



# Laverstock & Ford Parish Council

Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

## Meeting of the Finance and General Purposes Committee Held on Monday 11<sup>th</sup> July 2022 at 7pm

### DRAFT MINUTES

**Councillors present:** Baker (Chair), Waller

**In attendance:** Deane (Clerk), Prince (Responsible Financial Officer RFO)

The meeting commenced at 7pm.

#### **FGP.22.022 Apologies**

Apologies had been received from Cllrs Maskell, Schneider and Tucker. The Chair declared the meeting was therefore inquorate and the formal meeting closed at 7.01pm. Cllrs Baker and Waller remained to discuss the items on the Agenda and these minutes reflect those discussions only.

#### **FGP.22.023 Declarations of Interest**

Neither Councillor declared any interests on agenda items.

**FGP 22.024 Approval of Minutes** of meetings held on 7<sup>th</sup> September 2021, 7<sup>th</sup> October 2021, 4<sup>th</sup> April 2022 and 9<sup>th</sup> May 2022.

This item will be carried forward to the next Finance and General Purposes Committee Meeting.

#### **FGP.22.025 Vodafone Rent Review**

This item will be added to the agenda for Full Council on 18<sup>th</sup> July.

#### **FGP.22.026 Investment update**

The RFO reported confirmation of investment with CCLA (Churches, Charities and Local Authorities) Investment Management Limited on 7<sup>th</sup> July.

#### **FGP.22.027 Asset Replacement Schedule**

The Clerk confirmed this would be produced in conjunction with the RFO and Operations Officer.

#### **FGP.22.028 Draft Agenda Full Council Meeting 16<sup>th</sup> May 2022**

Updates from Committee Chairs will be added under Matters arising and the Vodafone Rent Review added as an agenda item. The Clerk will request Old Sarum Nursery to submit a copy of their year end accounts to provide additional information in support of their grant application.

#### **FGP.22.029 Exempt Business : Staff in Confidence**

The hours required to fulfil the RFO role were discussed at length. The Clerk has sourced a quote for job evaluation. The Clerk will continue to manage salaries within the budget pending a decision on the way forward at the next Personnel Meeting.

**NEXT MEETING.** The next meeting of the Finance and General Purposes Committee will be held on Monday 5<sup>th</sup> September 2022 at the River Bourne Community Farm.

Signed:

Date: