

## REPORT 21.167 FINANCE

### Contents of Finance Report – OCTOBER 2021

**Page 2 and 3:** FINANCIAL STATEMENT.

- A record of Expenditure and Income (Inc. VAT) up until the end of October 2021.
- Bank Reconciliation and a separate summary of Income and Expenditure for the Parish Newsletter.
- Total Funds held at end of OCTOBER 2021 **£1,384,396.18.**

**Page 4:** A list of Receipts for the month of October 2021.

**Page 5:** A list of Cheque Payments in October 2021. Staff names redacted.

**Page 6:** A list of Debit Card purchases and Direct Debits in October 2021.

**Page 7:** A list of Cheque Payments in **NOVEMBER** 2021 for approval of the Council. Staff names redacted.

**Page 8:** FINANCIAL RESERVES STATEMENT. The Reserves at the end of October 2021 were **£1,233,447.66.**

**Page 9:** TREASURY DEPOSIT REPORT. A summary of funds in a 32-Day Notice Account. Account numbers redacted. Total funds held on Deposit on 31<sup>st</sup> October 2021 **£717,316.80.** Balance held in current accounts.

<b>Laverstock &amp; Ford Parish Council Financial Statements</b>											
<b>EXPENDITURE</b>	<b>EXP B/F</b>	<b>VAT</b>	<b>Oct</b>	<b>VAT</b>	<b>Nov</b>	<b>VAT</b>	<b>Dec</b>	<b>VAT</b>	<b>Total VAT</b>	<b>Total EXP</b>	<b>Budget</b>
<b>ADMINISTRATION</b>											
Salaries Gross inc NI	46506.43	0.00	7249.52						0.00	53755.95	84421
Mileage	761.64	0.00	185.40						0.00	947.04	2000
Office Sundries & Expenses	1378.45	114.36	422.59	33.71					148.07	1801.04	4500
Equipment & IT	2935.73	489.30							489.30	2935.73	4000
Professional Fees	2553.60	425.60	2529.60	421.60					847.20	5083.20	3000
Subscriptions	1828.18	242.36							242.36	1828.18	1700
Insurance	1165.18	0.00							0.00	1165.18	2500
Grants	4852.89	0.00							0.00	4852.89	10272
Newsletter	4764.00	0.00							0.00	4764.00	8900
OS Community Centre	1958.21	0.00							0.00	1958.21	1850
Neighbourhood Plan	884.73	46.40							46.40	884.73	5000
Training	2074.79	277.47	144.00	24.00					301.47	2218.79	1500
Councillor Expenses	0.00	0.00							0.00	0.00	500
Business Development	1924.80	320.80							320.80	1924.80	5000
<b>Total Administration</b>	<b>73588.63</b>	<b>1916.29</b>	<b>10531.11</b>	<b>479.31</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2395.60</b>	<b>84119.74</b>	<b>135143.00</b>
<b>ENVIRONMENT</b>											
Bins & Litter	4810.70	801.75	753.45	125.57					927.32	5564.15	10500
Grass Cutting & POS Maint.	11692.39	1942.32	1669.33	278.22					2220.54	13361.72	23000
Trees	3322.50	298.00							298.00	3322.50	2500
Bus Shelters	17459.60	2795.26							2795.26	17459.60	12000
Play Parks-Maint. & Insp.	5276.95	879.49	1627.56	271.26					1150.75	6904.51	14000
Highways & SIDs	3594.91	599.15							599.15	3594.91	5000
WC Play Areas	0.00	0.00							0.00	0.00	0
Salisbury City Cemetery	4088.93	0.00							0.00	4088.93	4250
Asset Replacement	0.00	0.00	1140.00	190.00					190.00	1140.00	65000
											1500
											2400
Community Farm Support	10000.00	0.00							0.00	10000.00	10000
Misc.	5790.00	965.00							965.00	5790.00	
<b>Total Environment</b>	<b>66035.98</b>	<b>8280.97</b>	<b>5190.34</b>	<b>865.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9146.02</b>	<b>71226.32</b>	<b>150150.00</b>
<b>S106 Capital Expenditure</b>	<b>69984.00</b>	<b>11664.00</b>							<b>11664.00</b>	<b>69984.00</b>	
<b>CIL</b>	<b>0.00</b>	<b>0.00</b>							<b>0.00</b>	<b>0.00</b>	
<b>TOTAL EXPENDITURE</b>	<b>209608.61</b>	<b>21861.26</b>	<b>15721.45</b>	<b>1344.36</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>23205.62</b>	<b>225330.06</b>	<b>285293.00</b>

Laverstock & Ford Parish Council Financial Statements											
INCOME	INC B/F	VAT	Oct	VAT	Nov	VAT	Dec	VAT	Total VAT	Total INC	Budget
Precept	221070.00	0.00								221070.00	221070
Lease and Site Rental	2905.32	0.00								2905.32	5790
VAT Recovery	10475.68	0.00	18095.41							28571.09	15000
Newsletter Advertising	3675.00	0.00	375.00							4050.00	5000
WC Play Areas Transfer	0.00	0.00								0.00	0
CIL	16380.25	0.00	10085.11							26465.36	0
S106	1726.00	0.00								1726.00	0
Interest	138.70	0.00	22.30							161.00	500
OS Community Centre Rent	1958.21	0.00								1958.21	1850
Miscellaneous inc Grants	30463.00	0.00								30463.00	0
<b>TOTAL INCOME</b>	<b>288792.16</b>	<b>0.00</b>	<b>28577.82</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>317369.98</b>	<b>249210.00</b>
<b>RECONCILIATION</b>											
<b>FROM FINANCIAL STATEMENTS</b>			<b>FROM BANK STATEMENTS</b>				<b>PARISH NEWSLETTER SUMMARY</b>				
				Trustee		3000.00				Net Precept	3900.00
Year End Bank Reconciliation		1292356.26		Instant		668139.83				Expenses	4764.00
Total Income 2019/20		317369.98								Income	4050.00
Total Expenditure 2019/20		225330.06		32-Day		717316.80				B/F 2018-19	94.00
										<b>Balance</b>	<b>3280.00</b>
Total		1384396.18									
				Unpresented Chqs		4060.45					
<b>Colour Codes</b>				Total		1384396.18					
Fixed Amounts											
From Bank Statements/Rec.											
From Financial Statement											
TOTALS											

Councillor (Finance)

RECEIPTS				MONTH	OCTOBER 2021						
Date	How	From	Reason	POS	Precept	Interest	Newslett.	Misc.	CIL	VAT	Total
<b>Total Receipts Brought Forward</b>				35094.32	221070.00	138.70	3675.00	1958.21	16380.25	10475.68	288792.16
11-Oct-21	BACS	Lloyds	Instant AC Interest			5.19					5.19
15-Oct-21	BACS	Wiltshire Council	CIL						10085.11		10085.11
19-Oct-21	BACS	HMRC	VAT Refund							18095.41	18095.41
29-Oct-21	BACS	Bonallack & Bishop	Advertising				375.00				375.00
29-Oct-21	BACS	Lloyds	32 Day AC Interest			17.11					17.11
											0.00
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<b>TOTAL RECEIPTS OCTOBER 2021</b>			<b>28577.82</b>								
<b>Total Receipts Carried Forward</b>				35094.32	221070.00	161.00	4050.00	1958.21	26465.36	28571.09	317369.98

CHEQUE PAYMENTS				Month	OCTOBER 2021						
Date	No:	Payee	Particulars	POS	Office	Grants	Misc	Newslett	NPSG	VAT	Total
<b>Total Payments Brought Forward</b>				109052.19	58284.94	14807.89	0.00	4764.00	838.33	21861.26	<b>209608.61</b>
18-Oct-21	3144		Salary		1903.73						<b>1903.73</b>
18-Oct-21	3145		Salary		1416.61						1416.61
18-Oct-21	3146		Salary		977.13						977.13
18-Oct-21	3147		Salary		1190.29						1190.29
18-Oct-21	3148	HMRC	PAYE & NI		1588.31						1588.31
18-Oct-21	3149		Expenses		43.92						43.92
18-Oct-21	3150		Expenses		124.26						124.26
18-Oct-21	3151		Expenses		62.09						62.09
18-Oct-21	3152		Expenses		89.52						89.52
18-Oct-21	3153	Hurdcott Landscapes	Contract	1391.11						278.22	1669.33
18-Oct-21	3154	Idverde Ltd	Contract	627.88						125.57	753.45
18-Oct-21	3155	PKF Littlejohn LLP	AGAR Fee		2000.00					400.00	2400.00
18-Oct-21	3156	Playsafety Ltd	Annual Inspections	1356.30						271.26	1627.56
18-Oct-21	3157	Salisbury Signs Ltd	Deposit re-framing	950.00						190.00	1140.00
18-Oct-21	3158	WALC	Training Courses		120.00					24.00	144.00
18-Oct-21	3159	Sandra Silk B'keepin	Payroll July-Sept		108.00					21.60	129.60
18-Oct-21	3160	OS Community Ctre	Hall Hire 14/9, 20/9		80.00						80.00
											0.00
											0.00
											0.00
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											0.00
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											0.00
<b>TOTAL CHEQUES OCTOBER 2021</b>			<b>15339.80</b>								0.00
<b>Total Payments Carried Forward</b>				113377.48	67988.80	14807.89	0.00	4764.00	838.33	23171.91	<b>224948.41</b>

<b>DEBIT CARD &amp; DIRECT DEBIT PAYMENTS</b>				<b>Month</b>	<b>OCTOBER 2021</b>							
<b>Date</b>	<b>Payee</b>	<b>Particulars</b>	<b>POS</b>	<b>Office</b>	<b>Grants</b>	<b>Misc</b>	<b>Newslett</b>	<b>NPSG</b>	<b>VAT</b>	<b>Total</b>		
<b>Total Payments Brought Forward</b>			113377.48	67988.80	14807.89	0.00	4764.00	838.33	23171.91	<b>224948.41</b>		
4-Oct-21	CD	Morgan Fire Prot Ltd	Annual Service		64.50				12.90	<b>77.40</b>		
11-Oct-21	CD	Land Registry	Plan 43 Hill Rd		3.00					<b>3.00</b>		
12-Oct-21	CD	UK Tool Centre	Graffiti Remover	33.55					6.72	<b>40.27</b>		
22-Oct-21	DD	Nest	Pensions		173.45					<b>173.45</b>		
27-Oct-21	CD	Viking	Stationery		70.44				14.09	<b>84.53</b>		
31-Oct-21	CD	Land Registry	Plan 30 Pilgrims		3.00					<b>3.00</b>		
										<b>0.00</b>		
										<b>0.00</b>		
										<b>0.00</b>		
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										<b>0.00</b>		
<b>TOTAL DEBIT CARD &amp; DD OCT 2021</b>			<b>381.65</b>									
<b>Total Payments Carried Forward</b>			113411.03	68303.19	14807.89	0.00	4764.00	838.33	23205.62	<b>225330.06</b>		

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Councillor (Finance)

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<b>CHEQUE PAYMENTS</b>				<b>Month</b>	<b>NOVEMBER 2021</b>						
<b>Date</b>	<b>No:</b>	<b>Payee</b>	<b>Particulars</b>	<b>POS</b>	<b>Office</b>	<b>Grants</b>	<b>Misc</b>	<b>Newslett.</b>	<b>NPSG</b>	<b>VAT</b>	<b>Total</b>
<b>Total Payments Brought Forward</b>				113411.03	68303.19	14807.89	0.00	4764.00	838.33	23205.62	<b>225330.06</b>
15-Nov-21	3161		Salary		2726.44						2726.44
15-Nov-21	3162		Salary		1406.49						1406.49
15-Nov-21	3163		Salary		965.62						965.62
15-Nov-21	3164		Salary		1152.54						1152.54
15-Nov-21	3165	HMRC	PAYE & NI		2283.12						2283.12
15-Nov-21	3166		Expenses Oct		69.09						69.09
15-Nov-21	3167		Expenses Oct		33.08						33.08
15-Nov-21	3168		Expenses Oct		29.25						29.25
15-Nov-21	3169		Expenses Oct		39.30						39.30
15-Nov-21	3170	Hurdcott Landscapes	Contract & Vars	2321.11						464.22	2785.33
15-Nov-21	3171	Idverde Ltd	Contract	627.88						125.57	753.45
15-Nov-21	3172	Ockenden Tree	Work Pilgrims Way	3095.00						619.00	3714.00
15-Nov-21	3173	Jam Print Design	PN190 x 4500					1088.00			1088.00
15-Nov-21	3174	J L Brain	Edit Fee PN190					500.00			500.00
15-Nov-21	3175	Wicksteed Leisure	Partridge Way	24999.70						4999.94	29999.64
15-Nov-21	3176	Wicksteed Leisure	St Jude's Close	24998.27						4999.65	29997.92
15-Nov-21	3177	Glasdon UK Ltd	Bin Bench SkatePk	1094.62						218.92	1313.54
15-Nov-21	3178	Signs in Motion Ltd	Play Area & Flytip	330.00						66.00	396.00
15-Nov-21	3179	WALC	Training		50.00					10.00	60.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
<b>TOTAL CHEQUES NOVEMBER 2021</b>			<b>79312.81</b>								0.00
<b>Total Payments Carried Forward</b>				170877.61	77058.12	14807.89	0.00	6352.00	838.33	34708.92	<b>304642.87</b>

FINANCIAL RESERVES STATEMENT- OCTOBER 2021					Allocated or	
Source	Amount	Date	20th	Spend	Write down	Balance
					31-Oct-21	31-Oct-21
<b>EARMARKED RESERVES</b>						
Bus Shelters	38164.50	30-Sep-21		26055.39		12109.11
S137 Grant Funds	9919.60	1-Apr-21		4852.89		5066.71
Community Farm Support	10000.00	30-Sep-21		10000.00		0.00
Asset Replacement (FY 2021/22)	130270.24	30-Sep-21		950.00		129320.24
Wiltshire Council Play Areas	132511.30	1-Jul-21				132511.30
CIL (Since April 2018)	66911.13	5-Aug-21		14505.84		52405.29
Wessex Water Compensation	1400.00	18-Jan-19				1400.00
Abri Community Grant	10000.00	7-Apr-21				10000.00
Skatepark Group Donation	8578.00	12-Apr-21		8578.00		0.00
<b>RESTRICTED RESERVES</b>						
LAV Duck Lane Maintenance	88500.00	28-May-12	4425.00	13108.28	41300.00	34091.72
LAV Duck Lane Index (Maint.)	22125.00	11-May-15	1106.25	140.00	7098.44	14886.56
LAV Whitebridge Maint.	11450.00	26-Jul-10	572.50	5200.21	6249.79	0.00
OS Pheasant Drive LAP (Maint)	13185.00	11-Jun-13	659.25	8240.63	4944.38	0.00
OS AOS Maintenance	25285.53	23-Jun-16	1264.28		6742.81	18542.72
OS AOS Extra Funds	2000.00	23-Jun-16		1504.62		495.38
OS AOS LEAP Maintenance	30852.09	23-Jun-16	1542.60	891.00	8227.20	21733.89
OS Area 10 YAOR	62352.97	23-Jun-16		62352.97		0.00
OS Area 9A/9B YAOR	44817.76	25-Jan-18		21166.06		23651.70
OS Local Centre YAOR	19429.56	27-Jun-19				19429.56
OS MOD Maintenance	33805.61	27-Sep-16	1690.28	779.00	6479.41	26547.20
OS MOD NEAP Maintenance	77769.80	22-Nov-16	3888.49	6363.23	16202.04	55204.53
OS MOD Sport Wall Maint.	14085.77	22-Nov-16	704.29		2934.54	11151.23
OS SWALE Maintenance	118323.30	2-Aug-18	5916.17		19227.54	99095.76
OS SWALE LAP Maintenance	15089.57	2-Aug-18	754.48		1508.96	13580.61
OS SWALE Extra Funds	3000.00	31-Aug-18		2459.83		540.17
LH Area K Robinson Grove M	38918.30	9-Jul-18	1945.92		6324.22	32594.08
LH Area G Hannah Way M	17655.52	16-Aug-19	882.78		1912.68	15742.84
LH Area A COS	396520.14	16-Aug-19				396520.14
BD CP Contribution	632910.85	20-Mar-19		632910.85		0.00
BD CP Main. Open Space Cont.	713929.47	20-Mar-19		713929.5		0.00
BD CP Main. Play Space Cont.	126770.48	20-Mar-19	6338.52	3569.04	16374.52	106826.92
LAV NHLF 1	41800.00	5-Jul-21		41800.00		0.00
			Returned			
LOCALITY NP GRANT	2081.00	7-Sep-20	566.73	1514.27		0.00
<b>TOTAL EARMARKED and RESTRICTED RESERVES</b>						<b>1233447.66</b>



Treasury Deposit Report 2021-10 Redacted.xlsx

LAVERSTOCK & FORD PARISH COUNCIL										
TREASURY DEPOSIT REPORT										
OCTOBER 2021										
Type	Reference	Value Date	Invested	Withdrawn	Balance	Term	Matures	Rate %	Interest	Interest
										Final Paid
32-Day		Invested BF			£1,425,812.88					
		4-Aug-20		£713,929.47	£711,883.41					
32-Day monthly Statement			Balance	Invested	Total Interest				Month	Interest
		Interest BF			£5,416.28					
		29-Oct-21	£717,316.80	£711,883.41	£5,433.39				£17.11	£5,433.39
Total Funds on Deposit			£717,316.80				TOTAL INTEREST			£5,433.39