



# Laverstock & Ford Parish Council

Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

## Meeting of the Parish Council held on Monday 18<sup>th</sup> July at River Bourne Community Farm.

### DRAFT MINUTES

**Councillors present:** Baker (Chair), Barker, Hayes, Jones, Lynn, Maskell, McDonald, Schneider, Waller.

**In attendance:** Brain (Communications and Community Engagement Officer CCEO), Cavendish (Operations Officer), Deane (Clerk)

**In attendance online:** Cllrs Rigiani and Vanstone, Prince (Responsible Financial Officer RFO), Wiltshire Cllr Mclennan.

There were two members of the public in attendance. One member spoke about the Speed Indicator Device SID on Church Road. The Clerk confirmed there were no plans to instal a permanent device in the location and that investigations were being made into the possibility of using the SID to monitor traffic in both directions.

The meeting commenced at 7.06pm.

#### 22.106 Apologies

Apologies had been received from Cllrs Rigiani and Vanstone, although both joined the meeting online.

**Resolved:** to accept the apologies given.

Apologies were subsequently received after the meeting from PC Jung who had been unable to attend due to a last minute issue.

#### 22.107 Declarations of Interest

Cllr Lynn declared a non-pecuniary interest in item 22.110, as a trustee of Old Sarum Community Centre.

#### 22.108 Approval of Minutes

**Resolved:** to approve the minutes of the meeting held on 11<sup>th</sup> April 2022

**Resolved:** to approve the minutes of the meeting held on 20<sup>th</sup> June 2022

#### 22.109 Matters arising

Cllr Schneider confirmed no further contact had been received from Ofcom regarding mobile coverage at Old Sarum. There were no further matters arising.

#### 22.110 Grant Application – Old Sarum Nursery

A representative from Old Sarum Nursery presented their application for funding towards surfacing the outside area at Old Sarum Community Centre. Councillors raised questions about the suitability of the surfacing proposed and why surfacing could not be funded from the nursery reserves. The applicant was asked to investigate the questions raised further.

#### 22.111 Longhedge North Eastern Link Path

The Clerk reported on a request from Wiltshire Highways to use coloured tarmac surfacing on the link path, rather than compacted hoggin. Report 22.111 had been circulated with a

photograph of the colour proposed. Councillors supported the use of more durable tarmac, given that the coloured option proposed kept the natural appearance.

**Resolved:** to approve Wiltshire Highways constructing the North East Link Path across Parish Council owned land using coloured tarmac as proposed.

## **22.112 Planning**

### **Planning Log**

PL/2022/04403 Double domestic garage to front of property at 5 Becket Way, Laverstock SP1 1PZ

**Resolved:** to approve the response **No Comment**

### **Neighbourhood Plan Update**

The Clerk provided an update from the Neighbourhood Plan Steering Group, confirming that the independent examiner had submitted his report to Wiltshire Council and they were waiting for their decision on his recommendations. The Chair highlighted that the independent examiner had recommended the removal of significant sections of the Neighbourhood Plan relating to Old Sarum Airfield. The Chair requested the support of councillors to approach Wiltshire Council to request that the section regarding Old Sarum Airfield is not removed from the LFPC Neighbourhood Plan and that the Parish Council be actively involved in discussions on future policies relating to Old Sarum Airfield. Councillors confirmed their support.

## **22.113 Vodafone Rent Review**

The Clerk reported on previous discussions regarding the risk of reducing rents.

**Resolved:** that the Parish Council would not implement the current rent review due.

## **22.114 Positive Conduct Campaign**

The CCEO had previously circulated Report 22.114 following her attendance at Wiltshire Councils briefing on their Positive Conduct Campaign. Councillors requested more time to consider the content of the documents and this item will be carried forward to the next meeting. The Clerk will circulate the webinar link to all councillors. **ACTION CLERK**

## **22.115 Scattering of Ashes**

The Clerk reported a request from a member of the public for permission to scatter ashes of a family member on Parish Council land. Councillors agreed this should normally be permitted, subject to some provisions. The Clerk will circulate a draft addition to the Memorial Policy.

**ACTION CLERK**

## **22.116 Finance**

The RFO reported that the investment into the CCLA Public Sector Deposit Fund had been actioned, retaining sufficient funds in the Lloyds Instant Account and transferring £250,000.00 into the Lloyds 32 Day Notice Account for projects and expenditure expected in the near future. The RFO also reported on ongoing work with Wiltshire Council to secure approximately £123,000 of Youth and Adult Funds resulting from additional homes at Longhedge. The first instalment of CIL Funding resulting from the Farmyard Development in Bishopdown has been received.

### **Adoption of Monthly Accounts for June 2022**

The Financial Statement had previously been circulated in Report 22.116. The total funds held at the end of June 2022 were £1,398,902.82 of which £1,255,070.32 were earmarked or restricted reserves.

**Resolved:** To adopt the monthly accounts as a true record of the Council's finances.

### **Authorisation of Payments**

The list of payments had been circulated in Report 22.116. Total cheque payments in July 2022 amounted to £998,388.80, including a payment of £980,944.00 into the CCLA Public

Sector Deposit Fund. Debit card and direct debit payments in June 2022 amounted to £2,410.34.

**Resolved:** To approve the cheque, direct debit and debit card payments.

**Approval of Reserves and Treasury Deposit Reports**

Summaries of Financial Reserves and Deposits had been presented in Report 22.116. Earmarked and Restricted Reserves at the end of June 2022 were £1,255,070.32. The balance on the 32 Day Notice Account at the end of June 2022 was £17,416.86 including interest of £5,533.45. There was a total of £17,416.86 on deposit at the end of March 2022.

**Resolved:** To approve the reserve and treasury deposit reports.

**22.117 Clerk's Report and Correspondence**

The Clerk reported that the meeting scheduled for 15th August may be cancelled if insufficient business. The Clerk will circulate an invitation to an event at River Bourne Community Farm for Councillors.

**22.118 Exempt Business – Exclusion of the Press and Public**

There was no exempt business.

The meeting closed at 8.38pm.

NEXT MEETING. The next meeting of the Parish Council will be held on Monday 15<sup>th</sup> August 2022 at Greentrees Primary School (Junior Site). The following meeting will be held on 19<sup>th</sup> September 2022 at River Bourne Community Farm.

Signed:

Date: