



Laverstock & Ford Parish Council

Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

Meeting held at the River Bourne Community Farm at 7.00pm on Monday 18th February 2019

MINUTES

Councillors present: Birkett (Chairman) Burton, Bussereau, Davis, Dean, Hayes, Hilliard, Waller.

Wiltshire Councillors present: McLennan (until 8.38pm)

In attendance: Prince (Clerk), Stay (Assistant).

The Chairman welcomed three members of the public and the Chairman of Firsdawn Parish Council, Cllr Brian Edgeley. Cllr Edgeley spoke about the Local Government Boundary Commission Draft Recommendations. He said that Firsdawn is naturally aligned with Winterslow and he was disappointed that the Commission had ignored Firsdawn Parish Council's submission and made the Parish part of a ward with Old Sarum and Laverstock North. The parish of Firsdawn should be part of the South Wiltshire Area Board and not the Salisbury Area Board.

A resident of Old Sarum spoke of his request that a footpath be constructed along the Portway to link Old Sarum to Monarch's Way. The Clerk and Cllr Burton explained that the problem lay with the landowner, Dolphin Farms Limited, who have refused to consider the use of their land. It was suggested that a formal issue should be raised with the Area Board at Wiltshire Council. Clerk to provide information to resident. **Action Clerk**

The meeting started at 7.13pm.

19.024 APOLOGIES. Apologies were received from Cllrs Beard and Brown.

19.025 DECLARATIONS OF INTEREST. None.

19.026 CO-OPTION OF COUNCILLOR. The Chairman welcomed David Watson and explained the process of co-option. David Watson spoke briefly on his background and his reasons for wanting to join the Council. He also answered questions from Councillors. The Chairman invited David Watson and other members of public to leave the meeting. A brief discussion followed. The Chairman proposed David Watson for co-option, seconded by Cllr Hilliard.

Resolved: To co-opt David Watson to the Council.

Cllr Watson returned to the meeting and signed a Declaration of Acceptance of the office of Councillor.

19.027 APPROVAL OF MINUTES.

Resolved: To approve the Minutes of the meeting held on 14th January 2019.

Resolved: To approve the Minutes of the meeting held on 21st January 2019.

19.028 GRANT APPLICATION. Greentrees Primary School.

The Chairman summarised the application. The Clerk said that the applicant had stated that he would attend but he was not present. Cllr Hayes questioned the use of grant funds for a landscaping project inside the school grounds and whether or not this should be funded by the school. The Chairman said that the application is incomplete because the total cost of the project does not reflect the value of the trees and hedgerow plants, albeit they are being donated by the Woodland Trust. Cllr Watson said that a plan of what is proposed would assist evaluation of the application.

Resolved: To defer the application until the next meeting and to request a new application with more detail. **Action Clerk**

19.029 MATTERS ARISING

Action PC285. Coordinate all PC policies including a Complaints policy. Two new draft policies have been circulated for comment and will be presented for approval at the next meeting. CLOSED.

Action PC295. Amend statement to define Practical Completion of Castle Hill Country Park. This has been completed and is included in the final version of the Country Park Management Plan. CLOSED.

Action PC296. Arrange meeting with Longhedge developers. Friday 8th March in Parish Office at 2pm. Primarily to discuss commuted sum payments. CLOSED.

Speed Indicator Devices (SIDs). Cllr Bussereau reminded that Council of the offer from the Area Board to partly fund a new SID that could be shared between two parishes. This was discussed at the last Area Board and information has been circulated. The Council had agreed to continue with deployments of the Area Board owned device, but Cllr Bussereau said that the last deployment in Ford had been erected in the wrong position.

19.030 PLANNING

19/00555/FUL. Change of use of Hangar 60, Old Sarum. This application was brought to the full Council because it lies within the Old Sarum Airfield Conservation Area. The application was described by Cllr Bussereau. The change from restricted B2 to B1, B2 and B8 was in line with many of the neighbouring buildings. He recommended and proposed a response of 'No Comment'.

Resolved: To respond with NO COMMENT to planning application 19/00555/FUL.

19/00537/FUL. Hybrid application for 65 dwellings and 29 small business units, Longhedge. The Chairman reminded the Council that the applicant had given a full brief on the application at an earlier meeting of the Council. He gave a brief summary and a plan was circulated. The application was for the construction of 65 dwellings and 29 small business units on land that was previously allocated for employment. Cllr Bussereau said that the change of use from employment to residential was a major issue and that he would like to know the views of Wiltshire Council Economic Development before responding. The Chairman said that it was good that the applicant was going to build and market actual business units, unlike other developers who only marketed bare land. It was agreed that the Council would defer a response until the March meeting. The Clerk was asked to request an extension to the consultation. **Action Clerk.**

18/12102/FUL. Single storey nursery and off-road parking, Mitre Way, Old Sarum.

The Clerk said that, after the February meeting, a fourth condition had been added to the response and agreed by Councillors via email.

Resolved: To add the following condition to the Council's response to 18/12102/FUL.

"That, following receipt of the ecological plan, we recommend that it should be explicit in providing alternate habitats or funding for protected species of reptile which are assessed as likely to be present in that plan."

Bishopdown Farm Yard. Cllr Bussereau reported that additional documents has been posted by Savills against planning application 16/06690/OUT for 14 dwellings at the Farm Yard at the rear of Neal Close. One document proposed moving the access for the dwellings from the Country Park car park back up the hill to the original access point on Roman Road. Cllr Bussereau gave reasons why he thought this was not a safe access. The Clerk was asked to request the Planning Officer to formally consult on the additional documents so that the application could be placed on the March Agenda for a further response.

Action Clerk.

Old Sarum update. The Chairman described the amended plan and location for the Virginia Way Play Park. A site meeting had been held with the proposed contractor and a revised quotation obtained based on a new footpath. The details of the new position have been shared with the residents who objected to the original location, and they have agreed to the revised plan. The Clerk had received an amended quotation of £33,769.82 which included the increased length of footpath but not the new turf that is required due to the uneven surface at the new location. The Chairman proposed that an extra £5000 be allocated for extra turf.

Resolved: To confirm the appointment of Wicksteed Leisure Limited as the contractor for Virginia Way Play Park and a new budget of £38,000, which includes a provision for laying turf at the revised location.

Old Sarum Airfield. Cllr Bussereau reported that the Appeal Inquiry had completed with an extra two days the previous week. This had included a site visit by the Inspector.

Longhedge update. The Clerk reported that two planning applications had been submitted for the Local Centre and these would be on the Agenda of the March Council meeting. He also said that Linden Homes were in the process of drafting a variation to the reserved matters permission to reduce the number of 4 and 5-bedroom homes and increase the total by 13 or 14 new dwellings.

Castle Hill Country Park update. Cllr Burton reported that, following the Earthworks Completion Letter, the deadline for the transfer is 12th March. Snagging is largely complete with a few minor issues remaining. The installation of Artwork is proceeding and should be complete in early March. He also reported on some unfortunate vandalism to newly planted trees and shrubs.

Planning Application Log. The following responses have been made since the last Council meeting.

18/11830/FUL. Proposed single storey extensions and alterations including new dropped kerb. 32 Riverside Close. NO COMMENT.

18/12047/VAR. Variation of condition 6 of planning permission 16/05231/FUL to allow for the approved amenity building to be relocated due to presence of a water main on site, with alterations to fenestration. Broken Cross Bridge, Winterbourne Earls. NO COMMENT.

Resolved: To approve the above responses.

Neighbourhood Planning Steering Group update. Cllr Bussereau gave a brief summary of activity since the last meeting. There has been another Steering Group meeting and more Community Engagement. There is a meeting with a consultant tomorrow. There is some concern about the lack of a permanent Wiltshire Council link officer. Cllr Hilliard spoke of progress with the Neighbourhood Planning website.

19.031 THE LOCAL GOVERNMENT BOUNDARY COMMISSION FOR ENGLAND.

The Chairman reminded everyone that an informal meeting of Councillors had been called for Friday 22nd February to discuss the Council's response to the LGBCE's Draft Recommendations. No further discussion took place.

19.032 BUSINESS DEVELOPMENT & APPOINTMENT OF CONSULTANTS.

Cllr Waller reported on one early Expression of Interest in the Invitation to Tender. There have also been responses from The Local Council Consultancy, which is an arm of the Society of Local Council Clerks, the Local Government Association and the Local Government Resource Centre. The ITT had been sent directly to selected Parish Councils in Dorset and Hampshire and advertised through the Wiltshire Association of Local Councils. Cllr Waller said that she would prepare a Timetable for the Recruitment of a Consultant.

Action Cllr Waller.

19.033 STAFF MANAGEMENT. NEW SUBGROUP and TERMS OF REFERENCE.

The Subgroup has not met and so this is deferred to a later meeting. The Clerk expressed his disappointment that no action had yet been taken with his request for a review of pay from December 2018.

19.034 FINANCE

Adoption of Monthly Accounts. The Financial Statement had previously been circulated by email and copies were provided. A statement of Financial Reserves was also included. The total funds held at the end of January 2019 were £723,207.62 of which £663,313.59 were earmarked or restricted reserves.

Resolved: To adopt the monthly accounts as a true record of the Council's finances.

Cheque & Debit Card Payments. The list of payments had been circulated by email and copies were provided. Total cheque payments in February 2019 amounted to £8,414.90. Debit card payments in January 2019 amounted to £323.50.

Resolved: To approve the cheque and debit card payments.

The Clerk spoke briefly about his intentions for the contributions that were due from the Castle Hill Country Park transfer, which is due to be completed on or before 12th March 2019. The Maintenance of Play Space Contribution of £126,770.48, less 1/20th, will be placed in a 12-month Fixed Term Deposit. The entire Maintenance of Open Space Contribution of £713,929.47 will be placed in a separate 12-month FTD. The placement of the final Country Park Contribution will depend on negotiations with the Land Trust.

19.035 CLERK'S REPORT & CORRESPONDENCE.

S106 Parish Statement Laverstock and Ford. This is the first time that the Clerk has received such a Statement. It identified a sum of £71,461.17, shown as Off-Site, which is the Community Centre Contribution from the Riverdown Park development. The funds are to be used for improvements to the Hampton Park Pavilion and expire on 7 July 2020. Discussion followed on who is entitled to spend these funds. The Clerk also said that the

Youth and Adult Off-site funds from the Old Sarum Local Centre were still apparently unpaid.

Service Requests for Hedge Cutting. Wiltshire Council have a policy of asking Parish Council's to correspond with residents who allow trees and shrubs from their gardens to obstruct the highway, including footpaths. Recently they have expanded this to include hedgerows from adjacent fields. The latest request is for Milford Mill Road. The Clerk stated that this is not a Parish Council responsibility and he would respond accordingly.

19.036 LATE NOTICE ITEMS.

The Clerk briefly described the requirement for a resolution to sign a Licence Agreement for a sub-let at the Community Farm.

Resolved: To approve the signing of a Licence agreement for the sub-let of part of the River Bourne Community Farm to Giant Steps (River Bourne Farm) Ltd by any two Councillors in accordance with Standing Order 26.

19.037 EXEMPT BUSINESS. There being no exempt business this item was cancelled.

The Chairman informed the Council that Cllr Davis has resigned with effect from the end of this meeting due to pressure of work. He thanked him for his work and service to the Council and the community over the last 5 years.

The meeting concluded at 9.10pm.

The next meeting of the Council will be held at 7.30pm on Monday 18th March 2019 at the Old Sarum Community Centre.