



Laverstock & Ford Parish Council

Incorporating Hampton Park & Old Sarum

**Meeting held at Greentrees Junior School
at 7.00pm on Monday 16 January 2017**

MINUTES

Councillors present: Birkett, Burnell, Burton (Chairman), Bussereau, Champion, Davidson, Davis, Hayes, Law, Martin, Waller.

Wiltshire Councillors present: McLennan (from 8.20pm)

In attendance: Prince (Clerk).

There were five members of the public present. A resident of Fiander Lane addressed the council regarding the problems of traffic and parking at the start and end of the school day at Greentrees Junior School. The Assistant to the Clerk (Stay) was observing.

The meeting started at 7.13 pm

17.005 APOLOGIES. Apologies had been received from Cllr Dean.

17.006 DECLARATIONS OF INTEREST Nil

17.007 APPROVAL OF MINUTES

Resolved: To approve the Minutes of the meeting held on 19 December 2016.

17.008 MATTERS ARISING

Action PC102. Consider how Junior Football Pitch on MOD land could be managed.

The Chairman summarised the results of meetings with representatives of Salisbury Football Club, the Steve Claridge Football Foundation and the Residents Association. He has distributed a paper for comment by Councillors. The proposed Memorandum of Understanding might be replaced by a 'Terms of Use' document and an online calendar booking system might be introduced.

Action PC111. Identify projects at Old Sarum for use of Youth and Adult Offsite

Recreation funds. The Chairman reported that he would like to use an online 'Survey Monkey' to get more feedback from the community on their needs and desires for the use of these funds. A draft of the survey had been circulated for comment.

Action PC197. Set up a meeting to discuss possibility of transfer of HP Pavilion to

Parish Council. The Chairman said that another paper had been circulated outlining the options for transfer.

Action PC205. Investigate alternative proposal for acoustic reverberation problem in the Old Sarum Community Centre. The Clerk reported that he has sent a report from Hayes McKenzie, which gave an option for high-level only panels in the main hall, to Ridge and Partners and Mi-space. He has had no response but will continue to chase them. Meanwhile the Trustees of the Centre have reported that they are losing business because of the acoustic problem.

Other Matters Arising. Cllr Bussereau reported briefly on three other Matters Arising. He reminded Councillors of the joint meeting with Salisbury City Councillors on Tuesday 17th January to receive a briefing from Wiltshire Council Spatial Planning on Neighbourhood Plans. He reported on problems with a SID deployment in Ford, and also on discussions with Development Services on suggested planning gains related to the Bishopdown Farm Yard planning application.

17.009 PLANNING

Old Sarum update The Clerk reported on a site meeting with Wicksteed Leisure, the County Archaeologist and the contractor for the new Play Area on the Country Park (AOS). They were on schedule to start work on 30 January and should be complete by 24 February.

Longhedge The Chairman outlined the need for a resolution by the Council to move forward with a possible partnership with the Land Trust to deliver and maintain the Community Open Space. Unlike the Hampton Park Country Park all of the parameters of funding, management and timing were known.

Resolved: That the Council explore the possibility of a partnership with the Land Trust to deliver and maintain the Community Open Space at Longhedge.

Planning Appeal 15/00313/ENF – Little Acre, Winterbourne Earl. Cllr Bussereau gave a summary of the Enforcement Notice that had been issued in September 2016. The recipient of the Enforcement Notice has issued an Appeal against the Notice and an Appeal Inquiry will be held. The Parish Council has been invited to make written comments on the Appeal. There are two possible comments; that the Council is against the Appeal proposal or the Council supports the Appeal proposal. Cllr Bussereau said that the planning subgroup for the area had discussed the Appeal and thought that the Council should respond against the Appeal.

Resolved: That the Council are against the Appeal proposals for the reasons given in the Enforcement Notice by the Local Planning Authority.

Planning Application Log The following response to a Planning Application has been made since the Council meeting on 19 December 2016. 16/11673/FUL, proposed 2 x single storey extensions front and rear, 10 Paddock Way, Laverstock. NO COMMENT.

Resolved: To approve the above response.

17.010 ADDITIONAL PARISH COUNCILLORS for Elections May 4, 2017.

The Chairman drew the attention of Councillors to the increased number of vacancies for the election in May 2017. As things stand, with no further Councillors standing for election, there will be one vacancy in Laverstock and Milford, one vacancy in Bishopdown Farm and two vacancies in Ford, Old Sarum and Longhedge. The Chairman encouraged Councillors to seek out and recruit more residents to join the Council.

17.011 OLD SARUM MOD LAND PLAY FACILITIES

The Chairman outlined the proposals for the Play Facilities, which included an upgrade to the Trim Trail to include adult use as well as use by children. Cllr Birkett said this would need extra funding from the Youth & Adult Offsite Recreation Funds. He suggested that an extra £4,000 be allocated to enhance the Trim Trail and that a further £4,000 be allocated to provide benches and a shelter. These would be positioned next to, and would also serve, the Junior Football Pitch.

Resolved: That up to £8,000 should be allocated from Youth & Adult Offsite Recreation Funds for the provision of extra facilities on the MOD Land at Old Sarum.

17.012 MEMBERSHIP OF CAMPAIGN TO PROTECT RURAL ENGLAND

The Chairman advised the Council that a decision should be made about continuing membership of CPRE. Cllr Davidson had done some research and said that the Council should continue to be a member. Last year they had given a significant grant to the Community Farm and they had an ethos of supporting many aspects of the countryside including its use and enjoyment by all. Cllr Birkett reminded Councillors that CPRE are a lobbying organisation and this should be born in mind.

Resolved: To continue membership of CPRE.

17.013 GREAT BRITISH SPRING CLEAN

The Chairman reminded the Council of the introductory email from the Community Engagement Officer of the South Wiltshire Area Board. The Chairman will lead in Laverstock and Cllr Davidson will lead in Bishopdown assisted by Cllr Martin. He will try and find a volunteer to lead in Old Sarum. It was agreed that it should be publicised in the Parish Newsletter.

17.014 FINANCE

Adoption of Monthly Accounts The Financial Statement had previously been circulated by email and copies were provided. The total funds held at the end of December 2016 were £606,369.18 of which £551,694.47 were earmarked or restricted reserves.

Resolved: To adopt the monthly accounts as a true record of the Council's finances.

Cheque & Debit Card Payments The list of payments had been circulated by email and copies were provided. Total cheque payments amounted to £3,755.98. Debit card payments in December 2016 amounted to £53.47.

Resolved: To approve the cheque and debit card payments.

17.015 CLERK'S REPORT & CORRESPONDENCE

Victim Support: Request for Grant. The Clerk apologised for not placing this on the Agenda but he had provided a copy with supporting documents. Cllr Waller asked why they were not required to complete a Grant Application form. She said that all applicants should complete the form and, if required, attend the meeting to explain and support their request. Discussion followed on the validity of grants being given to national charities when their contribution to the Parish was difficult to define. The decision on this grant was deferred until the next meeting in February. The Chairman said that he and Cllr Waller would work on a discussion paper on the way forward with grant applications for the next financial year.

Action Chairman, Cllr Waller

Annual Parish Meeting. The Clerk briefly outlined the differences between the Annual Meeting of the Parish Council and the Annual Parish Meeting. In an election year the former must be held between 4 and 14 days after the election. The latter must be held between 1 March and 1 June. He suggested that the Annual Parish Meeting should be moved from May, when it has traditionally been held, to March. The Council agreed that the Annual Parish Meeting would be held on the third Monday in March 2017 prior to an ordinary meeting of the Council.

Laverstock Local Housing Panel Meetings. The Parish Council has been invited to send a representative to meetings of the Laverstock Local Housing Panel held in the Laverstock Village Hall. The Clerk will send out a list of the dates and the Chairman said he would draw up a rota of Laverstock Councillors. **Action Chairman**

St Andrew School Traffic Problem The Clerk reported that the school had obtained the consent of Wiltshire Council and intended to block School Lane with temporary posts and chains at peak times. This was to avoid conflicts between car users and pedestrians.

Children Chance The Parish Council has been invited to attend and promote a Question Time event being run by this charity on 11th May. The Chairman said he would respond. **Action Chairman**

17.016 LATE NOTICE REPORTS TO CHAIRMAN. There were no reports.

WCllr McLennan He reported on discussions with Persimmon Homes regarding the Employment Land at Old Sarum they that would like to turn into housing. There are two areas of Employment Land. One lies between Roger Way and the football stadium and the other is adjacent to the new nursing home. He had also discussed the ground floor of the Local Centre that is listed as Doctors Surgery Land. A doctor's surgery is unlikely because of changes in the way that surgeries are funded.

He had been asked by Persimmon if there was anything they could do in exchange for his support to build additional housing on these sites. His response had been that a new purpose built nursery would benefit the community because of the increase in free childcare from 15 to 30 hours. A Government grant of £666k has been allocated to this project and Persimmon will fund the remainder and build the nursery if the housing is allowed.

17.017 EXEMPT BUSINESS – EXCLUSION OF THE PRESS & PUBLIC. There being no exempt business this item was cancelled.

The meeting concluded at 8.47pm.

The next meeting of the Parish Council will be held at the River Bourne Community Farm at 7pm on Monday 20 February 2017.