



Laverstock & Ford Parish Council

Incorporating Milford, Bishop down Farm, Old Sarum & Longhedge

189 Meeting held at Old Sarum Community Centre at 7.00pm on Monday 11th April 2022

DRAFT MINUTES

Councillors Present: Baker (Chair), Barker, Hayes, Lynn, Maskell, McDonald, Schneider, Vanstone

In attendance: Elder (Operations Assistant), Cavendish (Operations Officer), Deane (Clerk), Prince (RFO)

Wiltshire Councillors Present: WCllr Oliver, WCllr McLennan (Online)

This was a hybrid Council Meeting. Members of the public were invited to join by Zoom. Councillors must attend in person to cast a vote. The public part of the Council meeting started at 7.04pm. Five members of the public attended in person and seven members of the public attended online.

22.053 Apologies

Apologies were received for Cllr Jones, Cllr Tucker and Cllr Waller

Resolved: To accept the Apologies given.

22.054 Declarations of Interest

No declarations of were made.

22.056 Approval of Minutes

Resolved: To approve the Minutes of the meeting held on 22nd February 2022.

Resolved: To approve the Minutes of the meeting held on 21st March 2022.

22.057 Matters Arising

Action List and Minutes

The Speed Indicator Device is ready to be installed and first location will be in Ford.

21.057 Asset Register

The Clerk recommended that there were two items to be removed from the asset register. The Castle Hill Country Park Artworks and the path to the Parish Office are damaged beyond economic repair.

Resolved: To approve the removal of Asset Number 72, Castle Hill Country Park Artwork and Asset Number 48, the path to the Parish Office from the register.

21.058 Church Road Traffic Regulation Order

The Chair presented the report and recommended that the Experimental Traffic Regulation Order is extended to include the first part of Elm Close. It was not recommended to include Bishops Mead at this time, due to the feedback received and as those residents generally have driveways for only one car.

Members of the public noted their concerns regarding the scheme and noted that it may cause them difficulties. Cllr Schneider requested that the consultation period is restricted to six months to limit potential negative impact on residents.

Resolved: To approve the request that Wiltshire Highway's extend the Experimental Traffic Regulation Order to Elm Close.

22.059 Longhedge Football Pitch and Changing Rooms

WCllr Oliver reported conversations with Wiltshire Council regarding the Change of Use of the Changing Rooms proposed at Old Sarum. The RFO reported that the board at Vistry had declined the request previously.

Resolved: To approve the Council to write a letter to the Board of Directors at Vistry to request that they reconsider the multi-use function of the building to provide a Community Centre in addition to changing rooms.

The Chair requested that item 22.063 is bought forward.

22.063 Grant Application - River Bourne Community Farm

Cllr Hayes introduced the application by River Bourne Community Farm. Mr Parker presented the application and answered questions regarding the grant. It was agreed that Mr Parker would further investigate the sub-letting of the site to Woodstock Therapeutic Community to ensure a proper agreement was in place.

Resolved: To approve a grant of £10,000 to River Bourne Community Farm under the powers granted by Section 137 of the Local Government Act 1972.

22.060 Hampton Park Pavilion

The Clerk reported that a meeting had taken place with Mr Pearce and discussed the possibility of either leasing or becoming owners of Hampton Park Pavilion. The next step would be assess the condition through condition surveys.

22.061 Mobile Coverage at Old Sarum and Longhedge

Cllr Schneider presented the results of his findings which showed a number of local residents had problems with mobile coverage within Old Sarum, Longhedge and Ford. The Chair provided a contact who could facilitate the Council requesting a new mobile tower. The Clerk will write to the contact provided by the Chair.

ACTION CLERK

Resolved: The Council acknowledged the issue caused by the lack of mobile coverage and resolved to contact the mobile providers to request better signal for residents.

22.062 Street Naming

The Chair proposed a reference to Sky Lark's. Cllr Barker suggested a reference to the Queen and the Platinum Jubilee.

Resolved: To propose Castle Hill, Elizabeth , Platinum, and Sky Lark as suggested road names for the development at Castle Hill Country Park.

22.064 Planning

Planning Log

Resolved: To approve the following responses.

PL/2022/01801	Part Conversion and single storey front extension at 35 Norman Drive, Old Sarum, SP4 6FP No Comment
PL/2022/01577	Single storey side extension and associated works at The Grove, Burroughs Hill, Duck Lane, Laverstock, SP1 1PU No Comment
PL/2022/01508	Loft conversion with dormer and velux roof lights at 29 Norman Drive, Old Sarum, SP4 6FP No Comment
PL/2022/01546	First floor rear extension over Garage Conversion at 42 Burden Drive, Bishop down No Comment

PL/2022/00831 – 2m Partial Wall and fence to left boundary at 9 Lark Lane, Old Sarum, SP4 6GL

Cllr Barker viewed the property and found that Lark Lane was an open area and the proposed fence would come to the boundary line. Cllr Barker felt that this wasn't in keeping with the area.

Resolved: To object to application PL/2022/00831 as the proposed new fence is overpowering and not in keeping with the open aspect of the surrounding area.

PL/2022/01048 – Sarum Cottages

Cllr Barker recommended objecting to the application due to the risk of flooding. The Portway currently floods and the proposed entrance is in the location of the regular flooding. Cllr Barker believed that the amendments were an improvement but were still not sufficient.

Resolved: The response of Laverstock and Ford Parish Council remains 'OBJECT' for the following reasons:-

1. Design - the amendments do not sufficiently address the poor design and layout of the site, including poor access for vehicles.
2. Safety and noise - from the adjacent depot, the access immediately adjacent to The Portway with limited areas for vehicles to pass, and insufficient space for pedestrians to cross safely to the pavement on the opposite side of The Portway.
3. Flooding - local knowledge suggests that this section of The Portway regularly floods with run off from adjacent fields.

22.065 Councillors Responsibilities

The Clerk explained the need for Trustees at Old Sarum Community Centre and Laverstock Village Hall. Councillors volunteered to investigate becoming Trustees.

22.066 Finance

Adoption of Monthly Accounts for March 2022

The Financial Statement had previously been circulated in Report 22.066. The total funds held at the end of March 2022 were £1,425,812.88 of which £1,220,574.06 were earmarked or restricted reserves.

Resolved: To adopt the monthly accounts as a true record of the Council's finances.

Authorisation of Payments

The list of payments had been circulated in Report 22.066. Total cheque payments in April 2022 amounted to £20,491.64. Debit card and direct debit payments in March 2022 amounted to £1643.29.

Resolved: To approve the cheque, direct debit and debit card payments.

Approval of Reserves and Treasury Deposit Reports

Summaries of Financial Reserves and Deposits had been presented in Report 22.066. Earmarked and Restricted Reserves at the end of March 2022 were £1,220,574.06. The balance on the 32 Day Notice Account at the end of March 2022 was £11,883.41 including interest of £5,528.75 There was a total of £717,388.78 on deposit at the end of March 2022.

Resolved: To approve the reserve and treasury deposit reports.

Maintenance Contract

Resolved: To approve the awarding of Maintenance Contract to Hurdcott Landscapes for the 2022/23 financial year at a cost of £21,816.00.

22.067 Clerk's Report and Correspondence

The Clerk updated the Council on the recruitment of a new Communications and Community Engagement Officer, for which an offer had been made to a candidate. The Clerk was awaiting a decision from the candidate.

22.068 Exempt Business – Exclusion of the Press and Public

No exempt business.

The meeting closed at 8.58pm

NEXT MEETING The next meeting of the Council will be held at 7pm on Monday 16th May at River Bourne Community Farm.