

Laverstock & Ford Parish Council



Vacancy

Part time Operations Officer – 24 hours per week

Salary Scale: SCP 15-17 £23,541-£24,491 per annum

(pro rata to £15,270-£15,886 per annum for 24 hours per week)

This vacancy arises due to a recent governance review. The role is new to the council. It offers the successful applicant an exciting opportunity to contribute and add real value to the local community. The role involves overseeing and maintaining all the Council's property and assets involving varied tasks from ensuring the safety of children's play equipment and working with contractors to maintaining asset registers and supporting the staging of community events.

A recruitment pack and application form (required for all applicants) can be obtained from the Parish Council's website

www.laverstock-ford.co.uk

or on request from Natalie Austin at LGRC Associates: natalie.austin@lgrc.uk.

Laverstock & Ford Parish Council is an equal opportunities employer.

Closing date for applications is 5pm on Friday 4th December 2020 and interviews will be held on Tuesday 15th December 2020.