



Laverstock & Ford Parish Council

Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

Parish Council Meeting held on Monday 20th December 2021 at River Bourne Community Farm

Councillors present: Baker (Chair), Barker, Hayes, Lynn, McDonald, Schneider, Waller

Councillors in attendance via Zoom: Maskell, Tucker

In attendance via Zoom: Deane (Acting Clerk), Prince (Responsible Financial Officer RFO), Cavendish (Operations Officer)

PC Jung attended the meeting in person. Wiltshire Councillor Oliver joined the meeting via Zoom.

Four members of the Neighbourhood Planning Steering Group NPSG and two members of the public also joined the meeting via Zoom.

The meeting commenced at 7pm.

MINUTES

21.170 Apologies

Apologies had been received from Cllr Jones. Cllrs Maskell and Tucker were unable to attend in person and joined the meeting via Zoom. Wiltshire Councillor McLennan had also sent apologies.

Resolved: to accept the apologies received.

21.171 Declarations of Interest

There were no declarations of interest.

21.172 Approval of Minutes of meeting on 15th November 2021.

Annex One was incorrectly headed as Communications and Community Engagement Committee instead of Personnel Committee – amended.

Resolved: to approve the minutes as amended.

PC Jung gave an update on crime in the area, including theft from motor vehicles in Laverstock and Old Sarum, a parcel theft in Old Sarum, a break in at Longhedge and a break into a caravan at Ford. Cllr Lynn reported that he was aware of cycle theft in Longhedge but this had not yet been reported to the police.

21.173 Referral of Committee Minutes

No issues were raised by Committee Chairs.

21.174 Matters Arising

From Action List

The Acting Clerk confirmed that meetings were to be arranged in early 2022 regarding the Longhedge Football Pitch (FGP366) and Hampton Park Pavilion(PC197). The land transfers at Bishopdown are due to complete early in the New Year(PC197).

PC364 – Cllr Waller reminded all that future desirable planning gains for each ward should be sent to the Clerk.

The Acting Clerk explained the implication and extent of the Asset of Community Value (PC197).

21.175 River Bourne Community Farm

The RFO is discussing further amendments to the Deed of Variation to Lease and Memorandum of Understanding with the Parish Council solicitors.

21.176 Planning

Planning Application Log

The following responses were approved:-

PL/2021/09660 Reserved matters approval for erection of 10 bungalows.
Land north of Hilltop Way, Salisbury SP1 3QX NO COMMENT

PL/2021/09962 Retrospective permission for removal of 1m brick wall to front of bungalow and replacement with 1.5m fence and gravel boards. 20 Green Lane, Ford SP4 6DE NO COMMENT

PL/2021/10275 Construction of an additional industrial unit. Unit 6 Hurricane Close, Old Sarum SP4 6LG NO COMMENT

PL/2021/10763 First floor extension above existing garage and new single storey rear extension. 111 Church Road, Laverstock SP1 1R NO COMMENT

21.177 Neighbourhood Plan

The Chair expressed his thanks and appreciation to the NPSG.

The final draft and appendices had been circulated prior to the meeting. There were some minor changes to four appendices and the layout of the plan, following the public consultation.

Resolved: Laverstock and Ford Parish Council approve the draft Neighbourhood Plan and appendices for formal Regulation 15 submission to Wiltshire Council.

21.178 Parish Clerk Recruitment

Cllr Tucker had previously circulated a report including the proposed advertisement and recruitment pack. Cllr McDonald queried who would conduct Occupational Personality Testing or tests of candidates aptitude in key areas if required. The Chair and Cllr Waller commented that any aptitude assessment would be conducted by the panel. Other testing may need to be contracted out, depending on the requirement.

21.179 Licence Application 3 Guys Restaurant – Longhedge

The Acting Clerk had previously circulated a report on the application. Cllrs Barker, Lynn and Schneider spoke in support of the application.

Resolved: to support the application for the alcohol and music licence as submitted.

21.180 Budget and Precept

The RFO had previously circulated a report with the proposed figures for 2022/23, which would result in a Band D increase of 17.74%.

The Chair of the Operations Committee reported that the Committee had debated the need to replace two play areas in Bishopdown Farm, St Peters and St Lukes, and had concluded the use of Asset Replacement Funds was justified, although this will use a significant proportion of the current fund.

The Chair reported that the Finance and General Purposes Committee had previously discussed reducing the Asset Replacement Budget for 2022/23 in order to reduce the proposed precept and asked for other councillors thoughts.

Reducing the 2022/23 Budget for Asset Replacement was not supported by councillors. Cllrs Schneider, McDonald and Tucker spoke in favour of maintaining the proposed allocation to ensure future safeguarding of Council assets.

Cllr Waller, Chair of Communications and Community Engagement Committee, asked that the request for a budget allocation of £2,000 for a review of the Newsletter be reconsidered. The Chair reported that more detail of the spend required was needed and that £5,000 was already allocated under Business Development, mainly for the works of the Communications and Community Engagement Committee.

The Council indicated support for the draft as presented.

21.181 Finance

The Chair confirmed he had checked the monthly accounts.

Adoption of Monthly Accounts. The Financial Statement had previously been circulated in Report 21.181. The total funds held at the end of November 2021 were £1,308,122.92 of which £1,179,599.32 were earmarked or restricted reserves.

Resolved: To adopt the monthly accounts as a true record of the Council's finances.

Cheque & Debit Card Payments. The list of payments had been circulated in Report 21.181. Total cheque payments in December 2021 amounted to £16,925.08. Debit card and direct debit payments in November 2021 amounted to £507.63.

Resolved: To approve the cheque and debit card payments.

Reserves and Treasury Deposit Report. Summaries of Financial Reserves and Deposits had been presented in Report 21.181. The balance on the 32 Day Notice Account at the end of November 2021 was £717,335.68 including interest of £5,452.27. There was a total of £717,335.68 on deposit at the end of November 2021.

Resolved: That the Council has received the reports of Financial Reserves and Treasury Deposits.

21.182 Clerk's Report & Correspondence.

The Acting Clerk reported that Imperial Homes would be providing additional plans to demonstrate the extent of the land in their ownership for the access to the Farmyard development. Pinch points at the crossing points would also be included.

Vistry will be providing a press release about the delays on handover of Longhedge Community Open Space.

An article asking for additional volunteers for Laverstock Village Hall is included in the January newsletter.

21.183 Exempt Business - Exclusion of the Press & Public

There was no exempt business.

The meeting closed at 8.25pm.

NEXT MEETING. The next meeting of the Parish Council will be held at 7pm on Monday 10th January 2022 at River Bourne Community Farm