



# Laverstock & Ford Parish Council

## Incorporating Hampton Park & Old Sarum

**Meeting held at the River Bourne Community Farm  
at 7.00pm on Monday 19 December 2016**

### **MINUTES**

**Councillors present:** Birkett, Burnell, Burton (Chairman), Bussereau, Champion, Davis, Dean, Hayes, Law, Waller.

**Wiltshire Councillors present:** McLennan (from 8.10pm).

**In attendance:** Prince (Clerk).

There were two members of the public present. Hilary Davidson and Robert Jackson. Robert Jackson addressed the Council about the traffic problem at the new Greentrees Junior School in Saunders Avenue. He advised the Council that a Wiltshire Council planning officer had attended to see if the pedestrian access path could be completed, and that John Glen MP was also taking an interest.

The meeting started at 7.02pm.

**16.136 APOLOGIES** Apologies had been received from Cllr Martin.

#### **16.137 CO-OPTION OF COUNCILLOR**

Hilary Davidson spoke briefly on her background and her reasons for wanting to join the Council. She answered several questions from Councillors and then left the meeting. Cllr Bussereau proposed Hilary Davidson, seconded by Cllr Burnell.

**Resolved:** To co-opt Hilary Davidson to the Council.

Cllr Davidson returned to the meeting and signed a Declaration of Acceptance of the office of Councillor.

**16.138 DECLARATIONS OF INTEREST** Nil

**16.139 APPROVAL OF MINUTES** The Clerk reported on two minor amendments to the draft minutes.

**Resolved:** To approve the Minutes of the meeting held on 21 November 2016, as amended.

#### **16.140 MATTERS ARISING**

**Action PC102. Consider how Junior Football Pitch on MOD land could be managed.**

There was a brief discussion on the nature of a possible agreement with Salisbury Football Club and whether this should be a lease or just a memorandum of understanding. Cllr Bussereau said that this agreement should have some legal oversight.

**Action PC111. Identify projects at Old Sarum for use of Youth and Adult Offsite Recreation funds.** The Chairman said that there were proposals to use a small sum to supplement the LEAP construction on the Country Park. He suggested that other projects might be identified using an online survey.

**Action PC173. Clarify the meaning of earmarked and restricted reserves.** Closed.

**Action PC176.** Deferred until May 2017.

**Action PC212.** Closed.

**WCllr McLennan's Viewpoint publication.** Cllr Bussereau referred to the latest Viewpoint, written by WCllr McLennan that was currently being delivered to all residential properties in the Parish. He wanted the Minutes to record that the views stated in that publication do not necessarily represent the views of the Council.

**Traffic Scheme in Ford.** Cllr Bussereau had previously reported by email that CATG had recommended a reduced contribution to the scheme of £8,500, but if £3,500 were left in their budget in March 2017, they would restore their contribution to £12,000. The Council has already resolved to contribute £4,000 to this scheme.

**Meeting with Salisbury City Councillors.** Cllr Bussereau reported that the meeting will be held at 6.30pm on Tuesday 17 January 2017, and will include a briefing by officers from Spatial Planning at Wiltshire Council.

**Speed Indicator Devices (SIDS).** Cllr Bussereau reported that the installation in Ford had not been entirely successful. He would be looking at another 2-week installation on the Portway at Old Sarum, and will work with Cllr Champion to decide on a suitable site in Laverstock.

**Old Sarum Play Area Consultation.** The Chairman reported on the result of the consultation held on 12 December with residents and local children in the Old Sarum Community Centre. They were shown the plans for the play area, which will be constructed on the Country Park, and invited to make comments. As a result of this there had been small changes to the design to include an area for free play, a picnic bench with pushchair/wheelchair access and an interpretive display board. The changes required some extra funding and he recommended the use of Youth and Adult Offsite Recreation funds.

**Resolved:** To approve the addition of an urgent motion to the published agenda.

**Resolved:** To use £1,362.54 of Youth and Adult Offsite Recreation funds for the additional items.

## **16.141 PLANNING**

**Old Sarum** The Clerk reported that he had issued contracts to move two footpaths on the MOD open space and to carry out some shrub clearance on one boundary. He had also purchased and installed three litterbins.

**Old Sarum Airfield** Cllr Bussereau gave an update on airfield activity including their application for a licence to carry out night flying operations with helicopters.

**HP2 Country Park** The Chairman reported on a meeting that he, the Vice-Chair and the Clerk had with the Council's solicitor to discuss the Council's demands for the new legal agreement. This covered the Council's proposals for delivery of the Country Park and in particular the level of funding required.

**Planning Responses – Policy** The Clerk said that he had placed this item on the Agenda because there had been a significant increase in the number of responses to SUPPORT applications and that he wanted to ensure that there was a common view on responses between the planning teams. Discussion followed. The Chairman said that there could be a wider interpretation of benefit to the community that might encourage more support of planning applications. Cllr Birkett endorsed this point of view but Cllr Burnell said that where there were technical issues he thought NO COMMENT was more appropriate and the decision should be left to the professional officers of Wiltshire Council. It was noted that Cllr Champion was already tasked to produce a discussion paper on the Council's planning process and that this might clarify the issue.

**16/10886/FUL Planning Application to restore and convert a barn & building to a dwelling, and alter the access at Longhedge Farm Yard.** The Old Sarum/Longhedge planning team had been unable to agree on a response. The Chairman said that the buildings were derelict and that a lot of thought and work had been put into the restoration plan. Cllr Birkett said that although the site was just outside the Parish boundary the improvement in appearance would benefit the Parish and he would like to support it. Cllr Burnell said that as the site was outside the Parish the response should be 'no comment'.  
**Resolved:** To respond with NO COMMENT.

**16/11181/FUL & 16/11813/ADV for a Car Servicing Operation at Tesco.** The Clerk said that this had been placed on the weekly list for the Parish but that he had received no documentation. After a brief discussion it was agreed that the Council would not respond.

**Planning Application Log** The following responses to Planning Applications had been made since the Council meeting on 21 November 2016. 16/10897/TPO, work to trees at 20 Norton Drive, Ford. SUPPORT. 16/11105/TCA, prune crab apple, remove silver birch, 3 Northside, Old Sarum. SUPPORT. 16/11522/TPO, fell horse chestnut, 1 Norton Drive, Ford. SUPPORT. 16/12114/TPO, work to trees, 2 Norton Drive, NO COMMENT.  
**Resolved:** To approve the above responses.

#### **16.142 STANDING ORDERS**

**Resolved:** To approve the amendments to Standing Orders proposed and seconded at the meeting held on 21 November 2016.

#### **16.143 FINANCE**

**Adoption of Monthly Accounts** The Financial Statement had previously been circulated by email and copies were provided. The total funds held at the end of November 2016 were £607,987.82 of which £552,613.41 were earmarked or restricted reserves.  
**Resolved:** To adopt the monthly accounts as a true record of the Council's finances.

**Cheque & Debit Card Payments** The list of payments had been circulated by email and copies were provided. Total cheque payments amounted to £4,732.45. Debit card payments in November 2016 amounted to £49.11.  
**Resolved:** To approve the cheque and debit card payments.

**16.144 BUDGET & PRECEPT** The Clerk briefly described the Budget proposal and spoke about a recommended policy of building Earmarked Reserves to provide for the future replacement of Council assets. A brief discussion followed but further debate was deferred to the Budget and Precept meeting on 9 January 2017.

**16.145 CLERK'S REPORT & CORRESPONDENCE**

**Notice of Planning Enforcement Appeal Inquiry: Land Adjacent to Long Close, Winterbourne Earls.** The Clerk reported that he had received the Notice but had not been able to find out any more information. He will follow up and report to Council again.

**Renewal of membership of CPRE.** The Clerk had received and circulated a Renewal Notice for annual membership of CPRE. He said he would like a considered decision by the Council on whether or not to continue membership. The Renewal Notice outlined some of the current policies of CPRE and membership implies support by the Council for those policies. He would place it on the Agenda for the January meeting. Cllr Davidson volunteered to carry out some further investigation into CPRE and its policies.

**Action Cllr Davidson**

**16.146 REPORTS**

The Chairman stated that, in accordance with a recommendation of the Way-Forward subgroup, this item would no longer appear on the Agenda. There will instead be an item entitled Late Notice Reports to the Chair. Councillors may raise an issue or a report that has arisen after the Agenda was posted, but these items must always be brought to the attention of the Chairman before the start of the meeting.

**Chairman** He referred to the response by Savills (UK) Ltd on behalf of Mr Howard Pearce regarding possible planning gains arising from the planning application for Bishopdown Farm Yard. He said that Councillors should have an informal meeting to discuss the proposals prior to meeting again with the applicant. He will propose date(s) early in the New Year.

**16.147 EXEMPT BUSINESS – EXCLUSION OF THE PRESS & PUBLIC** There being no exempt business this item was cancelled.

**The meeting concluded at 8.42pm.**

**The next meeting of the Parish Council will be an Extraordinary Meeting at 7pm on 9 January 2017 to set the Budget and Precept for 2017-2018.**

**The next ordinary meeting of the Parish Council will be held at Greentrees Junior School at 7pm on Monday 16 January 2017.**