



Laverstock & Ford Parish Council

Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

MEETING OF LAVERSTOCK AND FORD PARISH COUNCIL held on Monday 21st March 2022 at River Bourne Community Farm

Councillors present:- Baker (Chair), Barker, Hayes, Jones, McDonald, Vanstone

In attendance:- Deane (Clerk), Prince (Responsible Financial Officer RFO)

In attendance online:- Cavendish (Operations Officer)

Wiltshire Councillors present:- Cllr McLennan (in person), Cllr Oliver (online)

PC Jung and PCSO Moss also attended the meeting in person, along with one member of the public. Eleven members of the public joined the meeting online.

DRAFT MINUTES

The meeting commenced at 7.00pm.

22.040 Apologies

Apologies had been received from Cllrs Lynn, Maskell, Rigiani, Schneider and Tucker.

Resolved: to accept the apologies received.

Please note, Cllr Waller had sent apologies prior to the meeting but due to email problems these had not been received and were not included in the apologies presented.

22.041 Declarations of Interest

There were no declarations of interest.

PC Jung reported on a burglary in Milford, vandalism and theft from a business in Longhedge, theft, vandalism and anti-social behaviour in Old Sarum.

PCSO Moss reported on efforts made to deal with a small group responsible for much of the anti-social behaviour in Old Sarum and Longhedge.

22.042 Approval of Minutes

Amendments to the minutes of 21st February were requested and these will be presented again at the next meeting.

22.043 Matters Arising and Action List

The Acting Clerk had previously circulated the updated Action List as Report 22.043. No further comments were made.

The following three items were brought forward on the agenda for the benefit of members of the public in attendance.

22.045 Church Road Traffic Regulation Order (TRO)

Cllr Baker reported that the working group were trying to encourage the reduced use of cars, as well as these proposals to help manage those drivers in cars still waiting to pick up in the afternoon. A Experimental TRO with a No Loading restriction between 2pm and 4pm has been suggested and was widely supported by the majority of residents in a previous survey. Some residents of Elm Close and Bishops Mead had indicated a preference for the TRO to be extended to the whole of their roads. The member of public

present reported on difficulties accessing Elm Close. A member joining the meeting online expressed concerns about parking being pushed further into roads not covered by the TRO. Cllr Baker reported that if a permanent TRO was proposed in future, Wiltshire Council would be conducting a full statutory consultation. It was acknowledged that the impact on the primary school must be monitored. The Clerk will arrange for Elm Close and Bishops Mead to be leafleted and the results will be incorporated with a report to be brought to the next meeting.

ACTION CLERK

22.046 Longhedge Gym and Community Open Space

The Clerk had previously circulated Report 22.046 regarding grant funding offered by Abri to purchase Outdoor Gym Equipment for installation on the Community Open Space.

Resolved: that the Parish Council accepts the grant of £23,052.00 from Abri for the provision of an Outdoor Gym at Longhedge and appoints The Outdoor Gym Company to install the equipment as specified in their quote TD/TGO/09-08-21 for the sum of £19,210.00 plus VAT.

22.047 Longhedge Football Pitch and Changing Rooms

The Clerk had circulated Report 22.047. Vistry had previously agreed to investigate options to amend the design of the changing rooms to a multi-functional room. A response had since been received that Vistry felt this was not possible and they would proceed with construction in accordance with the original plans. They had asked if the Parish Council wished to accept transfer of the Football Pitch and Changing Rooms. The RFO reported that no maintenance funds were being offered for the changing rooms. In response to a query raised by WCllr McLennan, the Chair reported that Laverstock and Ford Social Club had been invited to previous meetings about the pitch and changing rooms but had not attended. WCllr Oliver commented that the Scouts would be very interested in multi-use building. WCllr Oliver agreed that he would discuss this with Wiltshire Officers.

22.044 Environmental Policy

The Operations Officer had circulated the draft policy in Report 22.044 which was proposed for adoption by the Operations Committee. If adopted, it is intended to draw up an action plan to set out how the objectives would be achieved.

Resolved: to adopt the Environmental Policy as proposed (attached as Annex One)

22.048 Councillor Responsibilities

The Clerk reported on a need for councillors to join the Neighbourhood Plan Steering Group, and the trustees for Old Sarum Community Centre and Laverstock Village Hall. As several councillors were not present, this item was deferred to the April meeting.

22.049 Planning

Planning Log

Resolved: to approve the following three responses

PL/2022/01577 Single storey side extension and associated works at The Grove, Burroughs Hill, Duck Lane, Laverstock, SP1 1PU *No Comment*

PL/2022/01138 Demolish existing un-insulated garden room and construct energy efficient glazed ground floor extension and lobby. 39 Potters Way, Laverstock SP1 1PX *No Comment*

PL/2022/00918 Consent under TPO to re-pollard 4 X lime trees at Portway Cente, Spifire Road, Old Sarum SP4 *No Comment*

PL/2022/01048 Erection of 4 Terraced dwellings. Land adj to 2 Old Sarum Cottages, Portway, Old Sarum. SP4 6BY

Concerns had been raised about the design and restricted access to the site, as well as the noise from adjoining bus operations. WCllr Oliver was asked to call in this application.

Resolved: to object to this application. The councils full response is attached as Annex Two.

22.050 Finance

The Chair reported that himself and Cllr Tucker had checked the accounts.

Adoption of Monthly Accounts. The Financial Statement had previously been circulated in Report 22.050. The total funds held at the end of February 2022 were £1,324,548.87 of which £1,224,853.48 were earmarked or restricted reserves.

Resolved: To adopt the monthly accounts as a true record of the Council's finances.

Cheque & Debit Card Payments. The list of payments had been circulated in Report 22.050. Total cheque payments in March 2022 amounted to £14,906.32. Debit card and direct debit payments in February 2022 amounted to £1280.71.

Resolved: To approve the cheque and debit card payments.

Reserves and Treasury Deposit Report. Summaries of Financial Reserves and Deposits had been presented in Report 22.050. Earmarked and Restricted Reserves at the end of February 2022 were £1,224,853.48. The balance on the 32 Day Notice Account at the end of February 2022 was £717,388.78 including interest of £5,505.37. There was a total of £717,388.78 on deposit at the end of February 2022.

Resolved: That the Council has received the reports of Financial Reserves and Treasury Deposits.

22.051 Clerk's Report and Correspondence

Two vacancies were currently advertised for a Communications and Community Engagement Officer and an Operations Assistant.

Milford Area Preservation Group had requested permission to plant an oak tree on Whitebridge Green in celebration of the Queens Platinum Jubilee. One councillor suggested consideration should be given to the ground conditions and type of tree as no other oaks were found in the Spinney. The Operations Officer was also investigating replacements for broken/damaged trees in Bishopdown.

The Clerk reported that she would be writing to Christopher Warren who now ceased to hold the office of councillor due to non- attendance at council meetings for in excess of six months.

22.052 Exempt Business - Exclusion of the Press & Public

There was no exempt business.

The meeting closed at 9.00pm

NEXT MEETING. The next meeting of the Parish Council will be on Monday 11th April 2022 at Old Sarum Community Centre.

**Laverstock and Ford Parish Council
Environmental Policy**

Laverstock and Ford Parish Council recognises that its operations and activities have an impact on the environment. LFPC also recognises its duty to conserve biodiversity set out by Section 40 Natural Environment and Rural Communities Act 2006. LFPC takes its duty seriously and pledges to work to minimise any adverse impacts and maximise positive impact on the environment.

Laverstock and Ford Parish Council’s objectives are to:

1. Ensure we and all our contractors are aware of and comply with all relevant environmental legislation and regulations
2. Prevent pollution within our Parish
3. Commit to continuous improvement of the Parish’s environment
4. Use water, energy and other natural resources in an efficient manner and commit to become Carbon Neutral as by 2030.
5. Protect and enhance the environment on Parish Council land and support residents to consider biodiversity in their actions
6. Minimise waste and reuse or recycle all waste where appropriate
7. Consider sustainability within the neighbourhood plan and consider supporting planning applications that prioritise sustainability
8. Encourage the use of sustainable transport
9. Use non-toxic products on Parish Council land and buildings
10. Work with suppliers and contractors that have an environmental policy that meets best practice and are, where possible, a local business to support the local economy and reduce travel requirements
11. Raise awareness and provide training to employees and councillors on environmental issues

In order for the Parish Council to achieve these aims, an Environment Action plan will be produced and annually reviewed to ensure that the Parish Council is accountable for its actions.

Date last amended	
Date adopted	
Minute Reference	
Date of next review	

ANNEX TWO

PL/2022/01048 – Land Adj 2 Old Sarum Cottages, The Portway, Old Sarum SP4 6BY

At its meeting on 21st March 2022, Laverstock and Ford Parish Council resolved to OBJECT to this application for the following reasons:-

Noise - this application proposes to retain the existing commercial use on part of the site. The proposed new properties would be immediately adjacent to this operation, placing any residents at risk of unacceptable noise levels from the commercial operations. Concerns were also raised about the safety of children living in the new properties, with numerous bus movements daily in close proximity.

Design - the proposal to construct four properties on a small site has resulted in a poor layout and design. There is insufficient space to allow access for vehicles such as refuse lorries, and no space for vehicles to pass on the site, except in the entrance way immediately adjacent to The Portway.

After the submission of amended plans on the previous application at this site, 20/09977/FUL for the demolition of the existing cottages and erection of six new properties, the Parish Council did not object. However this new application, which retains the existing cottages and attempts to fit in another four properties, does not meet the same levels of design and amenities for the new residents.