



Laverstock & Ford Parish Council

Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

Parish Council Meeting held virtually at 7.02pm on Monday 17th January 2022

DRAFT MINUTES

Councillors Present: Baker (Chair), Hayes, Jones, Maskell, McDonald, Rigiani, Schneider, Tucker, Waller

In attendance: Prince (RFO), Deane (Acting Clerk), Cavendish (Operations Officer) and Whitfield (Communications and Community Engagement Officer)

Wiltshire Councillors Present: WCllr Oliver

This was a virtual council meeting. In accordance with current regulations, no resolutions or decisions were made at this virtual meeting.

There were three members of the public present at the meeting.

PC Jung addressed the council and reported incidents within the Parish. Reports were given into ASB in Laverstock, theft and shop lifting in Longhedge and thefts in Old Sarum. Thefts targeting taxis across the Salisbury area were highlighted.

Representative of the Neighbourhood Watch Group in Longhedge reported card cloning in the Longhedge and Old Sarum area.

22.001 Apologies

Apologies were received for Cllr Barker and Cllr Lynn.

22.012 Declarations of Interest

No declarations of interest were received.

22.013 Review of Minutes

No minutes are able to be formally formally adopted. The Chair wanted to note on 21.178 that there was agreement to the report circulated by Cllr Tucker.

22.014 Matters Arising

Action List and Minutes

Cllr Waller raised queries regarding submission of councillors planning gains and Imperial Homes plans. The Acting Clerk had not received planning gains for all wards and there had been no contact from Imperial Homes. The Chair asked that planning gains are submitted through the Planning Group leads.

22.015 Proposed Waiting Restrictions around Laverstock Schools

The Chair reported discussions regarding traffic congestion, ASB and dangerous driving on Church Road, Laverstock. The working group asked Highways Engineers to see what can be done to reduce problems without pushing the problem to other areas. A proposal has been made to install a single yellow line to control parking in the afternoon to prevent waiting on Church Road between 2pm and 4pm. Residents felt that problems were not prevalent at the morning drop off. If the Parish Council support the proposal a consultation will take place with residents.

Cllr Maskell asked if the new restrictions will be legally enforceable. The Chair confirmed that the proposed restrictions will be enforceable. Cllr Jones enquired when the proposition will be enforceable and the cost to the Parish Council. The Chair confirmed that the Council would be asked to contribute 25% although there might be potential to access other funding. The cost estimate to the Council would therefore be £1,500 and £2,000.

22.016 CPRE Best Kept Village Competition 2022

The Acting Clerk presented information regarding the Best Kept Village Competition but advised that there is no staff capacity to help with the competition.

Cllr Hayes believes that staff are not necessary to help with this competition and have not been used in past competitions. Cllr Hayes did not wish to run the project on his own but would assist if another Cllr wanted to coordinate.

The RFO advised that Old Sarum and Bishopdown could also enter the competition in addition to Laverstock. The Chair recommended that community volunteers are sought to run the project.

Cllr Waller recommended that entry be postponed to 2023 and a councillors agreed.

22.017 Land at London Road, Salisbury

The Acting Clerk advised the Council that an application of Adverse Possession has been made. The Acting Clerk recommended that professional advice be sought or an extension.

The Clerk and Operations Officer will draft a letter with objections stating that the Council do not believe that the applicants have had occupied for land for the required amount of time and that the applicants have not excluded others from the land.

The Acting Clerk and RFO recommended publicising the application through the Council Facebook and the Salisbury Journal.

22.018 Planning

Neighbourhood Planning

There was no update on the Neighbourhood Planning.

Planning Application Log

No vote was taken and no comments were made.

22.019 Finance

Review of Monthly Accounts for December 2021

The Financial Statement had previously been circulated in Report 21.167. The total funds held at the end of December 2021 were £1,292,781.24 of which £1,174,960.73 were earmarked or restricted reserves.

Review of Reserves and Treasury Deposit Reports

Summaries of Financial Reserves and Deposits had been presented in Report 21.167. Earmarked and restricted reserves at the end of December 2021 were £1,174,960.73. The balance of the 32 Day Notice Account at the end of December 2021 was £717,353.97 including interest of £5,470.56.

No comments were made regarding finance.

22.020 Plans and Priorities for the coming year

The Chair wanted to give Councillors a chance to raise any plans or priorities for the year.

Items raised can be found in Annexe One.

22.021 Clerk's Report and Correspondence

The Acting Clerk enquired whether Councillors would like to attend any summer events. Cllr Maskell did not see a reason to attend as the event in Old Sarum was not successful. The Chair found that although the events at Bishopdown and Laverstock were successful, it would not be prudent to attend without a defined purpose.

Milford Preservation Group have approached the Chair to request funding for their group. The Councillors declined to provide funding.

22.022 Exempt Business – Exclusion of the Press and Public

The meeting closed at 21.20pm.

NEXT MEETING The next meeting of the Council will be held on Monday 21st February 2022 at Greentrees Primary School

Annexe One

Parish Council 2022

The following items were identified by Parish Councillors and Committees as priorities for 2022:

1. Evaluation of current assets, review of asset replacement and acquisition policy.
2. Review of investment with aim to protect against inflation.
3. Recruitment of staff to full establishment
4. Review of policies
5. Implement an appraisal policy
6. Overtime policy
7. PC website development
8. Parish identity
9. Newsletter review
10. Play areas
11. Hampton Park trail
12. Memorial policy
13. Tree management policy
14. Environmental policy
15. Community space at Longhedge
16. S. 106 funding for Old Sarum
17. Litter, Fly Tipping and Anti-Social Behaviour in Old Sarum
18. Supporting Growth of Community Groups
19. Community Growing Space
20. Longhedge Country Park
21. Empty business premises in Old Sarum
22. Church Road Traffic Measures
23. Support Village Hall Management Committee
24. Church Road Development
25. Litter and Fly Tipping in Laverstock
26. Youth Work Support within the Parish
27. Hampton Park Pavilion and The Green
28. Councillors Recruitment
29. Green Lane Litter and Fly Tipping
30. Village Green in Ford
31. Improvement of Cycle Routes
32. Support for Youth Work
33. Branding Parish Assets