



Laverstock & Ford Parish Council

Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

Virtual Parish Council Meeting held at 6.00pm on Monday 19th October 2020

MINUTES

Councillors present: Baker (Chair), Barker, Birkett, Bussereau, Dean, Hayes, Lovibond, Lynn, Maskell, Tucker, Waller.

In attendance: Deane (Assistant – Clerk for this meeting). Prince (observing only) from 6.22pm.

The Chairman opened the meeting at 6.04pm. He welcomed two members of the public and PC Gunn, who had been invited to attend on behalf of Wiltshire Police. The Chair explained the procedure for the meeting and invited residents to speak.

One resident of Laverstock spoke in objection to any future plans to erect a bus shelter opposite his house. He expressed concerns about a loss of view and anti-social behaviour.

One resident of Laverstock Park spoke on behalf of residents about a planning application 20/07918/FUL. She expressed concerns that the materials proposed, and the height and size of the additions would not be in keeping with the area.

PC Gunn (Neighbourhood Officer for Laverstock and Ford) updated on local issues. PCSOs have attended the schools to monitor traffic problems as much as possible. Progress is being made regarding an incident at River Bourne Community Farm following a press release. Anti-Social Behaviour of children at Longhedge is being investigated. Anti-Social Behaviour at Whitebridge is being dealt with by a multi-agency approach including Social Services. A number of Closure Orders have been used in the area. General crime trend is down. Two drug warrants were executed in the last month; both are still under investigation. The suspected Quadbike rider on the Country Park has been spoken to. PC Gunn will ask a colleague to comment on the planning application for affordable housing in Longhedge. Cllr Lovibond expressed his thanks for the police intervention at Whitebridge and stated that there had been a considerable improvement.

PC Gunn confirmed a single point of contact with the Council would be useful. The Chairman asked that all non-urgent matters should be passed to the Community Policing Team through the Clerk.

The meeting started at 6.26pm.

20.099 APOLOGIES. Apologies had been received from Cllr Hilliard

20.100 DECLARATIONS OF INTEREST.

Cllr Lynn declared that he is a governor at St Josephs School and would not take part in discussions regarding the schools.

20.101 APPROVAL OF MINUTES.

Resolved: To approve the Minutes of the meeting held on 21st September 2020.

20.102 MATTERS ARISING.

Action PC 343 Invite Police Representative to PC Meeting PC Gunn attended today's meeting. **CLOSED**

Action PC342 Transfer of Land and Play Parks in Bishopdown Farm and access to Hampton Park Trail – The Clerk reported no update regarding access from Oakbournes and Oldfield Road, but said that Wiltshire Council have now instructed a solicitor to start progressing Land Transfers. **OPEN**

Greentrees School Path to be added to the Action List and Cllr Waller to raise at the next meeting with Land Trust. **OPEN**

Action PC336 Street Name Signs – Cllr Bussereau will survey Ford and Cllr Maskell will survey Green Lane, Old Sarum. Cllr Baker will check with Mr Durnford to see if plastic signs in Ford are suitable for painting. Assistant to report costings for November meeting

Action Assistant, Cllrs Bussereau, Maskell and Baker

20.103 PLANNING

20/07918/FUL. Two storey extension and double garage. Cobbins, Laverstock Park.

Cllr Hayes reported on his site visit. Councillors discussed the overlooking of adjoining properties and the proposed materials that were out of keeping with the rest of the area.

Resolved: To OBJECT for the following reasons.

- the effect of the proposed development on the appearance of the area.
- the quality of design.
- significant overbearing impact and loss of outlook.

20/08160/REM. 65 Dwellings at Longhedge. Cllr Bussereau reported that this application varied the allocation of 65 housing units, by making the 37 houses previously for private sale, available through Radian for Shared Ownership. This would result in a final split of 16 available through Homes4Wiltshire filled from the Councils housing register and 49 for shared ownership. Cllr Waller expressed concern over the design of the properties with no garages and limited storage. Cllr Barker expressed concerns over the layout of parking. Cllr Lynn expressed concern over lack of consultation by the developer on the design and allocation of properties.

Resolved: To SUPPORT subject to the following conditions:

- The tenure mix will be 16 Affordable Rental Units and 49 Shared Ownership units as quoted by an officer from the Housing Enabling Team at Wiltshire Council.
- A Youth and Adult contribution of £29,367 and an Equipped Play Contribution of £71,394 as requested by the Team Leader, Environment Services.

Planning Application Log – Approval of Responses. A redacted version of the Log is available online. The following responses have been made since the last Council meeting. 20/07902/FUL Single storey rear extension to enlarge lounge/dining area. 8 Applin Road, Bishopdown NO OBJECTION

Resolved: To approve the above response.

Neighbourhood Planning Update. Cllr Bussereau reported that the group are still waiting for information from Spatial Planning. They are hoping to have the draft plan to present to PC early in the new year. The next steering group meeting is planned for November. The

draft Local Plan will be available from November. Cllr Bussereau pointed out that another councillor will be required on the NP team to fulfil minimum of two required.

Castle Hill Country Park Update. The Clerk reported that the final Non-Material Amendment (NMA) application has been approved by the planning authority but with a condition that within 3 months of 8 October 2020, a report covering details of a badger survey and any necessary mitigation scheme will be submitted and approved in writing by the local planning authority. The survey has been done but the Council has not seen a copy yet. The Land Trust and Wiltshire Council ecologists are optimistic that the Mountain Bike Trail will be able to go ahead with some minor adjustments. Wiltshire Council need to confirm a date for the final inspection, to allow progress on completion of the lease. This may delay The Land Trust tenders for a managing partner.

20.104 REPORT ON LAVERSTOCK SCHOOLS TRAFFIC.

Cllr Baker has circulated the report from an initial meeting with the schools, Highways and the Police. Cllr Hilliard has attended a follow up meeting. A letter will be sent to all parents to gather data and promote the app 'Home Run'.

20.105 BUS SHELTERS

Cllr Birkett has circulated a report from the Facilities Group Meeting. This will be made available on the Council's website as Report 20.105. The strategy focuses on People, Site, Direction of travel and usage. The report recommended setting an annual funding programme, but for this year priority 1 is St Christophers Stop, Bishopdown Farm and priority 2 is Alabare Garden Centre at Old Sarum. The Clerk confirmed that the land at St Christophers is currently owned by Wiltshire Council but will be transferred to the Parish Council. Assistant to apply to Area board for matched funding and provide costs for the November meeting.

ACTION ASSISTANT

20.106 COUNCIL STAFFING AND GOVERNANCE REVIEW.

A meeting is set for next Friday 23rd October with LGRC (Local Government Resource Centre) Associates, to agree a timeline to move forward.

20.107 COUNCILLOR RESPONSIBILITIES

Cllr Birkett announced his resignation with effect from the close of this meeting, and expressed his thanks to Cllrs Bussereau, Hayes and Dean, and the Clerk for their help and support. Cllr Bussereau had previously communicated his resignation to the Chairman, with effect from close of the meeting.

Cllr Baker stated that there are a number of gaps, but many are subject to the LGRC review. However, 3 posts are ongoing that need filling; Neighbourhood Planning (NP), Lead Councillor for the Ford, Old Sarum and Longhedge Planning team, and Country Park Subgroup.

Cllr Barker volunteered to join the Country Park Subgroup

Cllr Tucker agreed to lead Ford, Old Sarum and Longhedge Planning Group

Cllr Bussereau agreed to put together an email summarising the NP role to circulate to councillors. One volunteer is needed to join Cllr Hilliard on the NP group.

Assistant has agreed to attend CATG in future for continuity with Councillors attending on particular points of interest.

20.108 FINANCE

Adoption of Monthly Accounts

Cllr Baker confirmed he had checked the accounts, which had been circulated by email and were available online. The total funds held at the end of September 2020 were £2,097,344.31, of which £1,974,672.08 were earmarked or restricted reserves.

Resolved: To adopt the monthly accounts as a true record of the council's finances

Cheque, Debit Card and Cheque Payments

Cllr Baker confirmed with Clerk, that vote was to authorise Direct Debits and Debits for September, and new payments for October. Cllr Baker confirmed he had checked the payments, which had been circulated by email and were available online. Debit card & direct debit payments in September 2020 amounted to £819.64. Total cheque payments in October 2020 amount to £739,906.94, including one of £713,929.47 to Wilsons Solicitors to be held for completion of the Castle Hill Country Park Lease.

Resolved: To approve the cheque, debit card and direct debit payments

Treasury Deposit Report.

The Clerk had circulated the Treasury Deposit Report via email and made available online. This listed one fixed Term Deposit of £508,112.00 that matures in March 2021. The balance on the 32 Day Notice Account at the end of September 2020 was £716,969.57 including interest of £5086.16. There was a total of £1,225,081.57 on deposit at the end of September 2020.

Resolved: That the Council has received the reports of Financial Reserves and Treasury Deposits.

CHAIRMAN'S LATE NOTICE ITEM. The Chairman explained that, following a site meeting held in Milford the previous Friday, it had been decided to hold an urgent joint Community Area Transport Group meeting with Salisbury City. The aim was to resolve the traffic problems surrounding New Petersfinger Road, Milford Mill Road and Milford Mill Bridge.

To assist with this process Cllr Lovibond has completed a Highways Improvement Request Form on behalf of Milford Preservation Group.

Resolved: To accept the Highways Improvement Request (as an urgent addition to the order of business for this meeting.)

Cllr Baker explained they wished to seek expert advice regarding protecting Milford Mill Bridge. Cllr Maskell asked why a 20 mile per hour speed limit was being suggested prior to the advice from experts. Cllr Bussereau suggested that there should also be a Request for a Traffic Survey at the correct location to engage necessary specialists.

Cllr Lovibond is investigating whether the Grade One listing of the bridge should affect a Traffic Regulation Order. There is some disagreement between Wiltshire Council and Historic England on this.

Following discussion, it was agreed to amend the form to include

Point 2. 'Evaluation of the effectiveness of the speed limits'

Point 3. Add 'vice-versa'

Request Form attached to these minutes as Annex 1

Resolved: To support the Highways Improvement Request Form

20.109 EXEMPT BUSINESS.

There being no exempt business this item was cancelled.

The meeting closed at 8.36pm.

The next Council meeting will be held on Monday 16th November 2020. This will be a virtual meeting and will start at 6pm.

Annex 1

Highways Improvement Request Form

Contact Details

Name:	David Lovibond, Hon. Sec. Milford Preservation Group	Date:	19/10/2020
Address:	33, Riverbourne Road, Salisbury SP1 1NU		
Telephone No:	07958322896		
Email Address:	david@monumentpr.com		

Issue Details

Location of Issue:	Milford Mill Road
Community Area:	Southern Wiltshire
Parish or Town Council:	Laverstock and Ford.
Nature of Issue:	<p>1. Overweight HGVs breaking the local TRO restriction of 7.5 tons and using the Grade 1 Listed Milford Mill Road bridge – as well as Milford Mill Road itself.</p> <p>2. Increasing volumes of traffic using the narrow rural road that is Milford Mill Road.</p>
How long has it been an issue?	At least 10-years
What would you like done to resolve this issue?	<p>1. Traffic calming measures along Milford Mill Road</p> <p>2. An evaluation of the effectiveness of the speed limits along this road.</p> <p>3. An assessment of the measures which could be put in place to assist the traffic flow from Milford Mill Road and Petersfinger into the Southampton Road and vice versa.</p>
Have you been in touch with your local Wiltshire Councillor? (Yes/No)	Yes

This form needs to be completed and e-mailed or sent to your local Town or Parish Council.

Town and Parish contact details are available via the link below:

<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

Town or Parish Council Comments: (To be completed by Town or Parish Council only)
Laverstock and Ford Parish Council support this application.