



# **Laverstock & Ford Parish Council**

Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

**Meeting of the Finance and General Purposes Committee on Tuesday 7<sup>th</sup> September 2021 at 7pm held at River Bourne Community Farm**

## **DRAFT MINUTES**

**Councillors present:** Baker (Chair), Maskell, Tucker, Waller

**In attendance:** Prince (Clerk), Deane (Deputy Clerk)

The meeting commenced at 7.04pm.

### **FGP.21.020 Apologies**

Apologies had been received from Cllr Schneider.

### **FGP.21.021 Declarations of Interest**

There were no declarations of interest.

### **FGP.21.022 Approval of Minutes of Meeting on 6<sup>th</sup> July 2021**

**Resolved:** to approve the minutes of the meeting on 6<sup>th</sup> July 2021.

### **FGP.21.023 Review of Action List.**

PC 197 Hampton Park Pavilion

The Clerk reported that he had been in discussion with Wiltshire Council Officers regarding the requirements under the s106. The Chair reported that he understood the current committee may be interested in carrying on management of the pavilion when the current lease expires. The Clerk will continue to investigate.

Updates on remaining actions will be reported at the full council meeting in September.

### **FGP.21.024 Financial Regulations revision.**

This item will be deferred until the new RIALTAS is use.

### **FGP.21.025 Draft Agenda Full Council Meeting 20<sup>th</sup> September 2021.**

There was a discussion regarding a proposed meeting with two planning agents. One has declined the opportunity to meet in public and has requested to rearrange the date for a meeting. The Parish Council will meet with the other prior to their September meeting. The Clerk reported that he would like more time to collect information regarding the football pitch at Longhedge before engaging with all party consultation. The Chair expressed his disappointment that interested parties had not been invited to the public session of the full council meeting in September. Other Councillors expressed the view that the consultation should be held at a separate meeting and not at a Parish Council meeting. Following lengthy discussion, it was agreed that the Clerk would organise an all-party meeting, separate to the Parish Council meeting, for a date to be confirmed in October.

**ACTION CLERK**

The Chair of the Personnel Committee reported that actions from the Personnel Committee would not be completed for the September meeting as intended and it was agreed to defer those until October.

The item for Hybrid Meetings and IT upgrade will be deferred until October.

**FGP.21.026 Review of dates and timing of Full Council & FGP Committee.**

It was agreed that FGP will be scheduled for the first Monday of the month until the end of 2021.

**FGP.21.027 Review of Expenditure against Budget.**

The Chair and Clerk produced estimates of performance against budget at year end. A number of entries were discussed where there were over/underspends predicted. The Clerk will report on a query over the Bus Shelter budget. **ACTION CLERK**

The Clerk provided a summary of staff overtime hours worked until June and the need for future overtime was discussed. Further discussion of the item was deferred to the next FGP committee meeting.

**FGP.21.028 Reports of Committee Chairs.**

The first Communications and Community Engagement Committee meeting will be held on 14<sup>th</sup> September at Old Sarum Community Centre.

**FGP.21.029 Project Reports.**

Hybrid Meetings and Cloud storage reports have been deferred until the October meeting.

The meeting closed at 8.37pm.

**NEXT MEETING.** The next meeting of the Finance and General Purposes Committee will be held on Monday 4<sup>th</sup> October at the River Bourne Community Farm.