



# Laverstock & Ford Parish Council

## Incorporating Hampton Park & Old Sarum

**Meeting held at Greentrees Primary School  
at 7.00pm on Monday 19<sup>th</sup> September 2016**

### **MINUTES**

**Councillors present:** Birkett, Burnell, Burton (Chairman), Bussereau, Champion, Davis, Law, Martin.

**Wiltshire Councillors present:** McLennan.

**In attendance:** Prince (Clerk).

The Chairman welcomed three members of the public including two prospective Parish Councillors.

Former District Councillor, John King, addressed the Council on a proposal for a group of Parishes around Salisbury to meet and work together to provide a long-term strategic overview for the area of South Wiltshire. He answered several questions from Councillors.

The meeting started at 7.12pm.

**16.095 APOLOGIES** Apologies had been received from Cllrs Ansonia, Dean and Hayes.

#### **16.096 CO-OPTION OF COUNCILLORS**

Lesley Waller and Trudy Womersley-Smith both spoke briefly on their background and their interest in joining the Parish Council. They both answered questions from Councillors and then left the meeting. The Council discussed both applications. Cllr Burnell proposed Lesley Waller, seconded by Cllr Birkett. The Chairman proposed Trudy Womersley-Smith, seconded by Cllr Burnell.

**Resolved:** To co-opt Lesley Waller to the Council.

**Resolved:** To co-opt Trudy Womersley-Smith to the Council.

**16.097 DECLARATIONS OF INTEREST** Nil

#### **16.098 APPROVAL OF MINUTES**

**Resolved:** To approve the Minutes of the meeting held at the River Bourne Community Farm on 18 July 2016.

**Resolved:** To approve the Minutes of the meeting held at the River Bourne Community Farm on 22 August 2016.

#### **16.099 MATTERS ARISING**

**Action PC102 Consider how Junior Football Pitch on MOD land could be managed.**

The Chairman reported that he had a discussion with a representative of Salisbury

Football Club and they had expressed an interest in becoming involved. Further discussions will follow.

**Action PC111 Identify projects at Old Sarum for Youth & Adult Recreation funds.** The Chairman said that this would be raised at a meeting of the Old Sarum Residents' Association on 22 September.

**Action PC198 Set up meeting with the Land Trust.** The Chairman reported that this would be on the evening of 20 October 2016. Closed.

**Action PC202** Closed.

**Action PC203 Set meeting with headteacher of Old Sarum Primary School to discuss issue of Community Garden.** Set for 26 September. Closed.

Cllr Bussereau discussed a proposal that followed on from the wash-up meeting of the Community Governance Review subgroup. He suggested that this should turn into a Way-Forward subgroup and they should meet towards the end of October with a view to bringing proposals to the Full Council. Cllr Champion and Cllr Burnell supported this proposal. Cllr Champion reminded Councillors that the structure of the Council has remained unchanged for the last 10 years while the issues facing the Council have grown enormously.

## **16.100 PLANNING**

**Old Sarum update.** The Clerk reported on the status of the transfer of the MOD Land to the Council. Wiltshire Council have received all of the expected commuted funds amounting to £278,941.54 and the transfer documents have been signed by two Councillors and returned to the Council's solicitor. He was waiting for confirmation that the transfer had been completed.

The Clerk also reported on the process of finding a solution to the acoustic reverberation problem in the Old Sarum Community Centre. Mi-space have eventually agreed that they are responsible for finding and funding a solution but their current proposal is not compatible with the activities in the main hall and is not acceptable to the Trustees. Negotiations are continuing. He is investigating an alternative proposal that can be presented to Mi-space through the contract managers, Ridge & Partners. **Action Clerk**

**Old Sarum Airfield update.** Cllr Bussereau said that there appeared to be little progress with the outline application. He thought that it might be determined towards the end of September. Cllr Champion expressed his concern that it might be determined outside of the Southern Area by the Strategic Planning Committee and that local residents might not have the opportunity to express their views. WCllr McLennan recommended that the Council request him to 'Call In' the application.

**Resolved:** To approve adding an emergency resolution to the Agenda.

**Resolved:** That the Council request Wiltshire Councillor McLennan to call in Planning Application 15/04004/OUT to the Southern Area Planning Committee in view of the intense local interest in this application.

**Longhedge update.** The Clerk reported briefly on the results of the meeting held with WYG, Bovis Homes and Linden Homes on 7<sup>th</sup> September. At that meeting both developers stated that they had reconsidered their proposal to phase the delivery of the Community Open Space, and would revert to the delivery trigger points defined in the S106. The next

step was to agree the Community Open Space Contribution Works Scheme. To that end WYG had provided the Landscape Plans in paper format and digitally via Dropbox. The other two elements of the COSCWS were the Programme of Work and the Maintenance Strategy. These were promised by the end of the week. The developers would like to meet with the Council again on 12<sup>th</sup> October to finalise the COSCWS.

**HP2 Country Park update.** The Chairman referred to an email from WCllr McLennan with information on the Wiltshire Council Cabinet Capital Assets Committee meeting held on 13<sup>th</sup> September. At this meeting the Committee confirmed their support for Laverstock & Ford Parish Council to deliver and maintain the Country Park and to be the nominee of Wiltshire Council. They also wanted a new S106 agreement written with Laverstock & Ford Parish Council as a signatory. The Parish Council would be expected to bear all current and future risks including financial. WCllr McLennan reported further on the meeting and the reasons for the resolutions.

Cllr Champion expressed concern at the removal of the indemnity promised by Wiltshire Council in their draft Nominee Agreement, against the repayment of funds to the developer. Cllr Bussereau said that it was important that this point is covered when the new S106 is negotiated. He also said that it was unlikely that the Country Park planning application would be determined until the new S106 had been written.

**Planning Application 16/06941/ADV** The Clerk gave an outline of the application. He had previously circulated a web-link to Councillors to view online details. A brief discussion followed.

**Resolved:** To OBJECT to the application because 1) The sign is too large and intrusive and 2) The sign is a distraction and therefore a road safety hazard.

**Planning Application 16/08884/TCA** The Clerk gave a brief outline of the application. He had previously circulated a web-link to Councillors to view online details.

**Resolved:** To respond with NO COMMENT.

**Planning Appeal - Refusal of 14/11461/FUL, Tesco egress on to New Petersfinger Road.** The Clerk gave a summary of the history of the planning application. The response of the Council was initially to OBJECT due to the increase in traffic on Milford Mill Road. The application was then amended to give a right-turn only and the Council changed its response to NO COMMENT. Cllr Burnell said the response should remain 'No Comment'. WCllr McLennan argued that since Wiltshire Highways had objected to the right-turn only out of the drive-thru restaurant site, the Council's response to the Planning Inspector should include an objection to any possible left turn. A long discussion followed and various reasons for objecting to the appeal were suggested. The Clerk said that he would draft a suitable response and circulate for approval. **Action Clerk**

**Planning Application Log** The following responses to Planning Applications have been made since the Council meeting on 22 August 2016. 16/07720/FUL, Walk-in bay to side of property. 27 Bundy Lane, Riverdown Park. NO COMMENT. 16/07904/FUL, Construct oak framed garage to front of property. Rest-A-Whyle, Duck Lane, Laverstock. NO COMMENT.

**Resolved:** To approve the above responses.

**16.101 RIVER BOURNE COMMUNITY FARM. Alterations to the Barn and Yard.**

Copies of the letter from Mr Benjamin Parker requesting alterations to the premises were provided with supporting papers. The Clerk read the list of four permissions requested.

**Resolved:** To approve the alterations requested. **Action Clerk**

### **16.102 COMMUNITY GOVERNANCE. Number of Councillors and Wards.**

The Clerk had previously circulated a letter from a Senior Solicitor at Wiltshire Council stating that he was about to issue a legal Order to implement the boundary changes arising from the Community Governance Review. He had also forwarded emails from the Head of Electoral Services stating that changes to the warding and number of Councillors in the Parish could be made by the full Wiltshire Council following recommendations by the CGR Working Group. The Clerk had presented a suggestion for consideration by the Council for three wards and sixteen Councillors.

WCllr McLennan circulated a paper at the start of the meeting with his suggestion for three slightly different wards and fifteen Councillors. A lengthy discussion followed including a debate on whether or not the Parish should be split into wards. It was decided to separate each of the decisions.

**Resolved:** To request that the number of Councillors be increased from 13 to 16.

**Resolved:** To approve the principle that the Parish should be warded.

**Resolved:** To request that the Parish be warded as follows.

Ward 1: Laverstock and Milford with 5 Councillors.

Ward 2: Bishopdown including the former Bishopdown North Ward and that part of Salisbury St Marks and Bishopdown that will move into the Parish with 5 Councillors.

Ward 3: Ford, Old Sarum and Longhedge with 6 Councillors.

The Clerk was asked to forward the requests to the Head of Electoral Services.

**Action Clerk**

### **16.103 TRAFFIC ISSUES**

Cllr Bussereau reminded Councillors of the history of the issue of speeding on the Portway at Old Sarum. The Council has previously supported the plan to move the 40mpn signs away from the built-up area and allocated £1000 towards the cost. Meanwhile the Chairman of CATG had suggested alternative methods of reducing traffic speed. Cllr Bussereau wanted the Council to confirm that it was still in favour of the original proposal. He added that it would be necessary to carry out a speed survey prior to implementation.

**Resolved:** To continue with the original proposal to move the 40mph limit signs away from the built-up area and contribute £1,000 towards the cost.

Cllr Bussereau also reported on progress with possible measures for traffic calming in Ford. The issue has been discussed for over 2 years and there have been two public meetings with residents. This has been discussed with a Senior Traffic Engineer at Wiltshire Council and measures using more signs and three build-outs had been proposed and circulated to Councillors before the meeting. The total cost of the measures was approximately £15,950 and it was hoped to use CATG funds although a Council contribution might be required. He would like the Council to indicate support for the proposals subject to the funds being available.

**Resolved:** To support the proposals for traffic calming in Ford subject to a future resolution on funding.

## **16.104 FINANCE**

**Adoption of Monthly Accounts** The Financial Statement had previously been circulated by email and copies were provided. The total funds held at the end of August 2016 were £320,949.29 of which £269,045 were earmarked or restricted reserves.

**Resolved:** To adopt the monthly accounts as a true record of the Council's finances.

**Cheque & Debit Card Payments** The list of payments had been circulated by email and copies were provided. Cheque payments amounted to £8,821.54. Debit card payments in August 2016 amounted to £78.38.

**Resolved:** To approve the cheque and debit card payments.

## **16.105 CLERK'S REPORT & CORRESPONDENCE**

**Annual Return** Grant Thornton have approved the Annual Return of the Council with one minor criticism. The dating and minute references of the Annual Governance Statement and the Accounting Statement, being the same, do not prove that the former preceded the latter in accordance with current regulations.

**Payroll Provider** The Clerk has engaged a new payroll provider to replace Mitchell & Sarjent. He compared costs from two companies and engaged Sandra Silk Bookkeeping & Business Services Ltd based in Old Sarum. This company will also provide advice and assistance with Workplace Pensions.

## **16.106 REPORTS**

**Cllr Bussereau.** He said that he was still working on a meeting with Salisbury City Councillors but this was likely to be delayed until November. He also reminded Councillors that the Housing Site Allocation review was due to be published shortly.

**Cllr Martin** reported on the Hampton Park Pavilion and said that bookings were increasing.

**Cllr Burnell** had received a request for a new bus shelter from a Bishopdown resident. He understands that Wiltshire Council will no longer provide bus shelters. Cllr Bussereau said that he would confirm the situation at the next CATG. **Action Cllr Bussereau**

**Chairman.** He reported on his attendance at the Salisbury Area Board and on Salisbury Transition City. The latter are working with Wiltshire Council and Salisbury City Council but not as yet with neighbouring Parish Councils. He also said that he would draft a response to John King and circulate it to Councillors. **Action Chairman**

**16.107 EXEMPT BUSINESS** This item was cancelled.

**The meeting concluded at 9.38pm.**

**The next meeting of the Parish Council will be held at the River Bourne Community Farm at 7pm on Monday 17 October 2016.**