



Laverstock & Ford Parish Council

Incorporating Hampton Park & Old Sarum

**Meeting held at the River Bourne Community Farm
at 7.00pm on Monday 17th October 2016**

MINUTES

Councillors present: Birkett, Burton (Chairman), Bussereau, Champion, Davis, Dean, Hayes, Law, Martin, Waller, Womersley-Smith.

Wiltshire Councillors present: Moss, McLennan (from 9.15pm).

In attendance: Prince (Clerk).

The Chairman welcomed two members of the public. Mr Ray Thomas spoke on two road surface issues in Wain-A-Long Road and under the railway bridge in Milford Mill Road. He also enquired about an earlier proposal to provide a pedestrian tunnel under the railway line in Laverstock Road.

The meeting started at 7.03pm.

16.108 APOLOGIES. Apologies had been received from Cllr Burnell.

16.109 DECLARATIONS OF INTEREST Nil

16.110 APPROVAL OF MINUTES

The Clerk described three minor amendments that he had made to the draft Minutes that had already been circulated.

Resolved: To approve the Minutes of the meeting held 19 September 2016 at Greentrees Primary School as amended.

The Clerk introduced an amendment to the Minutes of the meeting held on 22 August 2016. This clarified that the letter of response to The Planning Inspectorate regarding an appeal against refusal of 16/02069/FUL (Pilates studio) stated that the Council was against the Appeal Proposals.

Resolved: To approve the revised Minutes of the meeting held on 22 August 2016 at the River Bourne Community Farm.

16.111 MATTERS ARISING

Action PC102 Consider how Junior Football Pitch on MOD land could be managed.

The Chairman reported on a further meeting that he and the Clerk had with representatives of Salisbury Football Club. Based on that meeting he had drafted a Memorandum of Understanding between the Parish Council and the Football Club. When the Clerk has commented this will be circulated to Councillors and the Football Club.

Action PC111 Identify projects at Old Sarum for Youth & Adult Recreation funds.

The Chairman reported on his attendance at the Old Sarum Residents Association meeting. Some ideas had been put forward, which he would circulate to Councillors but he thought further consultation would be required.

Action PC204 Present proposals for changes to Council Standing Orders. The Clerk had circulated his proposed amendments to the sub-group. Closed.

There is now a new action on the sub-group to consider the proposals and decide if a further meeting is required or if the amendments are to be presented to Council.

Action SO sub-group.

Action PC205 Investigate alternative proposal for reverberation problem at Old Sarum Community Centre. The Clerk reported on negotiations with Mi-space, the Trustees and Hayes McKenzie. Resolution of the problem is on going.

Action PC206 Draft a response to Planning Appeal for 14/11461/FUL (Tesco egress). The Clerk explained why he did not think a response was required. This has previously been circulated to Councillors and agreed by email. Closed.

Action PC207 Closed.

Action PC208 The Clerk reported on the email discussion and vote regarding a change of name of one Ward from Bishopdown to Bishopdown Farm. Closed.

Resolved: To amend the resolution passed at Minute Reference 16.102 on 19 September 2016 in that the name of the proposed Ward shall be Bishopdown Farm instead of Bishopdown.

Action PC209 Confirm at CATG the Wiltshire Council policy for providing new bus shelters. Cllr Bussereau confirmed that Wiltshire Council policy is not to provide new bus shelters. Closed.

Action PC210 Draft response to John King following his presentation to Council.

The Chairman reported that this was complete and had been sent. Closed.

Other Matters Arising. Cllr Bussereau reported that the CGR sub-group would be meeting on 2nd November to discuss the way ahead for the Council. He reported on discussions at CATG and SWAB on the speeding issue on the Portway at Old Sarum. Following discussions with the Traffic Engineer it is hoped to have further discussions with Old Sarum Councillors and residents to decide on the next step.

A meeting with Salisbury City Councillors had previously been discussed. The focus of the meeting might have been Spatial Planning Policy but due to staff changes at Wiltshire Council this meeting has not been finalised. He also reported that the Salisbury Transport Strategy meeting had been postponed until December.

16.112 PLANNING

Old Sarum The Clerk reported that the Council had taken ownership of the MOD Land on 27 September and he has applied to Wiltshire Council for the associated funding of £278,941.54. He has authorised grass cutting to commence and will be investigating the provision of bins and a tree survey.

Old Sarum Airfield Cllr Bussereau reported that in spite of earlier indications that there might be a determination by the end of October there had been no further news and this looked unlikely.

Longhedge The Clerk briefly reported on the need to pass a resolution to approve the draft Community Open Space Contribution Works Scheme, which was discussed at a site meeting on 12 October between six Councillors and representatives of WYG, Bovis and Linden.

Resolved: To approve the draft Community Open Space Contribution Works Scheme subject to any future amendments to the Programme of Works that might be required.

There was then discussion on the request by the developers for the Council to formally confirm its intention to adopt other areas of Public Open Space.

Resolved: We support, in principle, Landscape Plans for the Community Open Space at Longhedge and also support, in principle, the outline proposals from the Developers to transfer the Community Open Space and other identified Public Open Space at Longhedge to the Parish Council.

The Clerk was asked to follow up with the developers any outstanding action items from the site meeting including revised plans. **Action Clerk**

Hampton Park Country Park update

There was a discussion about an email from the Head of Legal Services at Wiltshire Council referring to a Deed of Variation to the original S106. This was in conflict with a resolution by the Wiltshire Council Cabinet Capital Assets Committee that required a new S106 with the Parish Council as a signatory. The Clerk was asked to seek clarification from the Head of Legal Services. **Action Clerk**

Cllr Waller asked which of two alternatives would the Council prefer, a Deed of Variation or a new S106. It was agreed that nothing could be decided until the contents of the new S106 had been seen and discussed.

Planning Application 16/08326/LBC Replacement of life-expired asbestos roof sheeting with corrugated fibre cement roof sheets on Hangar 2, Old Sarum Airfield. Cllr Bussereau gave an outline of the application. Cllr Birkett applauded the efforts by the applicant to replicate the original material because it was in the Airfield Conservation Area.

Resolved: To SUPPORT the application.

Planning Application 16/08411/FUL Change of use to B8 or D2 for a specialist cheer/dance studio, Unit 2, Centurion Centre, Old Sarum. Cllr Bussereau described the history of the application. This included a previous application that had been refused for two reasons. First because it would not provide employment opportunities at this employment site, and second because a town centre location was preferable. The new application stated that there would be no loss of employment and expanded on the lack of suitable facilities elsewhere. Cllr Birkett reminded the Council of the need and demand for this facility among the residents of Old Sarum.

Resolved: To SUPPORT the application.

Planning Application 16/08451/FUL Two-storey rear extension and front porch at 6 Northside, Old Sarum. The Clerk said that the application was referred to full Council because the dwelling was in the Old Sarum Airfield Conservation Area. He also confirmed that there had been no objections from other consultees.

Resolved: To respond to the application with NO COMMENT.

Planning Application Log The following response to a Planning Application had been made since the Council meeting on 19 September 2016. 16/08027/FUL, alterations and extension to provide additional accommodation, 2 Longhedge Cottages. NO COMMENT.

Resolved: To approve the above response.

16.113 CONSULTATION ON LOCAL GOVERNMENT FINANCE The Clerk summarized the key points of the consultation as it affects Town and Parish Councils. The proposal was that any Council, which has a precept above £75.46 and wants to raise its precept by more than 2%, should be subject to a referendum of its electors. Discussion followed and there was agreement against this proposal. The Chairman and Cllr Champion agreed to coordinate a response to the Consultation.

Action Chairman & Cllr Champion

16.114 HIGHWAYS MAINTENANCE The Chairman reminded Councillors of correspondence from the Clerk to Salisbury City Council asking if other Parish Councils would be interested in a joint approach to providing and improving services such as street cleaning. The Chairman also referred to an Area Board presentation by the Local Highways team.

16.115 FORD PEDESTRIAN & CYCLE ROUTES Cllr Champion outlined the history of an initiative by Amesbury Area Board to create a cycle route from Salisbury City to Porton Down. Progress has been slow due to a lack of funding. Cllr Champion had recently attended a meeting, which aimed to establish the exact route through Ford. The problem with the current route using LAF025 was that it is too narrow. There were two proposals. To either widen LAF025, which would be very expensive, or to use an alternative route off Green Lane. A map showing the alternative route was circulated to Councillors. Transport Planners at Wiltshire Council would like the support of the Council to the new route.

Resolved: To agree in principle to the new right of way for pedestrians, cyclists and horse riders as outlined in blue and red on the map provided.

16.116 TRAFFIC IN FORD Cllr Champion reported on the last South Wiltshire Area Board meeting held on 29th September. A Traffic Management Scheme for Ford had previously been agreed at CATG provided that the Parish Council agreed to contribute £4000 or 25% of the cost whichever is less.

Resolved: Following support for traffic calming proposals in Ford agreed at the September Council meeting, the Council approves expenditure of up to £4,000 or 25% of the cost, whichever is the less, towards the traffic scheme approved at CATG.

16.117 FINANCE

Adoption of Monthly Accounts The Financial Statement had previously been circulated by email and copies were provided. The total funds held at the end of September 2016 were £331,482.16 of which £268,165 were earmarked or restricted reserves.

Resolved: To adopt the monthly accounts as a true record of the Council's finances.

Cheque & Debit Card Payments The list of payments had been circulated by email and copies were provided. In addition to the October cheque payments there were two supplementary payments in September. Total cheque payments amounted to £4,827.93. Debit card payments in September 2016 amounted to £329.48.

Resolved: To approve the cheque and debit card payments.

16.118 CLERK'S REPORT & CORRESPONDENCE

Letter from resident of St Thomas Way. A request for bus shelters to be provided in Bishopdown Farm.

Request for grit bin in St Andrews, Laverstock. This came from the Local Housing Panel.

Email from resident of Fiander Lane, Riverdown Park. A request to know when the Country Park will be built.

Letter from Salisbury Volleyball Club. A request to use the newly acquired MOD land for a volleyball tournament in August 2017.

Email from a parent of a pupil at Greentrees Junior School. A complaint about the traffic hazards for pedestrians accessing the school.

Letter & email from Wiltshire Council, Head of Revenues & Benefits. A reminder that there is an expectation on Parish Councils that receive new residents as a result of the CGR process, to keep those residents fully informed of the changes.

16.119 REPORTS

Cllr Law He requested that another Councillor be added to the Newsletter sub-group to assist with proof reading.

Cllr Waller She enquired about the Council's Grievance procedure, and also asked that thought is given to producing a welcome pack for new Councillors.

Cllr Martin She reported on the excellent feedback that she had on the Parish Showcase event on 30 September.

Chairman He spoke about the Community First AGM that he attended and commended the excellent work that they do. He reported on further correspondence with Mr John King regarding long-term planning for South Wiltshire. He spoke about the activities of Laverstock Scouts at the Community Farm and about Salisbury Transition City.

WCllr McLennan He reported that the Head of Legal Services at Wiltshire Council would be corresponding soon with the Council about a new S106 for the provision of the Country Park. He also spoke about his contact with the agent and owner of land at the rear of Neal Close and Gibbs Close regarding their application to build 14 dwellings on this site and possible planning gains that might arise from the application.

16.120 EXEMPT BUSINESS This item was cancelled.

The meeting concluded at 9.38pm.

The next meeting of the Parish Council will be held at the Old Sarum Community Centre at 7.30pm on Monday 21 November 2016.