

## Parish Plan Part 3 - Action Plans

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### Chapter 7

#### Action Plans

In this chapter we have taken the '**Key Issues**' and '**possible next steps**' identified in chapter 6 and refined them.

The Actions found here, separately numbered, become the means to expedite the Key Issues.

The Actions are not necessarily in order of importance. Neither are they totally exclusive. We believe they are a starting point for a Task Group whose responsibility it will be, under the patronage of the Parish Council, to turn the Actions into reality.

Please note that the Tasking Group for each topic will create a timescale for each action dependant on priority.

In Chapter 8 **Next Steps**, we explain how this will happen.

## LOCAL TRANSPORT

ACTION	HOW IT WILL BE TACKLED	PRIORITY	PARTNERS	TIMESCALE	LEAD RESPONSIBILITY	RESOURCE IMPLICATIONS
<b>1. Improve bus services to meet the needs of residents and encourage greater use.</b>	Engage with Wilts and Dorset Bus Co and WC initially to discover the means of demonstrating the need.	Med	Wiltshire Council. Wilts and Dorset Bus Company		Parish Council	To follow
<b>2. Investigate the need for a bus service to the railway station and the hospital.</b>	Engage with WC to consider alternative means of providing the service EG. Community Service.	Med	Wiltshire Council		Parish Council	To follow
<b>3. Improve safety for cyclists and walkers.</b>	Engage with Highways agency to discuss cycle ways and reducing traffic speed.	High	Highways Agency		Parish Council	To follow
<b>4. Make more use of Park and Ride for residents.</b>	Initiate discussions with WC to discover how residents local to a park and ride site can be supported to leave their cars at home.	Med	Wiltshire Council		Parish Council	To follow
<b>5. Support the provision of good public transport services at Old Sarum as the area develops.</b>	Engage with the planners to provide various alternative ways of accessing the city. Explore wider use of school mini buses..	High	Wiltshire Council		Parish Council	To follow

## LOCAL FACILITIES

ACTION	HOW IT WILL BE TACKLED	PRIORITY	PARTNERS	TIMESCALE	LEAD RESPONSIBILITY	RESOURCE IMPLICATIONS
<p><b>1. Ensure there is a provision of local facilities serving Old Sarum. To include provision of retail outlets and social amenities.</b></p>	<p>Consult with the newly formed community groups of Old Sarum residents to identify the range of services desired.</p>	<p>High</p>	<p>Old Sarum residents association/ Parish Council</p>		<p>Parish Council</p>	<p>To follow</p>
<p><b>2. Provide active support for planning applications providing retail outlets which reflect the wishes of our neighbourhoods.</b></p>	<p>Parish Council take every opportunity to 'influence' planning decisions in the four neighbourhoods.</p>	<p>Med/Low</p>	<p>WC</p>		<p>Parish Council</p>	<p>None</p>
<p><b>3. Re-provide a local Postal Service to Laverstock.</b></p>	<p>Through the Rural Re-generation Office WCC consider how a reduced local postal service might be provided. Consider also the provision of community initiated service.</p>	<p>Med</p>	<p>WC</p>		<p>Parish Council</p>	<p>None</p>
<p><b>4. Ensure the increased number of houses at Hampton Park will be served by a suitable Increase in local facilities.</b></p>	<p>Through the good offices of BFRA and taking account of the data from the Parish Plan survey, determine the facilities required to serve the larger planned community.</p>	<p>Med</p>	<p>WC</p>		<p>Parish Council Bishopdown Farm Residents Association</p>	<p>To follow</p>
<p><b>5. Ensure there is a provision of local facilities serving Old Sarum. To include provision of retail outlets and social amenities.</b></p>	<p>Consult with the newly formed community groups of Old Sarum residents to identify the range of services desired and get included in the Master Plan.</p>	<p>High</p>	<p>Old Sarum residents association/ Parish Council</p>		<p>Parish Council</p>	<p>To follow</p>

## KEEPING THE CHARACTER OF OUR COMMUNITY

ACTION	HOW IT WILL BE TACKLED	PRIORITY	PARTNERS	TIMESCALE	LEAD RESPONSIBILITY	RESOURCE IMPLICATIONS
<b>1. Promote appreciation of the history and heritage of our communities.</b>	Parish Council to sponsor the creation of history groups in Old Sarum, Ford and Hampton Park with suitable display provisions.	Low	Parish Council and Community Groups		Parish Council	To follow
<b>2. Promote club/activities and seek volunteers/ leaders using our Parish Newsletter and the Website.</b>	Create a list of all activities with meeting days and contact numbers in the Parish Newsletter. Encourage all organizations to write feature articles for the Newsletter and Website explaining more about their group, inviting membership and appealing for volunteers and leaders if needed. Promote Salisbury Council for Voluntary Services for help in recruiting volunteers. Investigate sites for further Parish notice boards so that all communities can be kept informed.	Low	Parish Council/BFRA/ Old Sarum community Group		Parish Council	To follow
<b>3. Investigate the possibility of public transport links between communities.</b>	Research the possibility with Wilts and Dorset or a Community Bus service, particularly for church services and youth activities. Survey communities on take-up through Parish Newsletter. Explore wider use of school mini buses.	Low	Parish Council/BFRA/ Old Sarum Community Group/ Community groups		Parish Council	To follow
<b>4. Ensure the Parish Plan as an 'agent of change' is validated and continues to be a 'work in progress' document.</b>	Parish Council to ensure that the Parish Plan remains a dynamic document and that the Action plan is regularly monitored and updated to meet the changing needs of the communities it serves.	Med	Parish Council Community Groups		Parish Council	To follow

## PROTECTING THE ENVIRONMENT

ACTION	HOW IT WILL BE TACKLED	PRIORITY	PARTNERS	TIME SCALE	LEAD RESPONSIBILITY	RESOURCE IMPLICATIONS
<b>1. Improve recycling.</b>	Engage with the WC to provide a recycle facility in Hampton Park, Ford and Old Sarum. Expand the range of materials to be recycled at Laverstock. Encourage recycling through, for example, the Newsletter or Parish Website.	Med	WC		Parish Council	To follow
<b>2. Take initiatives to improve the street scene.</b>	Set up Neighbourhood Street Scene Action Groups within each of the 4 communities to: Encourage all communities to take part in the Best Kept Village Competition. Initiate programmes of bulb and tree planting. Combat litter and Graffiti. Monitor grass cutting. PC to further develop their already successful initiative to present cups to schools for Civic Responsibility.	Med	PC/NSSAG		Parish Council	To follow
<b>3. Improve access to the river and the downs.</b>	A collaborative arrangement between the Laverstock and Ford Downland and Watermeadow Trust and the Parish Council has already produced a number of exciting and innovative initiatives: Enhancement of access to the Downs and the river Bourne. Acquiring riverside land for public amenity use. The Bourne River Community Farm. Increase the number of footpaths and cycle routes as further development takes place. PC to take steps to prevent unauthorised use of bridleways and byways by vehicles.	Med	PC/L&FDW T		Parish Council	On going
<b>4. Protect open spaces and views and the separateness between our communities.</b>	Encourage collaboration between organisations such as BFRA, L&FDWT and CPRE in their efforts to protect the green spaces and views. Challenge all planning which would overwhelm the community and greatly reduce its available green space. Insist on rural housing densities. Where possible acquire any land that could be a public amenity and provide a green buffer. Promote projects which encourage a sense of identity in the individual communities.	Short	PC/BFRA/L &FDWT/ CPRE		Parish Council	Ongoing
<b>Encourage sustainable development.</b>	Raise awareness of what individual households can do to reduce the carbon footprint and enhance bio-diversity. Parish Council policies or actions should demonstrate 'best practice'. Advertise good practice in the Parish Newsletter	Short	Community Groups		Parish Council	To follow

## TRAFFIC CONTROL

ACTION	HOW IT WILL BE TACKLED	PRIORITY	PARTNERS	TIMESCALE	LEAD	RESOURCE IMPLICATIONS
<b>1. Lower speed limits on main roads.</b>	It is possible that the actual method of controlling the speed of traffic may be different for each of the 4 neighbourhoods. It is proposed that a Traffic Task Force (TTF) of councillors with the addition of interested residents from each community is convened. The initial task would be to produce a project plan for the area of concern. The TTF would then engage with the WC Highways Agency.	Low	Community groups within the four communities		Parish Council	Primed by PC but self funding
<b>2. Initiate measures to reduce the 'rat-run' through Laverstock.</b>	The TTF led by a Parish Councillor and including interested residents would also consider actions such as a weight restriction.	Med	Parish Council WC		Parish Council	Possibly funded by R2 funds in two areas
<b>3. Investigate other methods of traffic calming, e.g. camera controlled road signs.</b>	The use of speed controlled road signs has been suggested. The TTF will consider this and prepare recommendations for the Highways Agency.	Med	Parish Council, BFRA		Parish Council	Set up costs primed by the PC
<b>4. Review the provision of safe crossing for pupils travelling to and from school.</b>	Examine the need for more controlled crossings to cover all five schools. The TTF will address this issue as it applies to the Laverstock schools. Further information needs to be collected for Greentrees school at Hampton Park.	High	Parish Council BFRA Resident Ass Old Sarum		Parish Council	Hire of meeting place costs
<b>5. Encourage alternative forms of transport for pupils travelling to and from schools.</b>	The TTF will engage with the schools in Laverstock to discover whether more pupils could be persuaded to cycle to school. Investigate whether the Park and Ride centres might be used as collection/drop off points for pupils.	High	Parish Council Social Services Residents Associations		Parish Council	To follow
<b>6. Work to resolve resolution of parking issues where they impact on local residents.</b>	The TTF will monitor the major parking issues at Old Sarum Football ground and outside the schools at Laverstock. Using data collection techniques – traffic observation/photography a dossier of evidence will be prepared for the police and other interested agencies as a first step to recommending solutions. Including data from the 'Traffic Modelling' due in early 2009.	High	Task Force Community Police, Wiltshire Council Highways		PC Traffic Task Force	To follow

## FACILITIES AND ACTIVITIES FOR YOUNG PEOPLE

ACTION	HOW IT WILL BE TACKLED	PRIORITY	PARTNERS	TIMESCALE	LEAD RESPONSIBILITY	RESOURCE IMPLICATIONS
<p><b>1. Ensure that suitable locations are available for the use of youth clubs and organisations.</b></p>	<p>It is proposed that the Young People's Council (see Action Point 1 in the Schools Key Issue) will be the focus of all the future decisions relating to Young People initiatives. PC will confirm with the planners to ensure there is an indoor facility for young people in the new building development at Old Sarum as per Master Plan.</p>	<p>Med</p>	<p>Parish Council/WC planners</p>		<p>Parish Council/ YPC</p>	<p>Not identified</p>
<p><b>2. Support and encourage volunteers to run clubs and groups.</b></p>	<p>Provide a task group, possibly through the Newsletter where likeminded people can meet and discuss the possibility and logistics of forming new clubs. This initiative is aimed at discovering Adult support for Young Peoples activities.</p>	<p>Med</p>	<p>Parish Council  Wiltshire Council</p>		<p>Parish Council  District Council</p>	<p>Not identified</p>
<p><b>3. Seek ways of providing activities for young people after school and weekends, especially engaging with existing church/sports/youth clubs.</b></p>	<p>Task Group discuss with schools to explore the possibility of forming after school clubs and the use of their premises by suitable groups.</p>	<p>Med</p>	<p>Parish Council  Wiltshire Council</p>		<p>Young Peoples Council, Parish Council</p>	<p>Not identified</p>

## SCHOOLS

ACTION	HOW IT WILL BE TACKLED	PRIORITY	PARTNERS	TIMESCALE	LEAD RESPONSIBILITY	RESOURCE IMPLICATIONS
<p><b>1. Parish Council to sponsor a young peoples' council. A Council of pupils from the parish with representation from all the senior schools.</b></p>	<p>A Task Group (see Key Issue 6) will lead this initiative.</p>	<p>Med</p>	<p>WC youth department</p>		<p>Parish Council</p>	<p>Not identified</p>
<p><b>2. Work with schools to make school resources available to local residents..</b></p>	<p>Through the Newsletter seek to identify the initiatives which residents would most like to participate in. The Parish Council Liaison Committee will negotiate with the schools to organise.</p>	<p>Med</p>	<p>Parish Council Schools</p>		<p>Parish Council Schools liaison group</p>	<p>Not identified</p>
<p><b>3. Pupils will engage with older people in the local community. Such an initiative might involve visiting the homes of housebound residents or teaching groups of residents how to use a computer.</b></p>	<p>Through the Parish Council Liaison group discuss the possibility of putting our hand to reach Elderly residents on the School curriculum. Visiting the homes of housebound residents or teaching groups of residents how to use a computer.</p>	<p>Med</p>	<p>Parish Council Schools Young People Council</p>		<p>Parish Council School Liaison group</p>	<p>Not identified</p>

## COMMUNITY SAFETY

ACTION	HOW IT WILL BE TACKLED	PRIORITY	PARTNERS	TIMESCALE	LEAD RESPONSIBILITY	RESOURCE IMPLICATIONS
<b>1. Reduce Anti-social behaviour.</b>	Record incidents of Anti-social behaviour over a selected period. Identify actions from analysis of records.	High	Police Parish Council Community organisations		Parish Council	Funding may be required for staff to run new youth, or other social groups
<b>2. Improve awareness of police presence.</b>	Work with NPTs to find ways to improve awareness of police presence. Improve knowledge of ways to communicate.	High	Police Other authorities and community representatives		Parish Council	Financial implications should be low, apart from production of leaflets, etc.. May make additional demands on peoples time
<b>3. Combat Vandalism.</b>	Record incidents of Vandalism over a selected period. Identify actions from analysis of the records.	Medium	Police Police and other authorities		Parish Council	Modest funding may be required for some deterrents against vandalism. Some funding may also be needed to raise awareness, but could be shared with measures to reduce other antisocial behaviour
<b>4. Improve traffic safety.</b>	Identify hazards to Traffic safety. Take action in hazardous places.	High	Local authorities Police NHS Wiltshire Highways		Parish Council Traffic Task Force	Only for reporting systems and analysis Moderate costs for installing traffic control measures.

## SENSE OF COMMUNITY

ACTION	HOW IT WILL BE TACKLED	PRIORITY	PARTNERS	TIMESCALE	LEAD RESPONSIBILITY	RESOURCE IMPLICATIONS
<b>1. Strengthen links between and within the communities.</b>	Consult the four communities to discover whether there is sufficient interest for a Parish fete with competitions between the four communities.	Low	Community Task Force within the four communities		Parish Council	Primed by PC but self funding
<b>2. Where appropriate support/promote plans for each community to have its own purpose built venue for social activities.</b>	The Parish Council will investigate whether the existing community venues are adequate for the needs of the growing populations. In the case of Old Sarum the Parish Council must champion the need for a facility in the new. building development.	Med	Parish Council WC		Parish Council	Possibly funded by R2 funds in two areas
<b>3. Sponsor a Residents' Association within each of the communities to champion local issues.</b>	The Parish Council will consult with representatives of the communities to establish the need. The PC will support and fund the set up costs of this enterprise and will thereafter use the Residents Associations to consult on a range of local issues.	Med	Parish Council, BFRA		Parish Council	Set up costs primed by the PC
<b>4. Achieve and maintain a good balance of representation on the Parish Council from the four communities,</b>	The Parish Council will continue to secure representation from the four communities and will seek further ways to improve its association with them for example by rotating the venue of Parish meetings.	Med	Parish Council BFRA Old Sarum Residents' Groups		Parish Council	Hire of meeting place costs
<b>5. Seek ways to support vulnerable residents in our parish Communities.</b>	A task force led by a councillor and involving interested residents will research the need for support of vulnerable residents in the Parish. Task force reports to the Parish Council.	High	Parish Council Social Services Residents' Associations		Parish Council	To follow

## Chapter 8

### Next Steps

Publication of the Parish Plan marks a starting point in the implementation process.

The Parish Council has endorsed the Plan and approved of the proposal to review it at regular intervals. When reviewed the plan will be subject to revisions and amendments as progress is made with the key issues and the needs of the Parish communities change.

The Steering Group has proposed the following action:

**KEY ISSUE - Local Transport**

**KEY ISSUE - Traffic Control**

It is recommended that the Parish Council set up a Traffic and Transport Task Group of residents and councillors who will meet and work with these issues.

**KEY ISSUE – Facilities for young people**

**KEY ISSUE – Schools**

It is recommended that the Parish Council set up a Task Group of residents and councillors who will meet and work with these issues

**KEY ISSUE – Protecting the environment**

It is recommended that the Parish council set up a Task Group of residents and councillors who will meet and work with this issue.

**KEY ISSUE – Community Safety**

**KEY ISSUE – Sense of Community**

It is recommended that the Parish council set up a Task Group of residents and councillors who will meet and work with this issue.

**KEY ISSUE – Local Facilities**

**KEY ISSUE – Keeping the character of our community**

It is recommended that the Parish Council adopt a ‘standing agenda item’ for these two Key Issues.

Do you want to get involved in turning these ideas into reality?

Please make contact with Steve Hannath our Parish Clerk,

Tel. 01722 326714. [stevehannath@talktalk.net](mailto:stevehannath@talktalk.net)

## Chapter 9

### Main Survey Data

The survey data used in the Parish plan has been taken from a number of public meetings, surveys and roadshows. In view of the large amount of data generated it is impractical to reproduce it all here in the Parish Plan document.

#### Sources

- Open meeting for residents at Laverstock 24<sup>th</sup> April 2007
- Open meeting for residents at Hampton park 27<sup>th</sup> July 2007
- Open meeting for resident at Old Sarum 16<sup>th</sup> July 2007

*The Open meetings indicated wholehearted support for the proposal to undertake a Parish Plan. Residents also generated many pages of comment about the likes, dislikes and ideas for the future.*

- Questionnaires completed by over 30 voluntary clubs and organisations in August 2007
- Over 1100 Questionnaires completed by the three secondary school pupils in October 2007
- Main survey 2000 Questionnaires distributed to the parish communities March 2008

*The questionnaires were constructed from the comments collected at the Open Meetings. The Key Issues emerged from the data collected in these questionnaires.*

- Roadshow at Hampton Park 13<sup>th</sup> July 2008
- Roadshow at Laverstock 19<sup>th</sup> July 2008

*At the roadshows we asked residents for solutions; with coloured dots they made choices about how we could turn our Key Issues into practice.*

The Steering Group has prepared a supplementary appendix to the Parish Plan which contains all the detail about the consultation process. This is available, on request, from the Clerk to the Parish Council.

The full data is also available on the parish website [www.laverstock-ford.co.uk](http://www.laverstock-ford.co.uk)

## Chapter 10

### Acknowledgements and Thanks

<b>Steering Group</b>	<b>John Bartlett</b>	<b>Chris Devonald</b>
	<b>Richard Goodman</b>	<b>Steve Hannath</b>
	<b>Derek Hayes (Chairman)</b>	<b>Pat Hendy</b>
	<b>David Law</b>	<b>Ray Thomas</b>
	<b>Simon Tubb</b>	<b>Anne Vincent</b>

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Annie Scadden, Community Development Officer Salisbury District Council.

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Salisbury and South Wiltshire Museum for the reproduction of the picture of Laverstock medieval baluster jugs on page 7.  
Robin Norton for the use of the aerial photograph on page 21.

**For getting involved** We would like to thank the residents of Laverstock, Ford, Hampton Park, Old Sarum and Milford, for their patience, filling in questionnaires, sticking dots on sheets of paper and being generally good humoured about all our surveys.

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Laverstock and Ford Parish Council  
Salisbury District Council

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Do you want to get involved in turning these ideas into reality?  
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Tel. 01722 326714. [stevehannath@talktalk.net](mailto:stevehannath@talktalk.net)

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