



# Laverstock & Ford Parish Council

Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

## Meeting of the Operations Committee held on Wednesday 7<sup>th</sup> July 2021 at the Old Sarum Community Centre

### MINTUES

**Councillors Present:** Maskell (Chair), Barker, McDonald

**In attendance:** Deane (Deputy Clerk and Clerk for this meeting), Prince (Clerk), Cavendish (Operations Officer)

Cllr Waller also attended this meeting as a non-committee member from 19.08 until 19.40. There were no members of the public present.

The meeting commenced at 19.05pm.

#### **O.21.001 Apologies**

No apologies had been received.

#### **O.21.002 Declarations of Interest**

There were no declarations of interest.

#### **O.21.003 Defibrillator's in the Parish**

A resident has initiated a fundraising project for the installation of a defibrillator at the café/takeaway at Longhedge and is seeking the support of the Parish Council. After much discussion, the committee felt that the location suggested was too far from most parts of the estate. The Clerk advised that should they wish to apply for a grant, a community group would need to be established, rather than an individual. Members of the committee believe there are some defibrillators already in place on the estate and the Operations Officer agreed to investigate and ensure they are recorded. Cllr Maskell will respond to the resident.

**ACTION: OPERATIONS OFFICER AND CLLR MASKELL**

#### **O.21.009 Operation and Insurance of Country Park Mountain Bike Trails**

Out of Order item brought forward.

Cllr Waller reported that a meeting had been held between herself, the Land Trust, Salisbury Cycling Club and the original volunteers who set up the Mountain Bike Trail. Salisbury Cycling Club Committee, who are considering running the Mountain Bike Trail under licence from the Land Trust, had asked a number of questions, including who would be responsible for insurance. The Land Trust have confirmed to the Clerk, that they are still actively looking to reach an agreement with a group to run the Mountain Bike Trail.

**ACTION: CLLR WALLER**

#### **O.21.004 Biodiversity in the parish**

The Operations Officer has been researching ideas from other parishes, of projects to increase biodiversity, including wildflower verges, hedge management and swales management. Community groups in each ward could be set up. This will be considered as part of the Environmental Strategy to be developed. The Operations Officer will obtain costings for a bio-diversity survey. The Deputy Clerk will discuss the swale that is holding water with contacts for the developer in Longhedge. The Queens Jubilee Woodland Grants Scheme is now open for applications. The Clerk will contact Vistry to establish if there is an

opportunity to apply for trees for the north western end of the Community Open Space at Longhedge.

**ACTION: OPERATIONS OFFICER, DEPUTY CLERK,  
CLERK**

**0.21.005 Skatepark update**

Gravity have reported that the Skatepark should be completed by the first week in August. The Deputy Clerk will ask for a full breakdown of the additional costs quoted for the access to the site across the Persimmon land. The Deputy Clerk and Operations Officer are investigating what the training requirements are for the weekly inspection.

**ACTION: OPERATIONS OFFICER, DEPUTY CLERK**

**0.21.006 Parish Steward**

The Operations Officer is continuing to manage tasks for the Parish Steward. The Clerk will find out if the local Highways Groups, which stopped during COVID, will be restarting soon.

**ACTION: CLERK**

**0.21.007 Document updates**

- Flood Plan
- Environmental strategy
- Tree management policy

The Operations Officer reported that the Operational Flood Working Group had offered to provide assistance to update the Flood Plan. The Environmental Strategy will be considered following a decision regarding a biodiversity survey. The group are considering a formal Tree Management Policy. The Clerk reported there was a draft policy prepared some time ago, which the Operations Officer will review. The Operations Officer will put together a timeline plan of works required over the coming years, based on the current tree surveys.

**ACTION: OPERATIONS OFFICER**

**0.21.008 Record management system**

The Finance and General Purposes Committee have been discussing the possibility of council systems being transferred to a cloud based system using 365. It was agreed that Record Management should be discussed after a decision was made on this.

**0.21.010 Request to resurface Green Lane**

A resident has reported that a part of Green Lane between Ford and Bishopdown Farm is getting waterlogged and muddy and has requested resurfacing. The route is a restricted byway and this part of the route is not registered as owned by anyone. The route is very muddy and needs some major works to establish a sufficient surface. The Deputy Clerk will contact the local Highways Engineer to discuss the cycle route along this byway and the possibility of Highways funding improvements.

**ACTION: DEPUTY CLERK**

The meeting closed at 20.27pm.

**Next Meeting:** End August Date to be confirmed