

REPORT 20-076 FINANCE

Explanation of Finance Report.

Page 2 and 3: A record of Expenditure and Income (Inc. VAT) up until the end of July 2020, shown against Budget headings in right hand column.

Bank Reconciliation and a separate summary of Income and Expenditure for the Parish Newsletter.
Total Funds held at end of July 2020 **£2,036,171.56**.

Page 4: A list of Receipts for the month of July 2020.

Page 5: A list of Cheque Payments in July 2020. Staff names redacted.

Page 6: A list of Debit Card purchases and Direct Debits in July 2020.

Page 7: A list of Cheque Payments in August 2020 for approval of the Council. Staff names redacted.

Page 8: A Summary of Earmarked and Restricted Reserves held at the end of July 2020.
Total Earmarked and Restricted Reserves **£1,937,073.25**.

Page 9: A summary of Fixed Term Deposit and 32-Day Notice Account funds. Account details redacted.
Total funds held on Deposit on 31 July **£1,938,883.55**. Balance held in current accounts.

Laverstock & Ford Parish Council Financial Statements											
EXPENDITURE	EXP B/F	VAT	July	VAT	August	VAT	Sept	VAT	Total VAT	Total EXP	Budget
ADMINISTRATION											
Salaries Gross inc NI	14983.25	0.00	5043.64						0.00	20026.89	67000
Mileage	217.58	0.00	96.98						0.00	314.56	1000
Office Sundries & Expenses	621.53	10.61	112.44	7.88					18.49	733.97	3000
Equipment	0.00	0.00	425.00	70.80					70.80	425.00	2000
Professional Fees	319.20	53.20	126.00	21.00					74.20	445.20	5500
Subscriptions	1562.88	238.98							238.98	1562.88	1700
Insurance	1468.69	0.00							0.00	1468.69	1650
Grants	850.00	0.00							0.00	850.00	7031
Newsletter	541.67	0.00	1462.00						0.00	2003.67	8904
OS Community Centre	1792.66	0.00							0.00	1792.66	1900
Neighbourhood Plan	6288.00	1048.00							1048.00	6288.00	5000
Training	0.00	0.00							0.00	0.00	1000
Councillor Expenses	25.99	0.00							0.00	25.99	500
Business Development	1502.40	250.40							250.40	1502.40	20000
Total Administration	30173.85	302.79	7266.06	99.68	0.00	0.00	0.00	0.00	1700.87	37439.91	126185.00
ENVIRONMENT											
Bins & Litter	1553.66	258.94	465.26	77.54					336.48	2018.92	8090.00
Grass Cutting & POS Maint.	4986.97	831.16	1645.33	274.22					1105.38	6632.30	23000.00
Trees	1302.00	217.00							217.00	1302.00	2500.00
Bus Shelters	12890.40	0.00							0.00	12890.40	19206.00
Play Parks-Maint. & Insp.	810.00	135.00	513.60	85.60					220.60	1323.60	10000.00
Highways & SIDs	0.00	0.00							0.00	0.00	5000.00
WC Play Areas	0.00	0.00							0.00	0.00	120000.00
Salisbury City Cemetery	4104.00	0.00							0.00	4104.00	4250.00
Asset Replacement	324.00	54.00	574.00	95.67					149.67	898.00	50000.00
Castle Hill Country Park	167093.53	27690.74	27684.88	4614.15					32304.89	194778.41	0.00
Community Farm Support	5000.00	0.00							0.00	5000.00	10000.00
Misc.	3774.61	311.23	1401.48	233.58					544.81	5176.09	0.00
Total Environment	201839.17	29498.07	32284.55	5380.76	0.00	0.00	0.00	0.00	34878.83	234123.72	252046.00
S106 Capital Expenditure	0.00	0.00							0.00	0.00	
CIL	0.00	0.00							0.00	0.00	
TOTAL EXPENDITURE	232013.02	29800.86	39550.61	5480.44	0.00	0.00	0.00	0.00	36579.70	271563.63	378231.00

Laverstock & Ford Parish Council Financial Statements											
INCOME	INC B/F	VAT	July	VAT	August	VAT	Sept	VAT	Total VAT	Total INC	Budget
Precept	93589.50	0.00							0.00	93589.50	187179.00
Lease and Site Rental	1422.66	0.00	60.00						0.00	1482.66	5790.00
VAT Recovery	43839.21	0.00	27691.25						0.00	71530.46	16000.00
Newsletter Advertising	1801.39	0.00	625.00						0.00	2426.39	5000.00
WC Play Areas Transfer	0.00	0.00							0.00	0.00	6000.00
CIL	8293.56	0.00	8293.56						0.00	16587.12	1407.00
S106	0.00	0.00							0.00	0.00	0.00
Interest	386.76	0.00	125.53						0.00	512.29	15000.00
OS Community Centre Rent	1897.68	0.00							0.00	1897.68	1900.00
Miscellaneous inc Grants	300.00		1594.91						0.00	1894.91	0.00
TOTAL INCOME	151530.76	0.00	36795.34	0.00	0.00	0.00	0.00	0.00	0.00	189921.01	238276.00
RECONCILIATION											
FROM FINANCIAL STATEMENTS				FROM BANK STATEMENTS				PARISH NEWSLETTER SUMMARY			
				Trustee		3000.00					
Year End Bank Reconciliation		2117814.18		Instant		122014.56				Expenses	2003.67
Total Income 2019/20		189921.01		FTD 1		508112.00				Income	2426.39
Total Expenditure 2019/20		271563.63		32-Day		1430771.55				B/F 2018-19	-773.15
										Balance	-350.43
Total		2036171.56									
				Unpresented Chqs		27726.55					
Colour Codes				Total		2036171.56					
Fixed Amounts											
From Bank Statements/Rec.											
From Financial Statement											
TOTALS											
				Councillor (Finance)							

RECEIPTS				MONTH	JULY 2020						
Date	How	From	Reason	POS	Precept	Interest	Newslett.	Misc.	CIL	VAT	Total
Total Receipts Brought Forward				9716.22	93589.50	386.76	1801.39	2197.68	0.00	43839.21	151530.76
6-Jul-20	BACS	Bassets	Advertising				250.00				250.00
9-Jul-20	BACS	Lloyds	Interest Instant AC			4.01					4.01
10-Jul-20	BACS	Myddelton & Major	Advertising				375.00				375.00
13-Jul-20	BACS	Wiltshire Council	CIL						8293.56		8293.56
13-Jul-20	BACS	FRT Paget	Rent	60.00							60.00
16-Jul-20	BACS	Eleanor Evans	Mask Maker donat.					557.95			557.95
23-Jul-20	BACS	HMRC	VAT Recovery							27691.25	27691.25
27-Jul-20	BACS	Salisbury City Council	Leaflet contribution					1036.96			1036.96
31-Jul-20		Lloyds 32-day AC	Interest			121.52					121.52
											0.00
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TOTAL RECEIPTS JULY 2020			38390.25								
Total Receipts Carried Forward				9776.22	93589.50	512.29	2426.39	3792.59	8293.56	71530.46	189921.01

CHEQUE PAYMENTS				Month	JULY 2020						
Date	No:	Payee	Particulars	POS	Office	Grants	Misc	Newslett.	NPSG	VAT	Total
Total Payments Brought Forward				158870.69	23401.77	5850.00	4104.00	541.67	5997.23	33247.66	232013.02
20-Jul-20	2883		Salary & OT		2375.21						2375.21
20-Jul-20	2884		Salary & OT		1390.12						1390.12
20-Jul-20	2885	HMRC	PAYE & NI		1197.92						1197.92
20-Jul-20	2886		Expenses June		38.97						38.97
20-Jul-20	2887		Expenses June		76.28						76.28
20-Jul-20	2888	Hurdcott Landscapes	Contract & Varns.	1371.11						274.22	1645.33
20-Jul-20	2889	Idverde Ltd	Contract June	387.72						77.54	465.26
20-Jul-20	2891	Land Restoration Tst	Inv 21552 & 21553	23070.73						4614.15	27684.88
20-Jul-20	2892	Alvian Ltd	Inv 0311 & 0312	428.00						85.60	513.60
20-Jul-20	2893	Jam Print Design Ltd	PN182 x 4400					962.00			962.00
20-Jul-20	2894	Glasdon UK Ltd	Inv 796730 798378	1594.23						318.85	1913.08
20-Jul-20	2895	J L Brain	Editor Fee PN 182					500.00			500.00
20-Jul-20	2896	The Barns Music Gp	Cables & Mike		354.20					70.80	425.00
20-Jul-20	2897	Earth Anchors Ltd	Anchor Fixing Kit	52.00						10.40	62.40
20-Jul-20	2898	Sandra Silk Bookkeep.	Payroll & Pension		105.00					21.00	126.00
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TOTAL CHEQUES JULY 2020				39376.05							0.00
Total Payments Carried Forward				185774.48	28939.47	5850.00	4104.00	2003.67	5997.23	38720.22	271389.07

DEBIT CARD & DIRECT DEBIT PAYMENTS				Month	JULY 2020							
Date	Payee	Particulars	POS	Office	Grants	Misc	Newslett.	NPSG	VAT	Total		
Total Payments Brought Forward			185774.48	28939.47	5850.00	4104.00	2003.67	5997.23	38720.22	271389.07		
15-Jul-20	CD	Staples	Stationery	39.40					7.88	47.28		
16-Jul-20	CD	Fastspring Intego	Anti-virus software	46.89						46.89		
21-Jul-20	DD	Nest	Pension payment	80.39						80.39		
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TOTAL DEBIT CARD & DD JULY 2020			174.56									
Total Payments Carried Forward			185774.48	29106.15	5850.00	4104.00	2003.67	5997.23	38728.10	271563.63		

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Councillor (Finance)

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CHEQUE PAYMENTS				Month	AUGUST 2020						
Date	No:	Payee	Particulars	POS	Office	Grants	Misc	Newslett.	NPSG	VAT	Total
Total Payments Brought Forward				185774.48	29106.15	5850.00	4104.00	2003.67	5997.23	38728.10	271563.63
17-Aug-20	2899		Salary & OT		2300.43						2300.43
17-Aug-20	2900		Salary & OT		1532.80						1532.80
17-Aug-20	2901	HMRC	PAYE & NI		1268.04						1268.04
17-Aug-20	2902		Expenses July		36.27						36.27
17-Aug-20	2903		Expenses July		96.92						96.92
17-Aug-20	2904	Hurdcott Landscapes	Contract & Var.	1351.11						270.22	1621.33
17-Aug-20	2905	Idverde Ltd	Contract	550.31						110.06	660.37
17-Aug-20	2906	Land Restoration Tst	Inv 22646	833.33						166.67	1000.00
17-Aug-20	2907	Salisbury Signs Ltd	Play Ar. Covid Sgns	264.89						52.98	317.87
17-Aug-20	2908	Alvian Ltd	Qtrly Inspect/Main.	1792.20						358.44	2150.64
17-Aug-20	2909	Reliance App Testing	Inv 3442 PAT Tests		30.00						30.00
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TOTAL CHEQUES AUGUST 2020											0.00
Total Payments Carried Forward				190566.32	34370.61	5850.00	4104.00	2003.67	5997.23	39686.47	282578.30

FINANCIAL RESERVES STATEMENT- JULY 2020					Allocated or	
Source	Amount	Date	20th	Spend	Write down	Balance
					31-Jul-20	31-Jul-20
EARMARKED RESERVES						
Bus Shelters	19204.00	24-Apr-20		11289.83		7914.17
S137 Grant Funds	6031.60	1-Apr-20		850.00		5181.60
Community Farm Support	5000.00	24-Apr-20		5000.00		0.00
Asset Replacement	43632.44	24-Apr-20		748.33		42884.11
Wiltshire Council Play Areas	106000.00	24-Apr-20				106000.00
CIL	47380.88	13-Jul-20		9403.75		37977.13
Wessex Water Compensation	1400.00	18-Jan-19				1400.00
RESTRICTED RESERVES						
LAV Duck Lane Maintenance	88500.00	28-May-12	4425.00	12643.28	35768.75	40087.97
LAV Duck Lane Index (Maint.)	22125.00	11-May-15	1106.25	140.00	5715.63	16269.38
LAV Whitebridge Maint.	11450.00	26-Jul-10	572.50	4831.60	6106.67	511.73
OS Pheasant Drive LAP (Maint)	13185.00	11-Jun-13	659.25	6448.00	4669.69	2067.31
OS AOS Maintenance	25285.53	23-Jun-16	1264.28		5162.46	20123.07
OS AOS Extra Funds	2000.00	23-Jun-16		1344.62		655.38
OS AOS LEAP Maintenance	30852.09	23-Jun-16	1542.60	689.50	6298.95	23863.64
OS Area 10 YAOR	62352.97	23-Jun-16		12352.97	50000.00	50000.00
OS Area 9A/9B YAOR	44817.76	25-Jan-18		13922.06		30895.70
OS Local Centre YAOR	19429.56	27-Jun-19				19429.56
OS MOD Maintenance	33805.61	27-Sep-16	1690.28		4366.56	29439.05
OS MOD NEAP Maintenance	77769.80	22-Nov-16	3888.49	5516.20	11341.43	60912.17
OS MOD Sport Wall Maint.	14085.77	22-Nov-16	704.29		2054.17	12031.60
OS SWALE Maintenance	118323.30	2-Aug-18	5916.17		11832.33	106490.97
OS SWALE LAP Maintenance	15089.57	2-Aug-18	754.48		565.86	14523.71
OS SWALE Extra Funds	3000.00	31-Aug-18		1464.83		1535.17
LH Area K Robinson Grove M	38918.30	9-Jul-18	1945.92		3891.83	35026.47
LH Area G Hannah Way M	17655.52	16-Aug-19	882.78		809.21	16846.31
LH Area A COS	396520.14	16-Aug-19				396520.14
BD CP Contribution	632660.85	20-Mar-19		605215.35		27445.50
BD CP Main. Open Space Cont.	713929.47	20-Mar-19				713929.47
BD CP Main. Play Space Cont.	126770.48	20-Mar-19	6338.52	1207.17	8451.37	117111.94
LAV NHLF 1	37620.00	2-Mar-20		37620.00		0.00
			Returned			
LOCALITY NP GRANT	8364.00	27-Sep-19	757.23	7606.77		0.00
TOTAL EARMARKED and RESTRICTED RESERVES						1937073.25

Treasury Deposit Report 2020-07 Redacted.xlsx

LAVERSTOCK & FORD PARISH COUNCIL										
TREASURY DEPOSIT REPORT			JUNE 2020							
Type	Reference	Value Date	Invested	Withdrawn	Balance	Term	Matures	Rate %	Interest	Interest
										Final Paid
Fixed Term	13498831000	13-Dec-18	£96,101.91			12	13-Dec-19	1.10		£1,057.12
Fixed Term	13533421000	20-Mar-19	£713,929.47			12	20-Mar-20	1.10		£7,874.74
Fixed Term	13536913000	29-Mar-19	£515,946.57			12	31-Mar-20	1.25		£6,502.34
Fixed Term		8-Apr-20	£508,112.00			343	17-Mar-21	0.30		£1,432.46
32-Day		19-Jul-19	£500,000.00		£500,000.00			0.75		
LAVRPCSGB		7-Aug-19	£321,245.88		£821,245.88					
		22-Aug-19	£198,260.07		£1,019,505.95					
		6-Jan-20		£106,622.54	£912,883.41		7-Feb-20		£70.11	
		7-Feb-20		£51,000.00	£861,883.41		10-Mar-20		£33.53	
		13-Feb-20		£150,000.00	£711,883.41		16-Mar-20		£98.63	
		8-Apr-20	£713,929.47		£1,425,812.88					
32-Day monthly Statement			Balance	Invested	Total Interest				Month	Interest
		31-Jan-20	£916,677.87							
		28-Feb-20	£716,137.14							
		31-Mar-20	£716,379.52	£711,883.41	£4,496.11					
		30-Apr-20	£1,430,410.91	£1,425,812.88	£4,598.03				£101.92	
		29-May-20	£1,430,524.59	£1,425,812.88	£4,711.71				£113.68	
		30-Jun-20	£1,430,650.03	£1,425,812.88	£4,837.15				£125.44	
		31-Jul-20	£1,430,771.55	£1,425,812.88	£4,958.67				£121.52	£4,958.67
Total Funds on Deposit			£1,938,883.55				TOTAL INTEREST			£6,391.13