

REPORT 20-108 FINANCE

Explanation of Finance Report.

Page 2 and 3: A record of Expenditure and Income (Inc. VAT) up until the end of September 2020, shown against Budget headings in right hand column.

Bank Reconciliation and a separate summary of Income and Expenditure for the Parish Newsletter.
Total Funds held at end of September 2020 **£2,097,344.31**.

Page 4: A list of Receipts for the month of September 2020.

Page 5: A list of Cheque Payments in September 2020. Staff names redacted.

Page 6: A list of Debit Card purchases and Direct Debits in September 2020.

Page 7: A list of Cheque Payments in October 2020 for approval of the Council. Staff names redacted.

Page 8: A Summary of Earmarked and Restricted Reserves held at the end of September 2020.
Total Earmarked and Restricted Reserves **£1,974,672.08**.

Page 9: A summary of Fixed Term Deposit and 32-Day Notice Account funds. Account details redacted.
Total funds held on Deposit on 30 September **£1,225,081.57**. Balance held in current accounts.

Laverstock & Ford Parish Council Financial Statements											
EXPENDITURE	EXP B/F	VAT	July	VAT	August	VAT	Sept	VAT	Total VAT	Total EXP	Budget
ADMINISTRATION											
Salaries Gross inc NI	14983.25	0.00	5043.64		5181.47		6502.03		0.00	31710.39	67000
Mileage	217.58	0.00	96.98		101.02		95.63		0.00	511.21	1000
Office Sundries & Expenses	621.53	10.61	112.44	7.88	80.29		762.53	19.48	37.97	1576.79	3000
Equipment	0.00	0.00	425.00	70.80					70.80	425.00	2000
Professional Fees	319.20	53.20	126.00	21.00					74.20	445.20	5500
Subscriptions	1562.88	238.98							238.98	1562.88	1700
Insurance	1468.69	0.00							0.00	1468.69	1650
Grants	850.00	0.00							0.00	850.00	7031
Newsletter	541.67	0.00	1462.00				1540.00		0.00	3543.67	8904
OS Community Centre	1792.66	0.00							0.00	1792.66	1900
Neighbourhood Plan	6288.00	1048.00					86.34		1048.00	6374.34	5000
Training	0.00	0.00			77.86		390.00	65.00	65.00	467.86	1000
Councillor Expenses	25.99	0.00							0.00	25.99	500
Business Development	1502.40	250.40							250.40	1502.40	20000
Total Administration	30173.85	1601.19	7266.06	99.68	5362.78	0.00	8900.19	19.48	1785.35	52257.08	126185.00
ENVIRONMENT											
Bins & Litter	1553.66	258.94	465.26	77.54	660.37	110.06	2603.99	434.00	880.54	5283.28	8090.00
Grass Cutting & POS Maint.	4986.97	831.16	1645.33	274.22	1621.33	270.22	1815.73	302.62	1678.22	10069.36	23000.00
Trees	1302.00	217.00					222.00	37.00	254.00	1524.00	2500.00
Bus Shelters	12890.40	2148.40							2148.40	12890.40	19206.00
Play Parks-Maint. & Insp.	810.00	135.00	513.60	85.60	2468.51	411.42	3650.84	608.47	1240.49	7442.95	10000.00
Highways & SIDs	0.00	0.00							0.00	0.00	5000.00
WC Play Areas	0.00	0.00							0.00	0.00	120000.00
Salisbury City Cemetery	4104.00	0.00							0.00	4104.00	4250.00
Asset Replacement	324.00	54.00	574.00	95.67					149.67	898.00	50000.00
Castle Hill Country Park	167093.53	27690.74	27684.88	4614.15	1000.00	166.67	3388.60	564.77	33036.33	199167.01	0.00
Community Farm Support	5000.00	0.00					5000.00		0.00	10000.00	10000.00
Misc.	3774.61	311.23	1401.48	233.58			660.00	110.00	654.81	5836.09	0.00
Total Environment	201839.17	31646.47	32284.55	5380.76	4750.21	791.70	8292.56	1382.09	40042.46	257215.09	252046.00
S106 Capital Expenditure	0.00	0.00							0.00	0.00	
CIL	0.00	0.00							0.00	0.00	
TOTAL EXPENDITURE	232013.02	33247.66	39550.61	5480.44	10112.99	791.70	17192.75	1401.57	41827.81	309472.17	378231.00

Laverstock & Ford Parish Council Financial Statements

INCOME	INC B/F	VAT	July	VAT	August	VAT	Sept	VAT	Total VAT	Total INC	Budget
Precept	93589.50	0.00					93589.50		0.00	187179.00	187179.00
Lease and Site Rental	1422.66	0.00	60.00				1422.66		0.00	2905.32	5790.00
VAT Recovery	43839.21	0.00	27691.25						0.00	71530.46	16000.00
Newsletter Advertising	1801.39	0.00	625.00		76.39		1462.50		0.00	3965.28	5000.00
WC Play Areas Transfer	0.00	0.00							0.00	0.00	6000.00
CIL	8293.56	0.00	8293.56						0.00	16587.12	1407.00
S106	0.00	0.00							0.00	0.00	0.00
Interest	386.76	0.00	125.53		66.68		132.56		0.00	711.53	15000.00
OS Community Centre Rent	1897.68	0.00							0.00	1897.68	1900.00
Miscellaneous inc Grants	300.00		1594.91				2331.00		0.00	4225.91	0.00
TOTAL INCOME	151530.76	0.00	36795.34	0.00	143.07	0.00	96607.22	0.00	0.00	289002.30	238276.00

RECONCILIATION											
FROM FINANCIAL STATEMENTS			FROM BANK STATEMENTS				PARISH NEWSLETTER SUMMARY				
					Trustee	3001.00					
Year End Bank Reconciliation		2117814.18			Instant	881222.68				Expenses	3543.67
Total Income 2019/20		289002.30			FTD 1	508112.00				Income	3965.28
Total Expenditure 2019/20		309472.17			32-Day	716969.57				B/F 2018-19	-773.15
										Balance	-351.54
Total		2097344.31									
					Unpresented Chqs	11960.94					
Colour Codes					Total	2097344.31					
Fixed Amounts											
From Bank Statements/Rec.											
From Financial Statement											
TOTALS											

Councillor (Finance)

RECEIPTS				MONTH	SEPTEMBER 2020						
Date	How	From	Reason	POS	Precept	Interest	Newslett.	Misc.	CIL	VAT	Total
Total Receipts Brought Forward				9776.22	93589.50	578.97	2502.78	3792.59	8293.56	71530.46	190064.08
7-Sep-20	BACS	Groundwork UK	Locality NP Grant					2081.00			2081.00
7-Sep-20	BACS	Tetley J P T	Advertising				50.00				50.00
7-Sep-20	BACS	Lloyds	FTD Interest			66.50					66.50
9-Sep-20	BACS	Lloyds	Instant AC Interest			1.32					1.32
16-Sep-20	BACS	Bonallack & Bishop	Advertising				375.00				375.00
16-Sep-20	BACS	A McBride ACMP	Advertising				187.50				187.50
18-Sep-20	BACS	Vodafone	Rent	1422.66							1422.66
25-Sep-20	BACS	Wiltshire Council	Precept		93589.50						93589.50
28-Sep-20	BACS	Aquagas Salisbury	Advertising				375.00				375.00
29-Sep-20	BACS	Tax Accounting Ltd	Advertising				225.00				225.00
30-Sep-20	BACS	Tincknell Fuels	Advertising				250.00				250.00
30-Sep-20	CHQ	T Murrell	Bench Sponsor					250.00			250.00
30-Sep-20		Lloyds 32-day AC	Interest			64.74					64.74
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
TOTAL RECEIPTS SEPTEMBER 2020			98938.22								
Total Receipts Carried Forward				11198.88	187179.00	711.53	3965.28	6123.59	8293.56	71530.46	289002.30

CHEQUE PAYMENTS				Month	SEPTEMBER 2020						
Date	No:	Payee	Particulars	POS	Office	Grants	Misc	Newslett.	NPSG	VAT	Total
Total Payments Brought Forward				190566.32	34546.79	5850.00	4104.00	2003.67	5997.23	39686.47	282754.48
21-Sep-20	2910		Salary,OT, Back pay		3034.16						3034.16
21-Sep-20	2911		Salary,OT, Back pay		1684.86						1684.86
21-Sep-20	2912	HMRC	Paye & NI		1687.23						1687.23
21-Sep-20	2913		Expenses August		31.77						31.77
21-Sep-20	2914		Expenses August		314.17						314.17
21-Sep-20	2915	Hurdcott Landscapes	Contract & Varns	1296.11						259.22	1555.33
21-Sep-20	2916	Idverde Ltd	Contract	550.31						110.06	660.37
21-Sep-20	2917	Land Restoration Tst	Inv 23076	2823.83						564.77	3388.60
21-Sep-20	2918	Jam Print Design Ltd						1040.00			1040.00
21-Sep-20	2919	J L Brain	Editor PN183					500.00			500.00
21-Sep-20	2920	Glasdon UK Ltd	Inv SI801137 4 Bins	1619.68						323.94	1943.62
21-Sep-20	2921	Ockenden Tree Serv	Whitebridge work	185.00						37.00	222.00
21-Sep-20	2922	SLCC Enterprises Ltd	CI/LCA Webinars		250.00					50.00	300.00
21-Sep-20	2923	WALC	Clerks Course		75.00					15.00	90.00
21-Sep-20	2924	Kompan Ltd	Pilgrims repairs	2166.00						433.20	2599.20
21-Sep-20	2925	Wessex Fencing Ltd	MUGA Fence	325.00						65.00	390.00
21-Sep-20	2926	Earth Anchors Ltd	Fixing Kit	37.00						7.40	44.40
21-Sep-20	2927	TCL Landscapes Ltd	Service Cableway	250.00						50.00	300.00
21-Sep-20	2928	Cons. Contractors	CHCP Tree Survey	550.00						110.00	660.00
21-Sep-20	2929	Safety Test	EICR Parish Office		150.00						150.00
21-Sep-20	2930	Signs in Motion Ltd	Dog Fouling Signs	180.00						36.00	216.00
21-Sep-20	2931	J Boardman	NPSG Zoom Subs.						86.34		86.34
21-Sep-20	2932	R Bourne Comm Fm	S137 Grant			5000.00					5000.00
											0.00
TOTAL CHEQUES SEPTEMBER 2020			25898.05								
Total Payments Carried Forward				200549.25	41773.98	10850.00	4104.00	3543.67	6083.57	41748.06	308652.53

DEBIT CARD & DIRECT DEBIT PAYMENTS				Month	SEPTEMBER 2020						
Date	Payee	Particulars	POS	Office	Grants	Misc	Newslett.	NPSG	VAT	Total	
Total Payments Brought Forward			200549.25	41773.98	10850.00	4104.00	3543.67	6083.57	41748.06	308652.53	
4-Sep-20	CD	AHS Ltd	Play Bark	219.17					43.83	263.00	
7-Sep-20	CD	RS Components Ltd	Padlocks	82.20					16.44	98.64	
11-Sep-20	CD	Viking	Stationery/Stamps		115.74				19.48	135.22	
21-Sep-20	DD	Nest	Workplace Pension		95.78					95.78	
25-Sep-20	CD	SLCC	Clerk Membership		227.00					227.00	
										0.00	
										0.00	
										0.00	
										0.00	
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										0.00	
										0.00	
										0.00	
TOTAL DEBIT CARD & DD SEPT 2020			819.64								
Total Payments Carried Forward			200850.62	42212.50	10850.00	4104.00	3543.67	6083.57	41827.81	309472.17	

CHEQUE PAYMENTS				Month	OCTOBER 2020						
Date	No:	Payee	Particulars	POS	Office	Grants	Misc	Newslett	NPSG	VAT	Total
Total Payments Brought Forward				200850.62	42212.50	10850.00	4104.00	3543.67	6083.57	41827.81	309472.17
7-Oct-20	2906	Land Restoration Tst	Inv 22646	-833.33						-166.67	-1000.00
16-Oct-20	2933	Wilsons Sol. LLP	Country Park MOSC	713929.47							713929.47
19-Oct-20	2934		Salary & OT		2746.24						2746.24
19-Oct-20	2935		Salary & OT		1539.76						1539.76
19-Oct-20	2936	HMRC	PAYE & NI		1461.60						1461.60
19-Oct-20	2937		Expenses Sept		37.22						37.22
19-Oct-20	2938		Expenses Sept		80.78						80.78
19-Oct-20	2939	Hurdcott Landscape	Inv 6442, 6483	2446.11						489.22	2935.33
19-Oct-20	2940	Idverde Ltd	Inv GM789319	550.31						110.06	660.37
19-Oct-20	2941	Land Restoration Tst	22646 & 23613	10114.51						2022.91	12137.42
19-Oct-20	2942	LGRC Associates	Inv 1030		800.00					160.00	960.00
19-Oct-20	2943	GW Shelter Sol. Ltd	Inv SI-277	237.43						47.49	284.92
19-Oct-20	2944	Sandra Silk BBS Ltd	Inv 9429		105.00					21.00	126.00
19-Oct-20	2945	Harnham Press Ltd	Inv 7102 Leaflets	273.00							273.00
19-Oct-20	2946	Signs In Motion Ltd	Inv 18243 & 18273	380.00						76.00	456.00
19-Oct-20	2947	IAC Audit & Con Ltd		225.00						45.00	270.00
19-Oct-20	2948	SLCC	CiLCA Fees Deane		350.00						350.00
19-Oct-20	2949	Astill Treecare Ltd	Inv ATC/559	1125.00							1125.00
19-Oct-20	2950	Glasdon UK Ltd	Inv SI801289	557.95						111.59	669.54
19-Oct-20	2951	Morgan Fire Pr Ltd	Inv 165683		220.24					44.05	264.29
19-Oct-20	2952	St Andrew's Lav PCC				600.00					600.00
											0.00
											0.00
TOTAL CHEQUES OCTOBER 2020			739906.94								0.00
Total Payments Carried Forward				929856.07	49553.34	11450.00	4104.00	3543.67	6083.57	44788.46	1049379.11

FINANCIAL RESERVES STATEMENT- SEPTEMBER 2020					Allocated or	
Source	Amount	Date	20th	Spend	Write down	Balance
					30-Sep-20	30-Sep-20
EARMARKED RESERVES						
Bus Shelters	19907.50	25-Sep-20		11289.83		8617.67
S137 Grant Funds	6031.60	1-Apr-20		850.00		5181.60
Community Farm Support	10000.00	25-Sep-20		10000.00		0.00
Asset Replacement	68632.44	25-Sep-20		748.33		67884.11
Wiltshire Council Play Areas	126000.00	25-Sep-20				126000.00
CIL	47380.88	13-Jul-20		10213.59		37167.29
Wessex Water Compensation	1400.00	18-Jan-19				1400.00
RESTRICTED RESERVES						
LAV Duck Lane Maintenance	88500.00	28-May-12	4425.00	12643.28	36506.25	39350.47
LAV Duck Lane Index (Maint.)	22125.00	11-May-15	1106.25	140.00	5900.00	16085.00
LAV Whitebridge Maint.	11450.00	26-Jul-10	572.50	5016.60	6202.08	231.32
OS Pheasant Drive LAP (Maint)	13185.00	11-Jun-13	659.25	6785.50	4779.56	1619.94
OS AOS Maintenance	25285.53	23-Jun-16	1264.28		5373.18	19912.35
OS AOS Extra Funds	2000.00	23-Jun-16		1344.62		655.38
OS AOS LEAP Maintenance	30852.09	23-Jun-16	1542.60	802.00	6556.05	23494.04
OS Area 10 YAOR	62352.97	23-Jun-16		12352.97	50000.00	50000.00
OS Area 9A/9B YAOR	44817.76	25-Jan-18		13922.06		30895.70
OS Local Centre YAOR	19429.56	27-Jun-19				19429.56
OS MOD Maintenance	33805.61	27-Sep-16	1690.28		4648.27	29157.34
OS MOD NEAP Maintenance	77769.80	22-Nov-16	3888.49	5731.20	11989.51	60049.09
OS MOD Sport Wall Maint.	14085.77	22-Nov-16	704.29		2171.56	11914.21
OS SWALE Maintenance	118323.30	2-Aug-18	5916.17		12818.36	105504.94
OS SWALE LAP Maintenance	15089.57	2-Aug-18	754.48		691.61	14397.96
OS SWALE Extra Funds	3000.00	31-Aug-18		1464.83		1535.17
LH Area K Robinson Grove M	38918.30	9-Jul-18	1945.92		4216.15	34702.15
LH Area G Hannah Way M	17655.52	16-Aug-19	882.78		956.34	16699.18
LH Area A COS	396520.14	16-Aug-19				396520.14
BD CP Contribution	632910.85	20-Mar-19		608039.18		24871.67
BD CP Main. Open Space Cont.	713929.47	20-Mar-19				713929.47
BD CP Main. Play Space Cont.	126770.48	20-Mar-19	6338.52	1877.37	9507.79	115385.32
LAV NHLF 1	37620.00	2-Mar-20		37620.00		0.00
			Returned			
LOCALITY NP GRANT	2081.00	7-Sep-20	0.00	0		2081.00
TOTAL EARMARKED and RESTRICTED RESERVES						1974672.08

Treasury Deposit Report 2020-09 Redacted.xlsx

LAVERSTOCK & FORD PARISH COUNCIL										
TREASURY DEPOSIT REPORT			SEPTEMBER 2020							
Type	Reference	Value Date	Invested	Withdrawn	Balance	Term	Matures	Rate %	Interest	Interest
										Final Paid
Fixed Term		8-Apr-20	£508,112.00			343	17-Mar-21	0.30		£1,432.46
32-Day		Invested BF			£1,425,812.88					
		4-Aug-20		£713,929.47	£711,883.41					
32-Day monthly Statement			Balance	Invested	Total Interest				Month	Interest
		Interest BF			£5,021.42					
		30-Sep-20	£716,969.57	£711,883.41	£5,086.16				£64.74	£5,086.16
Total Funds on Deposit			£1,225,081.57					TOTAL INTEREST		£6,518.62