



Laverstock & Ford Parish Council

Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

Virtual Meeting of the Finance and General Purposes Committee on Thursday 7th October 2021

This meeting was held as a virtual Zoom meeting. No resolutions were made or decisions taken.

DRAFT MINUTES

Councillors present: Baker (Chair), Maskell, Waller, Tucker
In attendance: Prince (Clerk), Deane (Deputy Clerk)

The meeting commenced at 19.04pm.

FGP.21.030 Apologies

No apologies had been received.

FGP.21.031 Declarations of Interest

There were no declarations of interest.

FGP.21.032 Review of Action List.

FGP 366 Longhedge Football Pitch

The Clerk has been in contact with several interested parties to attempt to agree a date for an all-party meeting. He is currently working on a shortlist of dates. The Clerk reported that there is currently no provision in the S106 to allow Vistry to hand management of the pitch to a private management company, The Clerk has asked Wiltshire Council for their view. The Communications and Community Engagement Officer will be asked to publicise the meeting.

FGP 367 Bus Shelter Budget

The Clerk reported that the expenditure this year was all arising from last year and was covered by last years budget. The budget for this year is £12,000 has not been spent. The Deputy Clerk requested that the provision of bus shelters be included on October Full Council agenda. If the council approve the purchase of two new shelters, the Deputy Clerk was asked to apply to CATG for grant funding.

FGP.21.033 Draft Agenda Full Council Meeting 18th October 2021.

The Clerk was asked to add an item for amendments to the Scheme of Delegation regarding the Personnel Committee and the Communications and Community Engagement Committee. The Clerk offered to report verbally on the review of salaries and overtime spending, but the committee stated they were expecting a written report. The Clerk was asked to remove the review of salaries budget from the Full Council agenda and include it on the agenda for the next FGP agenda. The Clerk was asked to produce a written report as soon as time was available.

The Clerk reported that the Highways Improvement Request for Milford Mill Road will also be added to the agenda.

FGP.21.034 Review of Expenditure.

A detailed review of expenditure will be conducted every quarter. The Clerk reported that most items were generally on track.

FGP.21.035 Reports of Committee Chairs.

The chair of the Operations Committee reported that there may be additional investment required to fund artwork at the Skatepark.

The Clerk reported that the CIL funds should be spent within 5 years, not 10 years as he stated at the meeting. The chair of the Operations Committee felt that a decision on spending CIL funds outside of the area from which they originated should be made by full council. The Clerk confirmed there was nothing due to expire within the next year and that the reserve report monthly included dates of expiry.

Committee Chairs were asked to ensure that their budget proposals for the next financial year were submitted to the Clerk by the end of November.

FGP.21.036 Project Reports.

Cllr Maskell confirmed that the intention was to provide a full report and recommendation to Full Council in October regarding the introduction of a cloud IT system.

The meeting closed at 20.13pm.

NEXT MEETING. The next meeting of the Finance and General Purposes Committee will be held on Monday 1st November 2021 at the River Bourne Community Farm.