



Laverstock & Ford Parish Council

Incorporating Hampton Park & Old Sarum

**Meeting held at the River Bourne Community Farm
at 7.00pm on Monday 22nd August 2016**

MINUTES

Councillors present: Ansonia, Birkett, Burnell, Burton (Chairman), Bussereau, Davis, Dean, Hayes, Law, Tunnicliffe.

Wiltshire Councillors present: McLennan, Moss.

Clerk: Prince

At 6.30pm an informal presentation was given to the Council on Planning Application 16/06690/OUT for the demolition of existing buildings and the erection of 14 dwellings on the yard to the rear of Neal & Gibbs Close, Hampton Park. The presentation was given by representatives of Savills, WSP and the landowner. A discussion followed and Councillors were given the opportunity to ask questions.

At 7.01pm the Chairman welcomed four members of the public and invited them to address the Council. Mr Rod Coppock spoke about his Appeal against the refusal of Planning Application 16/02069/FUL to demolish squash courts at Southside Court, Old Sarum and construct a new Pilates Studio.

The meeting started at 7.04pm.

16.085 APOLOGIES Apologies had been received from Cllr Champion and Cllr Martin.

16.086 DECLARATIONS OF INTEREST Nil

16.087 APPROVAL OF MINUTES Cllr Bussereau raised a query regarding an unrecorded action on the Chairman to arrange a meeting with The Land Trust. Approval of the Minutes of the meeting on 18 July 2016 was deferred until the next meeting of Council so that the query could be resolved.

16.088 MATTERS ARISING

Actions PC102 & PC111 These will be discussed at a joint meeting of the Old Sarum Community Centre and Residents' Association scheduled for 21 September.

Action PC178 Service Delegation for cleaning the bus shelter on Portway, Old Sarum. It was agreed that this task could be covered by the new Parish Steward scheme. Closed.

Action PC188 Communicate with Wiltshire Council on the way forward for the Country Park. The Chairman reported on a conversation with a Wiltshire Council officer. This officer confirmed that the Council remains the preferred nominee for ownership of the Park and that this will be discussed at a cabinet meeting in September.

Action PC199 Contact Wiltshire Council officer for a report on condition of Hampton Park Pavilion. The Clerk read out parts of the reply that he had received. Wiltshire Council stopped condition surveys several years ago and have no planned maintenance for the building. Neither are they aware of any extra funds except for the £71k approx. that arose from the S106 from HP2. Cllr Birkett suggested that the Council should request assistance from Wiltshire Council to carry out a condition survey. Closed.
Action Clerk

Actions PC200 & 201. Closed.

16.089 PLANNING

16/06690/OUT 14 new dwellings at Bishopdown Farm Yard Cllr Bussereau raised the issue of the car park near Roman Road that he considered was on the wrong side of the proposed access road to the development. He said this was a safety issue. He also referred to statements by Spatial Planning at Wiltshire Council that there is no requirement for further housing in this Parish. To accept this small development would set a precedent. Cllr Burnell said that he was aware that several neighbouring residents were opposed to the development. The Chairman said that he was minded to object because of the loss of green-space.

Resolved: To object to the application for two reasons. First because Spatial Planning at Wiltshire Council have stated that there is no requirement for more housing in this Parish and second because the development is an encroachment on green-space. The vote was 8 in favour of the resolution, 1 against and 1 abstention.

16/07191/FUL Temporary classrooms at River Bourne Community Farm The Clerk gave a brief outline of the application, which is to provide temporary accommodation for 20 months to Wessex Area Special Provision. He had previously sent a link to the application to Councillors. Cllr Hayes commented that the buildings are an eyesore and that the period should be strictly enforced. Cllr Birkett said that there should be a condition on funding the proper removal and restoration of the site.

Resolved: To support the application with three conditions. First that funds for the removal of the mobile classrooms and restoration of the site at the end of 20 months must be confirmed. Second that the absolute maximum period for which permission is given must be 20 months. Third that the mobile classrooms can only be used for the Wessex Area Special Provision.

16/07285/FUL New 4 classroom Design & Technology Block. St Joseph's RC School, Laverstock. Cllr Law, Cllr Martin and the Clerk had previously attended a presentation by the architects and headteacher on the new block. Cllr Law reported briefly on this presentation.

Resolved: To support the application.

Planning Appeal re: Refusal of 16/02069/FUL to demolish squash courts and construct new Pilates Studio. The Chairman read a draft letter to The Planning Inspectorate giving the Council's response to the Appeal Proposals. Cllr Birkett commented on the very poor condition of the building and the site. Cllr Ansonia enquired if there was another plan for the use of the building. The Chairman said that he was disappointed that no efforts had been made to seek lottery funding to preserve and restore the squash courts. Discussion followed on the value of other buildings across the whole airfield complex that are not listed but that form part of the Atkins appraisal for Conservation Area status.

Resolved: To approve the draft letter stating that the Council is against the Appeal Proposals. The vote was 8 in favour with 1 abstention.

Old Sarum. The Clerk gave a summary of the MOD land transfer process and explained the reasons for yet a further delay. There was also discussion about other future land transfers and on the issue of solving the acoustic reverberation problem in the Community Centre. WCllr McLennan said that Persimmon were pressing Mi-space to resolve this issue.

Cllr Tunnicliffe expressed his disappointment at a recent refusal by Wiltshire Council of a planning application (16/06274/FUL) to allow a change of use for an industrial unit to permit its use for a dance studio. In particular he criticised the reason given that the facility should be in the city centre when Old Sarum is so short of community facilities. WCllr McLennan said that it was a concern to himself and the Planning Authority that there was a steady erosion of the use of the Business Park in order to provide recreational and community facilities. The Park was not planned or designed for this purpose. He suggested that the applicant should reapply and provide evidence that their customer base would be in Old Sarum and that there was a strong local demand for the facility.

Old Sarum Airfield Cllr Bussereau gave a brief report on progress with the planning application and other airfield matters.

Longhedge The Chairman said there would shortly be an informal meeting of Councillors to discuss the Council's response to the developer's proposals to delay provision of the Community Open Space. The Clerk reported on a conversation with the Land & Development director of the Catesby Property Group. Catesby were unaware that the developer, Bovis Homes Limited, wanted to alter the provisions of the S106 agreement to which Catesby was a signatory.

The Clerk then reported on the Play Areas and Public Open Space. The developer has requested that the Council give a formal response to their proposals for the land to be adopted. These proposals were accompanied by suggested levels of commuted maintenance funding. The Clerk said that he thought Wiltshire Council should check these sums before they were agreed. He introduced a resolution to the Council that, after minor amendment, was proposed, seconded and agreed, all in favour.

Resolved: Without prejudice the Council is minded to adopt the following areas of public open space on the development known as Longhedge, as the nominee of Wiltshire Council, the precise terms and area of adoption and the associated commuted funds to be determined prior to transfer. The following areas are as shown on Plan A118 LA IN08 Revision B.

- Area A known as the Community Open Space.
- Area B known as the Western Boundary.
- Area C including Play Area 1.
- Area D including Play Area 2.
- Area E including Play Area 3.
- Area F including a Playing Field and Play Area 4.
- Area G including Play Area 5.
- Area H including Play Area 6 being part of the Eastern Park.
- The remaining Eastern Boundary land.
- Area I including Play Areas 7 & 8.
- Area J including Play Area 9.
- Area K including Play Area 10.
- Area L including Play Area 11.
- Area M including Play Area 12.

Hampton Park Country Park This had been covered under minute reference 16.088. Cllr Bussereau added that he thought the area of the Country Park should be excluded from the draft Salisbury Settlement Boundary.

Planning Application Log The following responses to Planning Applications have been made since the Council meeting on 18 July 2016. 16/06154/OUT, 4 detached dwellings with garages. Land adjacent to 1 Longhedge Cottages. SUPPORT. 16/06274/FUL, Change of use from B8 to D2 for gymnasium. Unit 2, Centurion Centre, Old Sarum. NO COMMENT. 16/07259/FUL, Single storey extension to form granny flat. 2 Dalewood Rise, Laverstock. NO COMMENT. 16/07411/FUL, Single storey rear extension. 2 The Green, Laverstock. NO COMMENT.

Resolved: To approve the above responses.

16.090 ASSISTANT TO CLERK The Chairman referred to the draft Job Description that had been circulated to Councillors prior to the meeting and was included with supporting papers.

Resolved: To approve the draft Job Description for an Assistant to the Parish Clerk.

16.091 FINANCE

Adoption of Monthly Accounts The Financial Statement had previously been circulated by email and copies were provided. The total funds held at the end of July 2016 were £324,008.25 of which £269,609 were earmarked or restricted reserves.

Resolved: To adopt the monthly accounts as a true record of the Council's finances.

Cheque & Debit Card Payments The list of payments had been circulated by email and copies were provided. Cheque payments amounted to £6,836.52. Debit card payments in July 2016 amounted to £184.68.

Resolved: To approve the cheque and debit card payments.

Grant Application for Café – River Bourne Community Farm. Cllr Tunnicliffe reported on a meeting that he and the Clerk held with representatives of the Farm. He gave a summary of the current financial position of the Farm and went on to report on the criteria for providing a grant that had been suggested by Cllr Champion. He said that all of these criteria had been met. He also discussed briefly the Business Plan for the Farm that had previously been circulated to Councillors. Cllr Burnell said that he was pleased that the Farm was diversifying and would not be so dependent on profits from summer events.

Resolved: To grant £5000 to the River Bourne Community Farm for the provision of a new café and shop.

16.092 CLERK'S REPORT & CORRESPONDENCE

Wiltshire Bobby Van Trust A thank you letter for the grant of £50.

Community First AGM An invitation for a representative(s) to attend their AGM on Wednesday 12th October. The Chairman said he would attend.

Allotments He reported that the City Clerk has agreed that residents of Laverstock & Ford have an equal right with Salisbury residents to apply for an allotment in Cow Lane. The City Council website has been amended to reflect this.

Whitebridge Boardwalk The Clerk reported on the problems with the Boardwalk that included some broken deck boards and areas of subsidence that were a health and safety hazard. He had contacted three organisations to complete repairs and only one was able to start in the near future. Because the work was difficult to specify until investigatory work

commenced he would like to start on the basis of a daily rate for work undertaken and monitor its progress. The Council was content with this approach up to the Clerk's limit on expenditure of £2000.

Wiltshire Council Highways and Streetscene The Clerk had previously circulated the latest monthly newsletter from the Highways and Streetscene team. Of note was that a second round of weed spraying in gullies and gutters had been authorised. The new Parish Steward scheme, operated by Ringway, was due to commence on 1 October.

16.093 REPORTS

Cllr Bussereau He reported on the wash-up meeting of the Community Governance Review sub-group that was held on 19 July. He also attended the extraordinary meeting of Salisbury City Council that was held to discuss asset transfers to the city.

Cllr Hayes He reported on plans for the Parish Showcase event being held on 30 September. It has three purposes. First to thank residents who supported the Council during the CGR process. Second to explain the role and functions of the Council and Councillors, and third to welcome new residents to the Parish.

Cllr Dean He expressed his disappointment at the result of the appeal on the 65-bed hotel and drive-thru restaurant on Southampton Road and wondered if the Council should be engaging with Wiltshire Council on the proposed changes to Milford Mill Road.

Cllr Davis He spoke about the problems with the Community Garden on land owned by the Old Sarum Primary School. It is totally overgrown and locked gates restrict public access. The Chairman said that he would make arrangements for himself and the Clerk to meet with the headteacher to discuss the problem. **Action Chairman**

Cllr Burnell He has spoken to the Communication Manager of Bovis Homes about the theme for the street names at Longhedge. A press release will be prepared and sent to the Clerk for approval.

Chairman He reported on a meeting of the Old Sarum sub-group of Councillors. He has also had a meeting with representatives of the Salisbury Football Club and the Old Sarum Residents Association. An invitation had been received for the Parish Council to visit and watch a match of their choosing. The management of the junior football pitch on the MOD land was also discussed.

He said that it was time to review Council Standing Orders and requested the Clerk to present any proposals that he might have. **Action Clerk**

He drew attention to the online diary and requested Councillors to make full use of it to record absences and meetings.

Finally he reported on a meeting with the owner and a trustee of the Hampton Park Pavilion charity to discuss the options on future ownership of the Pavilion. Currently these include ownership by the Parish Council or a Parochial Church Council. The Chairman will produce an options paper to reflect these choices. **Action Chairman**

16.094 EXEMPT BUSINESS This item was cancelled.

The meeting concluded at 9.42pm.

The next meeting of the Parish Council will be held at Greentrees Primary School at 7pm on Monday 19 September 2016.