



Laverstock & Ford Parish Council

Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

EXTRAORDINARY MEETING OF THE PARISH COUNCIL held on Monday 10th January 2022 at River Bourne Community Farm

Councillors present:- Baker (Chair), Barker, Hayes, Jones, Maskell, McDonald, Schneider, Tucker

In attendance:- Deane (Acting Clerk), Prince (Responsible Financial Officer RFO)

In attendance via Zoom:- Cllr Rigiani, Cavendish (Operations Officer), Whitfield (Communications and Community Engagement Officer)

One member of the public joined the meeting online.

DRAFT MINUTES

The meeting commenced at 7.01pm.

22.001 Apologies

Apologies had been received from Cllr Waller.

Resolved: to accept the apologies received.

22.002 Declarations of Interest

There were no declarations of interest.

22.003 Approval of Minutes

No minutes were available for approval.

22.004 Traffic Survey Request

The Acting Clerk had previously circulated Report 22.004 regarding the survey request for Spire View, Ford. The Chair reminded councillors that the Parish Council may be asked to contribute to the costs of any works recommended as a result of the survey.

Resolved:- that the Parish Council supports this Traffic Survey Request for Spire View.

22.005 Approval of appointment of Internal Auditor

The RFO reported that IAC Ltd had submitted their quotation for fees of £385 for this years audit. The RFO confirmed he was happy with their services and recommended acceptance. The Chair agreed their fee was very reasonable.

Resolved: to appoint IAC Ltd to conduct the Internal Audit for 2021/22

22.006 Approval of appointment of contractor

The Deputy Clerk had previously circulated Report 22.006 regarding Longhedge Growing Space.

Resolved: To appoint DTS Fencing and Landscape to provide raised beds and associated works at Longhedge for a total cost of £7585 + VAT.

To appoint DTS Fencing and Landscape to provide additional raised beds at Longhedge for a total cost of £4275 + VAT should grant funds become available.

To appoint Rebecca Twigg to run residents workshops for the Longhedge Community Growing Space for a total cost not exceeding £1500 + VAT.

22.007 Finance

Cllr Jones asked if officers were happy with the works of Ockenden Tree Services. The Acting Clerk and RFO both confirmed they were very happy with the quality of their work and appreciated their quick response in emergency situations.

Cheque Payments. The list of cheque payments for January had been circulated in Report 22.007. Total cheque payments in January 2022 amounted to £28,185.42.

Resolved: To approve the cheque payments.

22.008 Approval of Budget for 2022-2023.

The Budget and Precept calculations had been discussed at length in recent meetings. The RFO had circulated a full report under 22.008 and 22.009.

Resolved: That the Council approve the Revenue and Capital Budgets for 2022-2023 of £181,989 and £79,640 respectively.

22.09 Approval of Precept for 2022-2023

Resolved: That the Council approve the Precept Requirement for 2022-2023 of £261,629.

22.010 Exempt Business - Exclusion of the Press & Public

There was no exempt business.

The meeting closed at 7.16pm

NEXT MEETING. The next meeting of the Parish Council will be on Monday 17th January 2022 – Virtual online meeting only. Joining details will be published on the Agenda on our website.