



# Laverstock & Ford Parish Council

Incorporating Milford, Bishop down Farm, Old Sarum & Longhedge

18<sup>th</sup> Meeting held at Greentree's Junior School at 7.00pm on Monday 21<sup>st</sup> February 2022

## DRAFT MINUTES

**Councillors Present:** Baker (Chair), Barker, Hayes, Lynn, Maskell, McDonald, Rigiani, Tucker, Waller

**In attendance:** Prince (RFO), Deane (Clerk), Cavendish (Operations Officer)

**Wiltshire Councillors Present:** WCllr McLennan, WCllr Oliver

This was a hybrid Council Meeting. Members of the public were invited to join by Zoom. Councillors must attend in person to cast a vote. The public part of the Council meeting started at 7.04pm. Eight members of the public attended in person and three members of the public attended online.

PC Yung addressed the council to provide a monthly report. Laverstock experienced a series of thefts from unlocked cars by youths. There was a report of rogue traders within the community. Old Sarum experienced ASB with stones and bricks being thrown at cars. PC Yung also thanked Cllr Vanstone for hosting the first neighbourhood watch meeting. PC Yung confirmed that patrols have been increased in the area following a spate of thefts in Laverstock. Cllr Waller asked PC Yung whether he thought Bishopdown suffered from high levels of crime. PC Yung confirmed he did not think that it did.

### 22.023 Apologies

Apologies were received for Cllr Jones

**Resolved:** To accept the Apologies given.

### 22.024 Declarations of Interest

Cllr Waller declared an interest in planning application PL/2022/00560 for 27 The Oakbournes.

### 22.025 Co-Option of Councillor

The Chair welcomed Cindy Vanstone and explained the process of co-option. Cindy addressed the Council and answered questions from Councillors. The Chair asked Cindy and the other members of the public to leave the hall whilst co-option was discussed. The Chairman proposed the co-option of Cindy Vanstone.

**Resolved:** To co-opt Cindy Vanstone to the Ford, Old Sarum and Longhedge ward of the Council. Cllr Vanstone and all members of the public were returned to the meeting. Cllr Vanstone signed a Declaration of Acceptance of the Office of Councillor, witnessed by the Clerk and joined the meeting.

## **22.026 Approval of Minutes**

**Resolved:** To approve the Minutes of the meeting held on 20<sup>th</sup> December 2021, 10<sup>th</sup> January. Minutes for 17<sup>th</sup> January were approved with an amendment to change from 'Deputy Clerk' to 'Acting Clerk'

## **22.027 Matters Arising**

### **Action List and Minutes**

The Parish Council have been successful in the application of Area Board funding for a Youth Street Art project at the Skatepark.

The Clerk reported that the council are still in discussion with Vistry regarding extending the changing rooms at Longhedge to facilitate a Community space. Cllr Barker would like for the Scouts to be considered in building a community centre at Longhedge.

Cllr Waller asked the Clerk for an update on the claim of adverse possession at London Road. The Clerk confirmed that a decision had not yet been received.

The Chair requested to bring this item forward.

A member of the public representing the residents of Mynarski Close addressed the council on behalf of the residents. The member of public thanked the PC for its efforts in getting a path installed. It was raised the speed of the cars is a concern for the safety of road users and pedestrians. It was requested that the 30mph speed limit was extended past Mynarski Close.

## **21.030 A345 Highway Proposals**

Cllr Barker and Cllr Vanstone noted the danger in children and adults crossing a 40mph road.

Cllr Schneider felt that it was a wider issue mainly due to lack of resources for the police.

If we wish to take forward any options, it is likely that the Parish Council would have to pay all of the cost of any works. The preferable choice would be to support the implementation of roundels.

**Resolved:** To request the Highways Group implement 8 x carriageway roundels and 1 x SLOWs, installed on an ad hoc basis at the cost of £750.

The Chair requested to bring this item forward.

A member of public addressed the council on behalf of residents of the Oakbournes. The resident informed the council that the residents have concerns about security and also notified the council that they have applied for adverse possession of the land that would provide the access point.

## **21.034 Bishopdown Land Transfers**

Following the transfer off the Hampton Park Trail in Bishopdown, the Council is investigating opening access points to the Trail in the Oakbournes and Oldfield Road. Cllr Waller stated her interest in this subject as resident of the Oakbournes and believed access would be of a benefit to all residents with easier access to the Hampton Park Trail and Castle Hill Country Park. The Chair assured interested residents that the Council would consult with residents if the access points were taken forward. It was agreed that the Clerk and staff would research the topic further.

**22.028 Assets**

The Clerk has proposed to write off one Lenovo laptop and one trampoline removed from Old Sarum Community Centre Play Area.

**Resolved:** To approve the recommendation to write off Asset No. 29, one Lenovo Laptop to the value of £500 and Asset No. 51, one trampoline to the value of £3,218.00.

**21.029 Longhedge Gym**

This item has been postponed until the March Parish Council Meeting.

**21.031 Wiltshire Bobby Van Trust**

The RFO recommended that the Council provide a grant to Wiltshire Bobby Van Trust. Cllr Lynn proposed to provide a grant of £100 to the Wiltshire Bobby Van Trust.

**Resolved:** To approve a grant of £100 to Wiltshire Bobby Van Trust under the powers granted by Section 137 of the Local Government Act 1972.

**21.032 Parish Identity**

The Communications and Community Engagement Committee (C&CE) raised that the name of 'Laverstock and Ford Parish Council' does not represent all residents and communities within the Parish. It was agreed by members of the public and councillors that many residents do not know that they live within the Parish of Laverstock and Ford. The C&CE will take the Parish Identity project forward to consider how consultation can happen with the community.

**21.033 River Bourne Community Farm**

The RFO had circulated a proposed Deed of Variation to the lease and Agreement defining terms of preferential grant funding status. Cllr Waller requested that her concerns over a previous grant application, where funds were used for a project involving a third (commercial) party, were minuted.

**Resolved:** To approve the Deed of Variation to the Lease to permit the extension of Permitted Use to include residential agricultural worker accommodation and Agreement defining terms of Preferential Funding Status awarded to River Bourne Community Farm CIC.

**Resolved:** For the Council to approve the signing of the Deed of Variation to the Lease of land to the River Bourne Community Farm CIC in accordance with Standing Order 23.

## 22.035 Planning

### Neighbourhood Planning

A representative of the Neighbourhood Planning Group informed the Council that the Regulation 16 Consultation period had started. The consultation concludes on the 11<sup>th</sup> April. Any responses will be submitted to the Planning Inspectorate. If satisfactory, the Neighbourhood Plan will be put forward for a referendum within the Parish.

### Planning Application Log

**Resolved:** To approve the following responses.

PL/2022/00054	Rear extension and internal alterations and listed
PL/2022/00189	building consent at Mulberry Barn, Wolferstan Drive, Bishopdown, SP1 3XZ
	No Comment

### **PL/2022/00531 – Dropped kerb to provide vehicular access. 79 Church Road, Laverstock SP1 1PX**

Cllr Hayes proposed to provide a ‘No Comment’ response. Cllr McDonald noted concern as the property is very close to the roundabout and that the property already has parking accessed from the adjacent road. The Chair supported a ‘No Comment’ response as he would expect Highway’s as a consultee to comment on the road safety of the proposition.

**Resolved:** To provide a response of ‘No Comment’ to Application PL/2022/00531

### **PL/2022/00560 – Single Storey front extension. 27 The Oakbournes, Bishopdown, SP1 3FZ**

Cllr Hayes visited the Oakbournes and felt that the development would result in loss of visual amenity within the road. Cllr Hayes felt the development would have an impact on the nearest neighbour due to the proportion of the development. The Chair also raised that the application stated that there were no trees within falling distance of the development and that there were no trees that require removal, however there is a large established tree within the front garden of the property. The Chair believed that the tree would require removal otherwise would be immediately outside the window of the proposed development.

**Resolved:** To Object to the proposed development at the Oakbournes for the following reasons

1. This large extension to the front of number 27 constitutes a significant overdevelopment of the plot
2. It will spoil the character and general appearance of this attractive little cul-de-sac of houses

### **22.036 Council and Committee Meetings Schedule**

It was agreed to delay the meeting schedule to a later date. The Chair asked for Committee Chairs to bring ideas to reduce pressures on committees and enable them to bring less to full council.

The RFO asked for it to be minuted that the Chair would not let him speak to his item.

### **22.037 Finance**

#### **Adoption of Monthly Accounts for January 2021**

The Financial Statement had previously been circulated in Report **22.037**. The total funds held at the end of January 2022 were **£1,264,342.82** of which **£1,169,793.33** were earmarked or restricted reserves.

**Resolved:** To adopt the monthly accounts as a true record of the Council's finances.

#### **Authorisation of Payments**

The list of payments had been circulated in Report **22.037**. Total cheque payments in February 2022 amounted to **£19,171.85**. Debit card and direct debit payments in January 2022 amounted to **£276.40**.

**Resolved:** To approve the cheque, direct debit and debit card payments.

#### **Approval of Reserves and Treasury Deposit Reports**

Summaries of Financial Reserves and Deposits had been presented in **Report 22.037**. Earmarked and restricted reserves at the end of January 2022 were **£1,169,793.33**. The balance of the 32 Day Notice Account at the end of January 2022 was **£717,372.26** including interest of **£5,488.85**.

**Resolved:** That the Council has received reports of Financial Reserves and Treasury Deposits.

### **22.038 Clerk's Report and Correspondence**

Area Board indicated that Parish Council's may not be allowed to apply for funding going forward.

Cllr Schneider raised the issue of phone coverage in Longhedge and Old Sarum. Councillors confirmed that they also experience poor coverage. Cllr Schneider will carry out an informal survey of residents to gauge opinion.

### **22.039 Exempt Business – Exclusion of the Press and Public**

**Resolved:** To approve the exclusion of the Press and Public.

The Personnel Committee proposed to offer the Acting Clerk the role of Clerk.

**Resolved:** To approve the offer of the role of Clerk to Trudi Deane.

The meeting closed at 21.32

**NEXT MEETING** The next meeting of the Council will be held at 7pm on Monday 21<sup>st</sup> March at River Bourne Community Farm.