

## REPORT 21.042 FINANCE

### Contents of Finance Report – FEBRUARY 2021

- Page 2 and 3:** FINANCIAL STATEMENT. A record of Expenditure and Income (Inc. VAT) up until the end of February 2021, shown against Budget headings in right hand column.
- Bank Reconciliation and a separate summary of Income and Expenditure for the Parish Newsletter.  
Total Funds held at end of FEBRUARY 2021 **£1,303,197.62.**
- Page 4:** A list of Receipts for the month of February 2021.
- Page 5:** A list of Cheque Payments in February 2021. Staff names redacted.
- Page 6:** A list of Debit Card purchases and Direct Debits in February 2021.
- Page 7:** A list of Cheque Payments in **MARCH** 2021 for approval of the Council. Staff names redacted.
- Page 8:** FINANCIAL RESERVES STATEMENT. A Summary of Earmarked and Restricted Reserves held at the end of February 2021.  
Total Earmarked and Restricted Reserves **£1,218,150.08.**
- Page 9:** TREASURY DEPOSIT REPORT. A summary of funds on Fixed Term Deposit and in a 32-Day Notice Account. Account numbers redacted.  
Total funds held on Deposit on 28 February 2021 **£1,225,284.25.** Balance held in current accounts.

<b>Laverstock &amp; Ford Parish Council Financial Statements</b>											
<b>EXPENDITURE</b>	<b>EXP B/F</b>	<b>VAT</b>	<b>Jan</b>	<b>VAT</b>	<b>Feb</b>	<b>VAT</b>	<b>March</b>	<b>VAT</b>	<b>Total VAT</b>	<b>Total EXP</b>	<b>Budget</b>
<b>ADMINISTRATION</b>											
Salaries Gross inc NI	48686.00	0.00	6735.45		8413.14				0.00	63834.59	67000
Mileage	798.67	0.00	58.28		105.98				0.00	962.93	1000
Office Sundries/Expenses	2545.21	118.41	165.33	12.96	280.27				131.37	2990.81	3000
Equipment	425.00	70.80	69.99	11.66					82.46	494.99	2000
Professional Fees	2401.20	400.20	126.00	21.00					421.20	2527.20	5500
Subscriptions	1598.88	238.98			36.00				238.98	1634.88	1700
Insurance	1468.69	0.00							0.00	1468.69	1650
Grants	1450.00	0.00							0.00	1450.00	7031
Newsletter	5131.67	0.00	1588.00						0.00	6719.67	8904
OS Community Centre	1792.66	0.00							0.00	1792.66	1900
Neighbourhood Plan	6374.34	1048.00	67.98		936.00	156.00			1204.00	7378.32	5000
Training	1036.79	101.49	38.93	6.49	72.00	12.00			119.98	1147.72	1000
Councillor Expenses	25.99	0.00							0.00	25.99	500
Business Development	5548.91	870.40	64.06		1560.00	260.00			1130.40	7172.97	20000
<b>Total Administration</b>	<b>79284.01</b>	<b>2848.28</b>	<b>8914.02</b>	<b>52.11</b>	<b>11403.39</b>	<b>428.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3328.39</b>	<b>99601.42</b>	<b>126185.00</b>
<b>ENVIRONMENT</b>											
Bins & Litter	7376.09	1229.34	716.22	119.37	1681.09	280.18			1628.89	9773.40	8090.00
Grass Cutting/POS Maint.	17303.35	2883.88	1525.33	254.22	1621.33	270.22			3408.32	20450.01	23000.00
Trees	3111.00	331.00							331.00	3111.00	2500.00
Bus Shelters	13175.32	2195.89	36.00	6.00					2201.89	13211.32	19206.00
Play Parks-Maint. & Insp.	15664.07	2610.68			1471.20	245.20			2855.88	17135.27	10000.00
Highways & SIDs	0.00	0.00							0.00	0.00	5000.00
WC Play Areas	0.00	0.00							0.00	0.00	120000.00
Salisbury City Cemetery	4104.00	0.00							0.00	4104.00	4250.00
Asset Replacement	898.00	149.67							149.67	898.00	50000.00
Castle Hill Country Park	924233.90	34892.57			18260.59	3043.43			37936.00	942494.49	0.00
Community Farm Support	10000.00	0.00							0.00	10000.00	10000.00
Misc.	6865.63	766.40							766.40	6865.63	0.00
<b>Total Environment</b>	<b>1002731.36</b>	<b>45059.43</b>	<b>2277.55</b>	<b>379.59</b>	<b>23034.21</b>	<b>3839.03</b>	<b>0.00</b>	<b>0.00</b>	<b>49278.05</b>	<b>1028043.12</b>	<b>252046.00</b>
<b>S106 Capital Expenditure</b>	<b>0.00</b>	<b>0.00</b>							<b>0.00</b>	<b>0.00</b>	
<b>CIL</b>	<b>0.00</b>	<b>0.00</b>							<b>0.00</b>	<b>0.00</b>	
<b>TOTAL EXPENDITURE</b>	<b>1082015.37</b>	<b>47907.71</b>	<b>11191.57</b>	<b>431.70</b>	<b>34437.60</b>	<b>4267.03</b>	<b>0.00</b>	<b>0.00</b>	<b>52606.44</b>	<b>1127644.54</b>	<b>378231.00</b>

Laverstock & Ford Parish Council Financial Statements											
INCOME	INC B/F	VAT	Jan	VAT	Feb	VAT	Mar	VAT	Total VAT	Total INC	Budget
Precept	187179.00	0.00								187179.00	187179.00
Lease and Site Rental	4327.98	0.00	18.00		15.00					4360.98	5790.00
VAT Recovery	88347.89	0.00								88347.89	16000.00
Newsletter Advertising	4479.16	0.00	791.66							5270.82	5000.00
WC Play Areas Transfer	0.00	0.00								0.00	6000.00
CIL	16587.12	0.00								16587.12	1407.00
S106	0.00	0.00								0.00	0.00
Interest	869.99	0.00	29.61		27.98					927.58	15000.00
OS Community Centre Rer	1897.68	0.00								1897.68	1900.00
Miscellaneous inc Grants	4904.91	0.00			3552.00					8456.91	0.00
<b>TOTAL INCOME</b>	<b>308593.73</b>	<b>0.00</b>	<b>839.27</b>	<b>0.00</b>	<b>42.98</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>313027.98</b>	<b>238276.00</b>
<b>RECONCILIATION</b>											
<b>FROM FINANCIAL STATEMENTS</b>				<b>FROM BANK STATEMENTS</b>				<b>PARISH NEWSLETTER SUMMARY</b>			
				Trustee		3000.00				Net Precept	3904.00
Year End Bank Rec.	2117814.18			Instant		96623.49				Expenses	6719.67
Total Income 2019/20	313027.98			FTD 1		508112.00				Income	5270.82
Total Exp. 2019/20	1127644.54			32-Day		717172.25				B/F 2018-19	-773.15
										<b>Balance</b>	<b>1682.00</b>
<b>Total</b>	<b>1303197.62</b>										
				Unpresented Chqs		21710.12					
				Total		1303197.62					



<b>CHEQUE PAYMENTS</b>				Month	<b>FEBRUARY 2021</b>						
Date	No:	Payee	Particulars	POS	Office	Grants	Misc	Newslett.	NPSG	VAT	Total
<b>Total Payments Brought Forward</b>				943745.88	72696.43	11450.00	4104.00	6719.67	6151.55	48339.41	<b>1093206.94</b>
15-Feb-21	2991		Salary & OT		2492.25						2492.25
15-Feb-21	2992		Salary & OT		1529.29						1529.29
15-Feb-21	2993		Salary & OT		1131.67						1131.67
15-Feb-21	2994		Salary & OT		1381.51						1381.51
15-Feb-21	2995	HMRC	PAYE & NI		1775.67						1775.67
15-Feb-21	2996		Expenses Jan		27.27						27.27
15-Feb-21	2997		Expenses Jan		64.13						64.13
15-Feb-21	2998		Expenses Jan		12.15						12.15
15-Feb-21	2999		Expenses Jan		20.70						20.70
15-Feb-21	3000	Hurdcott Landscapes	Contract & Varns	1351.11						270.22	1621.33
15-Feb-21	3001	Idverde Ltd	Contract	596.85						119.37	716.22
15-Feb-21	3002	Land Rest. Trust	26579 & 26690	15217.16						3043.43	18260.59
15-Feb-21	3003	Alvian Ltd	0421 & 0434	1226.00						245.20	1471.20
15-Feb-21	3004	Harnham Press Ltd	Covid Leaflets		208.00						208.00
15-Feb-21	3005	Glasdon UK Ltd	S1809034 2xbins	804.06						160.81	964.87
15-Feb-21	3006	LGRC Associates	Balance PO 20-40		1300.00					260.00	1560.00
15-Feb-21	3007	Landshape Ltd	Landscape Study						780.00	156.00	936.00
15-Feb-21	3008	WALC	Inv 4873 Training		60.00					12.00	72.00
15-Feb-21	3009	CPRE	Ann Membership		36.00						36.00
											0.00
											0.00
											0.00
											0.00
											0.00
<b>TOTAL CHEQUES FEBRUARY 2021</b>			<b>34280.85</b>								0.00
<b>Total Payments Carried Forward</b>				962941.06	82735.07	11450.00	4104.00	6719.67	6931.55	52606.44	<b>1127487.79</b>



CHEQUE PAYMENTS				Month	MARCH 2021						
Date	No:	Payee	Particulars	POS	Office	Grants	Misc	Newslett.	NPSG	VAT	Total
<b>Total Payments Brought Forward</b>				962941.06	82891.82	11450.00	4104.00	6719.67	6931.55	52606.44	<b>1127644.54</b>
15-Mar-21	3010		Salary & OT		2668.16						2668.16
15-Mar-21	3011		Salary & OT		1516.73						1516.73
15-Mar-21	3012		Salary & OT		1509.62						1509.62
15-Mar-21	3013		Salary		1169.25						1169.25
15-Mar-21	3014	HMRC	PAYE & NI		1809.07						1809.07
15-Mar-21	3015		Expenses Feb		39.42						39.42
15-Mar-21	3016		Expenses Feb		79.44						79.44
15-Mar-21	3017		Expenses Feb		8.10						8.10
15-Mar-21	3018		Expenses Feb		26.20						26.20
15-Mar-21	3019	Hurdcott Landscapes	Contract	1271.11						254.22	1525.33
15-Mar-21	3020	Idverde Ltd	Contract & Piggy Ln	1804.57						360.90	2165.47
15-Mar-21	3021	Jam Print	PN186 x 4500					1088.00			1088.00
15-Mar-21	3022	J L Brain	Edit PN186					500.00			500.00
15-Mar-21	3023	Dizzy Squirrel Ltd	Web Hosting						419.90	83.98	503.88
15-Mar-21	3024	PCC St Andrews	Village Hall Rent		15.00						15.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
<b>TOTAL CHEQUES MARCH 2020</b>			<b>14623.67</b>								0.00
<b>Total Payments Carried Forward</b>				966016.74	91732.81	11450.00	4104.00	8307.67	7351.45	53305.54	<b>1142268.21</b>

FINANCIAL RESERVES STATEMENT- FEBRUARY 2021					Allocated or	
Source	Amount	Date	20th	Spend	Write down	Balance
					28-Feb-21	28-Feb-21
<b>EARMARKED RESERVES</b>						
Bus Shelters	23459.50	9-Feb-21		11557.26		11902.24
S137 Grant Funds	6031.60	1-Apr-20		1450.00		4581.60
Community Farm Support	10000.00	25-Sep-20		10000.00		0.00
Asset Replacement	68632.44	25-Sep-20		3362.20		65270.24
Wiltshire Council Play Areas	126000.00	25-Sep-20				126000.00
CIL	47380.88	13-Jul-20		10325.84		37055.04
Wessex Water Compensation	1400.00	18-Jan-19				1400.00
<b>RESTRICTED RESERVES</b>						
LAV Duck Lane Maintenance	88500.00	28-May-12	4425.00	13108.28	38350.00	37041.72
LAV Duck Lane Index (Maint.)	22125.00	11-May-15	1106.25	140.00	6360.94	15624.06
LAV Whitebridge Maint.	11450.00	26-Jul-10	572.50	5200.21	6249.79	0.00
OS Pheasant Drive LAP (Maint)	13185.00	11-Jun-13	659.25	8240.63	4944.38	0.00
OS AOS Maintenance	25285.53	23-Jun-16	1264.28		5899.96	19385.57
OS AOS Extra Funds	2000.00	23-Jun-16		1344.62		655.38
OS AOS LEAP Maintenance	30852.09	23-Jun-16	1542.60	802.00	7198.80	22851.29
OS Area 10 YAOR	62352.97	23-Jun-16		12352.97	50000.00	50000.00
OS Area 9A/9B YAOR	44817.76	25-Jan-18		14572.06		30245.70
OS Local Centre YAOR	19429.56	27-Jun-19				19429.56
OS MOD Maintenance	33805.61	27-Sep-16	1690.28	779.00	5352.55	27674.06
OS MOD NEAP Maintenance	77769.80	22-Nov-16	3888.49	5961.20	13609.72	58198.89
OS MOD Sport Wall Maint.	14085.77	22-Nov-16	704.29		2465.01	11620.76
OS SWALE Maintenance	118323.30	2-Aug-18	5916.17		15283.43	103039.87
OS SWALE LAP Maintenance	15089.57	2-Aug-18	754.48		1005.97	14083.60
OS SWALE Extra Funds	3000.00	31-Aug-18		1464.83		1535.17
LH Area K Robinson Grove M	38918.30	9-Jul-18	1945.92		5026.95	33891.35
LH Area G Hannah Way M	17655.52	16-Aug-19	882.78		1324.16	16331.36
LH Area A COS	396520.14	16-Aug-19				396520.14
BD CP Contribution	632910.85	20-Mar-19		632910.85		0.00
BD CP Main. Open Space Cont.	713929.47	20-Mar-19		713929.5		0.00
BD CP Main. Play Space Cont.	126770.48	20-Mar-19	6338.52	2042.17	12148.84	112579.47
LAV NHLF 1	37620.00	2-Mar-20		37620.00		0.00
			Returned			
LOCALITY NP GRANT	2081.00	7-Sep-20	0.00	847.98		1233.02
<b>TOTAL EARMARKED and RESTRICTED RESERVES</b>						<b>1218150.08</b>