



# Laverstock & Ford Parish Council

## Incorporating Hampton Park & Old Sarum

**Meeting held at the River Bourne Community Farm  
at 7.00pm on Monday 24 April 2017**

### MINUTES

**Councillors present:** Birkett, Burton (Chairman), Bussereau, Champion, Davidson, Davis, Hayes, Law, Waller.

**Wiltshire Councillors present:** McLennan.

**In attendance:** Prince (Clerk).

There were four members of the public present. A resident of Riverdown Park spoke about the lack of a Country Park at the Barratt's development and the efforts that were being made through social media and the press to get some action from the developer. Discussion followed. WCllr McLennan gave a brief review of the history and spoke of actions that he had been taking to progress this issue.

The meeting started at 7.14pm.

**17.047 APOLOGIES.** Apologies had been received from Cllrs Burnell, Dean and Martin.

**17.048 DECLARATIONS OF INTEREST.** NIL

**17.049 APPROVAL OF MINUTES.**

**Resolved:** To approve the Minutes of the meeting held on 20<sup>th</sup> March 2017.

**17.050 MATTERS ARISING.**

**Action PC102. Consider how Junior Football Pitch on MOD land could be managed.**

The Chairman reported on a further meeting at which it was agreed that the Steve Claridge Football Foundation would use the JFP and pay for its maintenance. This will be confirmed by an exchange of letters.

**Action PC111. Identify projects at Old Sarum for the use of Youth & Adult Offsite Recreation funds.** The Chairman gave a summary of the projects that were planned and referred to an email circulated to Councillors with details of costs.

**Resolved:** To spend the Youth and Adult Offsite Recreation sums recommended by the Old Sarum subgroup on facilities to be established on green spaces at Old Sarum.

**Action PC215. Explore possibility of partnership with the Land Trust to deliver and maintain the Community Open Space at Longhedge.** The Chairman reported that more

information had been supplied to the Land Trust and that they had started working on their possible involvement.

**Action PC220.** Closed.

**Action PC222. Investigate request by resident for work to be done on council owned trees by Silverwood Drive.** Cllr Bussereau spoke about a visit to the site by himself and Cllr Hayes, and repeated the recommendations made previously in a report to Council. He also reported on a tree on the boundary of another resident of Silverwood Drive.

**Resolved:** To follow the recommendations of Cllrs Bussereau and Hayes with regard to the trees adjacent to both properties. **Action Clerk**

**Action PC224.** Closed.

**Action PC225. HP2 Country Park.** The Chairman had previously reported by email on the meeting with Barratts and Wiltshire Council on 24 March. Closed.

**Upgrade to the footpath to Greentrees Junior School.** The Chairman reported on the problems that the new path had caused and recommended that it be tarmacked at the developer's expense.

**Resolved:** To request the developer to provide, at their expense, a tarmac surface to the new footpath to Greentrees Junior School. **Action Chairman**

**Traffic Issues in Ford.** Cllr Bussereau reported on a meeting with residents at which support was given to the proposed solutions from the Wiltshire Council Highways Engineer.

**Police Reports and Participation in Council Meetings.** Cllr Bussereau raised the issue of reports to the Council from the Neighbourhood Policing Team. There had been no report prior to this meeting. Two previous reports have included information on the enforcement of speed limits. He said that he would like Community Policing to appear as a standard item on the Agenda. There was consensus from the Council to this proposal.

## **17.051 PLANNING**

**Old Sarum update.** The Clerk introduced an Agreement with Wiltshire Council relating to Area 9A/9B, Old Sarum. The Agreement transferred the obligations in the S106, to provide a Swale Children's Play Area and to use Youth and Adult Off-site Open Space Contributions, from Wiltshire Council to the Parish Council. In return Wiltshire Council had the obligation to transfer the Contributions to the Parish Council.

**Resolved:** To approve the signing of an Agreement between the Parish Council and Wiltshire Council relating to Area 9A/9B, Old Sarum in accordance with paragraph 26 of Standing Orders.

The Clerk spoke about progress with the transfer of the Swale Land and the Area 9A/9B public open space. The Technical Manager of Persimmon has agreed that the transfer can commence but as yet no redline transfer plan has been forthcoming.

**Old Sarum Airfield update.** Nothing to report.

**Longhedge update.** The Clerk reported briefly on progress with public open space and play areas that were due to be transferred to the Council. He would try and get an update

from the developers. There were also issues with the quality of the proposed play parks and these were still being negotiated.

**HP2 Country Park update.** The Chairman reported on the slow progress of negotiations with the developer. It was agreed that, since over four weeks has passed since the last meeting, a hastener should be sent to the developer. **Action Clerk**

**Planning Application 17/01880/FUL, Construction of 10 semi-detached houses on land adjacent to 1 Longhedge Cottages.** The Chairman described the application and said he thought it was overdevelopment. He referred to the objections already registered by the Fire and Rescue Service, the Environment Agency and the Drainage Engineer. Cllr Bussereau said he was surprised that Highways had not yet responded due to the increase in number of dwellings accessing the A345.

**Resolved:** To OBJECT to the application on the grounds that this is overdevelopment in the countryside. To support the objections submitted by Dorset & Wiltshire Fire & Rescue Service, the Environment Agency and the Wiltshire Council Drainage Engineer. To express concern at 10 dwellings accessing the A345 and to request a response from Wiltshire Council Highways. To request WCllr McLennan to call-in the application to the Planning Committee.

**Planning Application Log.** The following responses to Planning Applications have been made since the Council meeting on 20 March 2017. 17/02273/FUL. Change of use from light industrial (Class B2) to storage (Class B8). Unit 1B, Equinox Unit, Castlegate, Old Sarum. NO COMMENT. 17/02274/FUL. Change of use from light industrial (Class B2) to storage (Class B8). Unit 1C, Equinox Unit, Castlegate, Old Sarum. NO COMMENT. 17/02322/FUL. Change of use from light industrial (Class B2) to storage (Class B8). Unit 1A, Equinox Unit, Castlegate, Old Sarum. NO COMMENT.

WCllr McLennan suggested that the Council should consider objecting to these changes of use so that the units retained their heavy industrial classification. Cllr Bussereau said that in spite of the confusion over the current use of the building, he thought that the Council should support the responses of the planning subgroup.

**Resolved:** To approve the above responses.

Cllr Waller said that, because WCllr McLennan said that it was Heavy Industrial and not Light Industrial, she would like clarification of the current use of the building.

**Resolved:** To seek clarification of the current use of the Equinox units. **Action Clerk.**

**17.052 GRANT APPLICATIONS.** Three applications were before the Council.

Headway - Salisbury and South Wiltshire, The Wiltshire Bobby Van Trust and The Secret Garden, Salisbury Bee Trail. The Clerk reminded the Council of the powers given to make payments under Section 137 of the Local Government Act 1972.

Discussion followed on all three applications. Cllr Hayes spoke about the useful work carried out by the Bobby Van Trust in our Parish but that it was difficult to define the benefit to our residents of organisations such as Headway and Bobby Van. Cllr Waller said that, in view of the forthcoming review of Grant Policy, she would like all applications deferred until the next meeting. The Chairman spoke in support of The Secret Garden Bee Trail project and said that this application was time sensitive.

**Resolved:** To grant £500 to The Secret Garden, Salisbury for their Bee City initiative to include a 3D Bee Trail point sited by the One Stop store in Laverstock.

**Resolved:** To grant £50 to The Wiltshire Bobby Van Trust.

It was agreed to defer a decision on Headway until the new Grant Policy had been resolved.

**17.053 OLD SARUM GREEN RECREATION.** Cllr Birkett summarised the process that led to the Invitation to Tender for the provision of a Neighbourhood Equipped Area for Play, a Sport Wall, an enhanced Trim Trail and other Recreation facilities on The Green at Old Sarum (formerly known as the MOD Open Space). He reminded Councillors that they had previously resolved to allocate extra funds from Youth & Adult Off-site Recreation funds and that the total contract value was £154,000. Nine tenders had been received. This had been reduced to a shortlist of four and the subgroup finally recommended the appointment of Jupiter Play and Leisure.

**Resolved:** To approve the recommendation of the subgroup and appoint Jupiter Play and Leisure Ltd as the contractor for the provision of the Old Sarum Green Recreation facilities.

**17.054 DRAFT POLICY ON EMAILS AND SOCIAL MEDIA.** Cllr Waller introduced several resolutions to the Council. Discussion followed and there was agreement that all resolutions should be deferred until the new Council is formed at the Annual Council meeting in May.

**17.055 PARISH COUNCILLOR BASIC ALLOWANCE.** This item was deferred until the Annual Meeting in May.

#### **17.056 FINANCE**

**Adoption of Monthly Accounts.** The Financial Statement had previously been circulated by email and copies were provided. A statement of Financial Reserves was also included. The total funds held at the end of March 2017 were £543,438.35 of which £506,161.90 were earmarked or restricted reserves.

**Resolved:** To adopt the monthly accounts as a true record of the Council's finances.

**Cheque & Debit Card Payments.** The list of payments had been circulated by email and copies were provided. Total cheque payments amounted to £5,006.83. Debit card payments in March 2017 amounted to £175.80.

**Resolved:** To approve the cheque and debit card payments.

**Cheque Payments for March 2017.** The Clerk reported that there was a small error in the Cheque list for March 2017, which had been approved at the last meeting. The new payment total was £6,454.07.

**Resolved:** To approve the amended cheque payments for March 2017.

**Appointment of Internal Auditor.** The Clerk gave a brief history of the internal audit of the Council and explained why he selected the current auditor in 2015.

**Resolved:** To re-appoint IAC Audit & Consultancy Ltd as the internal auditor for Laverstock & Ford Parish Council.

#### **17.057 CLERK'S REPORT & CORRESPONDENCE**

**Astill Treecare Ltd.** A quotation of £880 for carrying out a survey of trees in four areas of the Parish including the newly acquired MOD Land at Old Sarum. The Clerk has accepted the quote and work will commence in the next few weeks.

**Notification of new Tree Preservation Order.** A notice has been received of a new TPO dated 28 March 2017 on a mature ash tree on Land North of Longhedge Cottages. This is on the site of Planning Application 17/01001/FUL for 3 new dwellings. The applicant had previously carried out a survey that recommended removal.

**Vandalism at Norman Drive Play Park.** The Clerk reported that the informative sign that explained the design of the new play park had been ripped from its stand. Wicksteed had denied liability. He will get the sign re-attached on the outside of the fence and remove the stand from inside the play park.

**Elections 2017.** The Clerk reminded Councillors of the Election timetable. The election is on 4 May and four days after that date on 8 May all Councillors shall resign automatically. New Councillors shall sign a Declaration of Acceptance of Office as soon as possible thereafter. All Councillors must submit an Election Expenses Return before 1 June 2017. Nil returns are required.

#### **17.058        LATE NOTICE ITEMS**

The Chairman then thanked those Councillors who would be resigning on 8 May and who had not stood for re-election.

The longest serving member is Councillor David Law who has done incredible work with both the website and the Newsletter. It is good news that he has offered to continue with these tasks for the time being. The Council is grateful to Councillor Chris Burnell for his service which included time as Vice-chair and Chairman, in particular for his contribution in the early stages of the Community Governance Review when Salisbury City were attempting to take over our Parish. Also to Councillor Carole Martin who in her short time as Councillor has does much to promote community engagement in Bishopdown Farm.

**17.059        EXEMPT BUSINESS.** There being no exempt business this item was cancelled.

The meeting concluded at 9.19pm.

**The next meeting of the Parish Council will be the Annual Meeting of the Parish Council and it will be held at the Greentrees Junior School at 7pm on Monday 15 May 2017.**