes and £5K to Partridge Way. Partridge Way completed 6/10/21. St Judes completed 29/10. Deputy Clerk progressing quotes for Drake Close, St Peters and St Lukes. Land transfer documents with solicitors and completion expected January 2022.
PC345	Dec-20	River Bourne Community Farm - to progress memorandum of understanding and lease revision with council solicitor	Clerk	Open		Current situation: Clerk is in correspondence with new solicitor. Proposed documents to be presented to Full Council early 2022.
PC349	Mar-21	Investigate possible provision of Allotments	Operations Officer/Deputy Clerk	Open		Current situation: Deputy Clerk is investigating possible sites. Community Infrastructure Levy from Longhedge may be available to assist funding. Devenish Bradshaw Trust have expressed an interest. Deputy Clerk to arrange meeting. Operations Officer is in discussion with Land Trust about allotments on the Country Park.
OPS353	Jul-21	Biodiversity in the Parish	Operations Officer/Deputy Clerk	Open		Current situation: Operations Officer to obtain costings for a biodiversity survey of the parish. Operations Officer to share results of surveys with Neighbourhood Plan Steering Group. 30/9 - Survey Costs have proved prohibitive for a small parish. The Operations Officer will discuss surveys with volunteer groups and start a first draft of our Environmental Policy.
OPS356	Jul-21	Tree Management Policy	Operations Officer	Open		Current situatuon: Operations Officer to produce a timeline and plan of works for Tree Management

