



Laverstock & Ford Parish Council

Incorporating Hampton Park & Old Sarum

**Meeting held at the River Bourne Community Farm
at 7.00pm on Monday 18 January 2016**

MINUTES

Councillors present: Burnell, Burton (Chairman), Bussereau, Champion, Davis, Dean, Hayes, Law, Tunnicliffe.

Wiltshire Councillors present: McLennan (until 8.01pm), Moss.

Clerk: Prince

The meeting commenced at 7pm.

15.130 APOLOGIES Apologies have been received from Cllr Ansonia.

15.131 DECLARATION OF INTERESTS Nil

15.132 APPROVAL OF MINUTES Cllr Bussereau proposed two small amendments to the draft minutes of the meeting on 14 December 2015. Page 1178, Action PC163. Delete 'so far' and close the action.

Resolved: To approve the Minutes of the meeting held at Greentrees School on 14 December 2015 as amended.

Resolved: To approve the Minutes of the Extraordinary meeting held in the Parish Office on Monday 11 January 2016.

15.133 MATTERS ARISING

Action PC102. Consider and propose how Junior Football Pitch on MOD Land at Old Sarum will be managed. The Chairman reported on discussions with the Old Sarum sub-group and a resident. The action remains open for the sub-group to progress.

Action PC111 Identify projects for the use of Offsite Youth & Adult Recreation funds at Old Sarum. The Clerk said the initial payment of £65k from Area 10 has been paid to Wiltshire Council and should be available to the Council within the next few weeks. The money has to be spent within 5 years of receipt by Wiltshire Council.

Action PC141 & PC147 Review selection process for companies to build Play Areas at Old Sarum and write to all contractors. The Chairman reported that he had drafted a letter to all companies and is also in the process of drafting a new tender document. He will be able to present this to Council at the February Council meeting.

Action PC143 Resolve outstanding issues with the Farm The Chairman referred to the report on the meeting that he and Cllr Burnell had with directors and representatives of the Community Farm. This has been circulated to all Councillors. Cllr Bussereau said that he would like to discuss some aspects of the report but that this would be best done under

Exempt Business. It was then suggested that the Council hold an Extraordinary Meeting in early February. There would be one agenda item and that would be Exempt Business for the reason that the business is Commercial-in-Confidence. **Action Clerk**
Action PC143 Closed.

Action PC160 Investigate groups for OSAF consultation. Cllr Bussereau gave a summary of progress. Closed

Action PC162 Investigate Affiliated Asset status of St Andrew's Church Cllr Hayes gave a summary of why he thought this status was appropriate. Closed.

Action PC165 Seek information from Area Board regarding SIDs The Clerk reported that he was still communicating with the Area Board CEM on this issue.

Action PC166 Circulate new Councillor responsibilities and Area Board rota. The Chairman said he would send out a new list within a week.

Action PC167 Investigate possible enforcement action against Persimmon for Old Sarum Open Space transfers. The Clerk reported that there was some progress on the transfers and that he did not think this action was necessary. Closed.

Action PC168 To express concern of Council to Head of Legal Services at Wiltshire Council regarding who will build the Country Park. Closed.

Action PC169 Meet with Chair of Milford Preservation Group. Closed.

15.134 PLANNING

Old Sarum Open Space The Clerk reported that he had taken over responsibility for emptying the bins on the AOS Country Park because they were overflowing with dog waste and Persimmon were refusing to empty them. The Landscape Group had started a new bin-emptying contract for the Council on 11 January and these bins had been included. The transfer documents for the AOS had also arrived and had been signed but the transfer could not be completed because the commuted sums for maintenance had not been paid by Persimmon. There has been no progress on the transfer of the MOD Land.

Old Sarum Airfield Cllr Bussereau reported on correspondence with Barton Willmore and the need to have a further meeting in late January. Because of further investigations and consultations Barton Willmore want to delay the next meeting until late February. Wiltshire Council has informed him that the date for determination of the planning application is now likely to be late February or early March. Cllr Champion spoke to clarify that he has had nothing to do with the Save Old Sarum website as stated in correspondence from Barton Willmore.

Hampton Park Country Park The Chairman gave a summary of the situation so far. It is important that the Head of Legal Services at Wiltshire Council convenes a meeting with the directors of Barratts as soon as possible to clarify the issue of who constructs the Park. The Planning Application has been received and is being examined by Councillors and Amanda Matthews. It was apparent that some detailed amendments to the plan had not been incorporated in the application. It was agreed that the likely response of the Council would be to support the application subject to conditions. Cllr Bussereau said that he would draft both a response to the application and a similar letter to the Head of Planning at Barratts. This can be agreed by email before the consultation deadline of 4 February

and formally approved at the next parish Council meeting. There was discussion on the title being given to the Park. The Chairman said that Laverstock & Ford Park was a working title only and that it would be changed before completion.

Longhedge Cllr Bussereau summarised the recent meeting with WYG and the developers. This covered Phase 1 of the development, which included setting up a construction compound and building the offset roundabout onto the A345. A further meeting is expected in February to discuss Phase 2.

15/05499/ADV Advertising hoarding on the Portway, Old Sarum. After a brief discussion there was a proposal of No Comment that was supported by 5 votes for and 4 against.

Resolved: To respond with NO COMMENT to Planning Application 15/05499/ADV.

15/05501/ADV

Resolved: To respond with NO COMMENT to Planning Application 15/05501/ADV.

Planning Application Log The following responses to Planning Applications have been made since the last Council meeting. 15/11873/FUL, side conservatory at 10 Riverbourne Road, Laverstock. NO COMMENT. 15/12070/FUL, Demolition of conservatory and replace with a new single storey extension, 3 Riverside Close, Laverstock. NO COMMENT.

Resolved: To approve the above responses.

15.136 FINANCE

Adoption of Monthly Accounts The Financial Statement had previously been circulated by email and copies were provided. The total funds held at the end of December 2015 were £168,172.79 of which £109,914 were earmarked or restricted reserves.

Resolved: To adopt the monthly accounts as a true record of the Council's finances.

Victim Support Grant

Resolved: To donate £100 to Victim Support.

Cheque & Debit Card Payments The list of payments had been circulated by email and copies were provided. Cheque payments amounted to £6,672.97. Debit card payments in November amounted to £49.69.

Resolved: To approve the cheque and debit card payments.

Budget & Precept The Clerk explained a small spread sheet error that he made at the Budget & Precept meeting on 11 January, which led to a resolution of a precept requirement of £38,135.00. Since the intention was to ensure the Band D charge remained unchanged there should be a small increase in the precept requirement of £136.76.

Resolved: To approve a Precept Requirement of £38,271.76.

There was a lengthy discussion on the meaning of earmarked and restricted reserves and how developer funds should be handled within the Council. It was agreed that the Finance sub-group should address this issue.

Action Finance Sub-group

15.136 RECRUITING PARISH COUNCILLORS The Chairman requested that all Councillors should actively seek to recruit new Councillors to fill the three vacancies.

15.137 CLERK'S REPORT & CORRESPONDENCE

Old Sarum Primary School A request for the play area not to be unlocked before the advertised time of 9.00am for reasons of child safety. It was confirmed that the locking routine had been introduced to deter antisocial behaviour not for reasons of child safety.

Office of the Police and Crime Commissioner A public consultation on a proposed increase of 1.9% in the police-funding element of council tax.

'Clean for the Queen' A request from the South Wiltshire Community Engagement Manager asking which parishes and villages are taking part in this project on 4, 5 and 6 March. The Chairman said that he would take this for action. **Action Chairman**

Resident of Bishopdown A webmail request for play or sport equipment for the large grass open space at the junction of Hartley Way and Pearce Way.

Resident of Ford A webmail request for a new footpath link across the grass area at Whitebridge to make the play area more accessible in winter. The Chairman said that he thought this was unnecessary.

Resident of Winterbourne A long webmail request for improvements to bridleways or footpaths in Ford to permit better cycle access. Cllr Champion said this was a long-standing problem that would be difficult to solve, and that he would reply.

15.138 REPORTS

Cllr Bussereau He drew attention to the Wiltshire Council Budget meeting on 10 February and said that he hoped to attend. He has completed the Metrocount request for the Portway by Throgmorton Hall and this is now with the Clerk for forwarding to Wiltshire Council. He reported on progress with the Community Governance Subgroup and on the Neighbourhood Planning group.

Cllr Champion He reported on fly tipping and rubbish in Green Lane.

Cllr Davis He thought that no smoking signs should be introduced to play areas. **Action Clerk**

Chairman He reported on his attendance at the Salisbury Area Board with Cllr Law. Also on the Salisbury Civic Society presentation to representatives of the Old Sarum Community Centre.

15.139 EXEMPT BUSINESS – EXCLUSION OF THE PRESS & PUBLIC

Resolved: That in view of the Commercial-in-Confidence nature of the business about to be transacted the public and press be temporarily excluded from this meeting under the Public Bodies Act (Admission to Meetings) Act 1960 and the Local Government Act 1972.

The meeting concluded at 9.56pm

The next meeting of the Parish Council will be held at the Old Sarum Community Centre at 7.30pm on Monday 15 February 2016.