

## **REPORT 20.102**

### **LAVERSTOCK & FORD PARISH COUNCIL**

**Subject:** Matters Arising Action List.  
**Date:** 19<sup>th</sup> October 2020.  
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#### **1. Report Summary.**

1.1 This report lists the Actions on Officers and Councillors that are outstanding from previous meetings of Laverstock and Ford Parish Council.

#### **2. Background.**

2.1 Following discussion at Council meetings requests are made to officers and councillors to follow up, investigate and implement the instructions of the Council. The requests are listed as an Action on that person.

2.2 When the Action has been completed and reported to the Council the Action is closed.

2.3 Some Actions arise from Exempt Business i.e. when the press and public have been excluded from the meeting because of the confidential nature of the business being discussed. These Actions are not included in this report.

#### **3. Action List.**

3.1 The list of Actions that remain open are published as an Excel spread sheet. They are attached as a pdf file at Annex A to this report.

#### **4. Recommendation.**

4.1 That Councillors and Officers note the content of the Action List and report completion or progress with the Action.

**LAVERSTOCK & FORD PARISH COUNCIL MTG - ACTIONS**

as at the issue of the draft minutes for PC mtg of 21 September 2020

plus current situation as at 19 October 2020

Action No	Date of Mtg	Action	Action by	Status	Date closed	Remarks
PC197	Jun-16	Set up meeting to discuss possibility of transfer of HP Pavilion to Parish.	Chairman	Open		Meeting held with owner and Trustee of Pavilion to discuss options. Chairman to produce notes and arrange meeting of Cllrs on way forward. To be discussed at meeting on 31 Oct 2016. Further meeting required. A draft paper had been circulated to Cllrs containing options for transfer. On hold awaiting determination of linked Planning Application. Target date for determination now 31 Aug 17. Target date passed and still no determination. New target date 30 May as developer is attempting to get this site added to the draft WC Housing Site Allocation DPD which will go to Cabinet in May. Target date slipped for determination has slipped again to 28 Feb 2019. See also PC304. Further slip to target date - now 31 Mar 2020. Application still waiting to be determined. Last PC submission dated 26 Mar 20 send to agents by WC. Legal discussions between WC and developer still continuing. Determination awaited. <b>Current situation: No change. OPEN.</b>
PC307	May-19	Investigate possibility of purchasing a SID jointly with Alderbury.	Assistant	Open		Meeting scheduled with Alderbury for 15 Oct. Meeting held - issues re ownership and insurance to be resolved. Issues nearing resolution. VB and TD visited Landford on 19 Aug to view SID deployment to determine support items required by L&F. Chair of Alderbury PC now seems uncertain whether Alderbury wishes to use a SID. WC confirms that £400 SWAB grant available to L&F if it wishes to proceed alone. <b>Current situation: Costings for different units obtained. Contact made with suppliers and Highways to survey suitable locations and costs to instal at each location. TD to report on total costs before November meeting for consideration in budget.OPEN.</b>
PC324	Oct-19	Consider volunteering to fill vacant posts within the PC Subgroups and Individual Responsibilities.	All Cllrs	Open		Several volunteers came forward at the Aug PC Meeting. <b>Current Situation: There are still some vacancies. See Agenda Item 20.103 19/10 OPEN.</b>
PC336	Dec-19	Address Parish-wide problem of lack of road signs.	Facilities Management Subgroup.	Open		<b>Current situation: LW/NB have surveyed Bishopdown. Some to be replaced in Laverstock as too damaged to repaint. 5 needed in Partridge Way, Old Sarum. Survey required for Ford, rest of Old Sarum and Longhedge. TD to report on total cost before November meeting for consideration in budget OPEN.</b>
PC342	Aug-20	Follow up with WC 3 issues: transfer of play parks and land to PC, Highways enforcement action re The Oakbournes and Oldfield Rd, public accessibility to Hampton Park Trail.	Parish Clerk	Open		<b>Current situation: Unknown.</b>
PC343	Aug-20	Invite Police representative to PC meeting to discuss a number of issues and provide advance notification of questions to be raised.	Chairman	Open		<b>Current situation: Rachel Gunn has accepted invitation to attend 19/10 OPEN</b>