



# Laverstock & Ford Parish Council

Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

**Virtual Parish Council Meeting held  
at 6.00pm on Monday 18<sup>th</sup> January 2021**

## MINUTES

**Councillors present:** Baker (Chair), Barker, Dean, Hayes, Lynn, Maskell, Waller, Warren (until 6.37pm)

**In attendance:** Prince (Clerk), Deane (Deputy Clerk), Cavendish (Operations Officer), Whitfield (Communications and Community Engagement Officer from 6.12pm)

The Chairman opened the meeting at 6.04pm. He welcomed one member of the public who confirmed he was there to observe. The Chair explained the procedure for the meeting.

The meeting commenced at 6.08pm.

**21.008 APOLOGIES.** No apologies had been received.

### **21.009 DECLARATIONS OF INTEREST.**

Cllr Dean declared that he lives opposite Piggy Lane and rents the adjoining field. Item 21.013. The Clerk advised that dispensation could be granted for Cllr Dean to participate due to his knowledge of the history of the area.

### **21.010 APPROVAL OF MINUTES.**

Minutes of the last meeting on 11<sup>th</sup> January were not yet available and will be presented at the next meeting.

### **21.011 MATTERS ARISING.**

#### **Action PC342 Transfer of Land and Play Parks in Bishopdown Farm and access to Hampton Park Trail**

The Clerk reported that he had received a draft transfer deed from the solicitor for Wiltshire Council. Head of Estates at Wiltshire Council has also agreed to the transfer of the Hampton Park Trail, but this is not included on the draft transfer deed received. The Clerk will enquire if instructions have been made for that transfer and will reinstruct the Parish Council solicitor.

**OPEN**

### **21.012 PLANNING**

**Planning Application Log – Approval of Responses.** A redacted version of the Log is available online. The following responses have been made since the last Council meeting.

20/0103/FUL Proposed two new semi-detached dwellings and associated works 1 Beechcroft Road, Laverstock

OBJECT WITH REASONS

20/10394/FUL New Garage 73 Church Road, Laverstock

NO COMMENT

20/10870/FUL Proposed single storey extension, loft conversion and alterations 6 Melvin Close, Laverstock

NO COMMENT

20/10962/TCA Work to trees in a conservation area. Fell one ornamental Cherry 5 The Close, Old Sarum

NO COMMENT

20/11046/FUL Single storey rear extension 5 The Close, Old Sarum

SUPPORT

**Resolved:** To approve the above responses.

**Neighbourhood Planning Update.** Cllr Baker reported that the Wiltshire Local Plan was now in a seven week window for consultation. A Parish Council response will be formulated in collaboration with the Neighbourhood Planning Group and presented for agreement at the next meeting.

### **21.013 GOVERNANCE**

Cllr Baker reported that the draft constitution and standing orders proposed by LGRC have been reviewed by the Implementation Group, following circulation to all councillors. Some amendments have been suggested. Financial Regulations are still to be looked at in detail. LGRC will reissue new documents following these updates which will be circulated by Cllr Baker when received. The proposed new policies will be presented at the March council meeting. There will be a month for councillors to reflect on the content. The revised policies and procedures will be proposed for adoption at the April Parish Council meeting. If the new policies and structures are adopted, it is intended that the appointment of Councillors to new committees will be decided at the Annual Parish Council meeting. The Clerk explained the process for the upcoming elections in May.

### **21.014 PIGGY LANE**

The Clerk granted Cllr Dean dispensation to participate in this item.

The Clerk had previously circulated a report proposing approval of a maximum £2000 budget to clear litter from Piggy Lane. The Clerk explained there were historical problems of litter and fly tipping on Piggy Lane.

Cllr Warren expressed his apologies and left the meeting at this point 6.37pm

There was lengthy discussion regarding restricting access to the lane in accordance with the Traffic Regulation Order (TRO), and how to stop future littering and tipping, if clearing was done.

The Clerk will continue to investigate an improved method of preventing vehicular access to Piggy Lane (LAF27) and continue to work with Salisbury City Council, Wiltshire Council Rights of Way and local residents to maintain the appearance and tidiness of this Byway.

#### **ACTION CLERK**

**Resolved:** To approve expenditure up to £2000 to clear rubbish from Piggy Lane

### **21.015 FINANCE**

Cllr Baker reported that Cllr Tucker had checked the accounts, which had been circulated by email and were available online, including a late addition of payment to the Newsletter Editor.

#### **Adoption of Monthly Accounts**

The total funds held at the end of December 2020 were £1,344,392.54, of which £1,235,168.87 were earmarked or restricted reserves.

**Resolved:** To adopt the monthly accounts as a true record of the council's finances

#### **Cheque, Debit Card and Cheque Payments**

Cllr Baker confirmed Cllr Tucker had checked the payments, which had been circulated by email and were available online. Debit card & direct debit payments in December 2020 amounted to £403.51. Total cheque payments in January 2021 amount to £10,759.24.

**Resolved:** To approve the cheque, debit card and direct debit payments

#### **Treasury Deposit Report.**

The Clerk had circulated the Treasury Deposit Report via email and made available online. This listed one fixed Term Deposit of £508,112.00 that matures in March 2021. The balance on the 32 Day Notice Account at the end of December 2020 was £717,116.70 including interest of £5,233.29. There was a total of £1,225,228.70 on deposit at the end of December 2020.

**Resolved:** That the Council has received the reports of Financial Reserves and Treasury Deposits.

## **21.016 CLERKS REPORT AND CORRESPONDENCE**

**Personal Injury Claim.** The Clerk reported that a previous insurance claim for an alleged injury which occurred at Pheasant Drive play park has been restated by the claimant's solicitor. The Council's insurers, Zurich Municipal, are handling the claim.

**Complaint regarding development of Employment Land at Longhedge.** A resident of Longhedge has made a complaint about the additional homes proposed at Longhedge on the previous Employment Land. The resident has stated they were never told that the land would be developed.

**Flooding on A345 Longhedge roundabout.** A resident of Longhedge has complained about flooding on the roundabout. The resident has complained to Wiltshire Council who have responded to say the roundabout, which has not been adopted, is not their responsibility. The Clerk will speak to the developer about the flooding.

**Schools Liaison.** The Clerk asked for a councillor to attend the upcoming school traffic meeting. Cllr Lynn and the Chairman will attend.

**Felling of Trees on Hampton Park Trail.** The Clerk has received a complaint regarding cutting of trees on the buffer strip adjacent to the Hampton Park Trail. The Clerk has advised the resident to contact Wiltshire Council who are still the owners. Cllr Waller will investigate.

**Footpath link between Hampton Park Trail and the School path.** The Clerk has received a satisfactory quotation to carry out the work, but it requires a licence from Fisher German because of the proximity to the Esso pipeline. The Clerk will progress this.

**Complaint regarding loss of privacy by a Ford resident.** The Clerk reported that the Land Trust will contact a resident of Ford who has complained about lack of privacy from the Country Park.

**Planting on Old Sarum-Longhedge Link Path.** Cllr Barker asked about planting flowers or shrubs on the earth left exposed adjacent to the new link path from Longhedge to Old Sarum. The Clerk advised that we do not own the land where the earth has been left exposed.

## **21.017 EXEMPT BUSINESS – EXCLUSION OF PRESS AND PUBLIC**

There being no exempt business this item was cancelled.

The meeting closed at 7.35pm.

The next Council meeting will be held on Monday 15<sup>th</sup> February 2021. This will be a virtual meeting and will start at 6pm.