



# Laverstock & Ford Parish Council

Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

**Virtual Parish Council Meeting held  
at 6.00pm on Monday 15<sup>th</sup> March 2021**

## **DRAFT MINUTES**

**Councillors present:** Baker (Chair), Dean, Hayes, Lynn, Maskell, Tucker, Waller

**Wiltshire Councillors present:** WCllr McLennan

**In attendance:** Prince (Clerk), Deane (Deputy Clerk), Cavendish (Operations Officer), Whitfield (Communications and Community Engagement Officer)

The chair opened the meeting at 6.03pm. He welcomed several members of the public and representatives of the Neighbourhood Planning Group. Cllr McLennan spoke on behalf of a resident of Bishopdown Farm who had complained about dog fouling and out of control dogs on the Country Park. The Clerk reported that fouling was a perennial problem across the Parish, but that specific problems in the Country Park should be reported to the Land Trust or their managing partners.

The meeting commenced at 6.09pm.

**21.031 Apologies** – apologies were received from Cllr Barker and Cllr Warren.

**21.032 Declarations of Interest** There were no declarations of interest.

**21.033 Approval of Minutes** of meeting on 15<sup>th</sup> February 2021 (minor amendments acknowledged)

**Resolved:** to approve the minutes as amended of the meeting held on 15<sup>th</sup> February 2021

### **21.034 Matters Arising**

PC345 Riverbourne Community Farm Memorandum of Understanding - The Clerk reported that progress with the solicitor was slow, and he would chase again.

### **21.035 Planning**

21/01243/FUL Cobbins, Laverstock Park – a new application has been received without the new garage.

**Resolved :** To approve the Parish Council response as NO COMMENT

### **Planning Application Log – Approval of Responses**

20/11145/OUT – Erection of up to 3 residential dwellings Land SE of Bourne House, Ford Lane, Ford – OBJECT

21/00156/VAR - Variation of Condition 2 of application 20/09445/FUL. Loft conversion with rear flat roof dormer. 'Wierwood', Ford. NO COMMENT

21/00609/FUL – Change of use of storage building Unit A Castlegate Business Park, Old Sarum NO COMMENT

**Resolved:** To approve the above responses

### **21.036 Laverstock Schools Joint Travel Plan.**

Cllr Baker reported on the recent public meeting with Wiltshire Council Highways Officers and the School Travel Officer. The full report had been published on the Parish Council website and circulated to councillors. Suggestions included enforceable parking controls, such as yellow lines and waiting restrictions, and laybys for parking. The group are investigating these and other measures and councillors were asked to let Cllr Baker know if they considered that any of the suggestions were obviously not worth developing into more detailed proposals.

### **21.037 Draft Neighbourhood Plan.**

The Chair expressed his gratitude, and that of the council, to the Neighbourhood Plan Steering Group for all the work that has been done in drawing up all the documents that form the Neighbourhood Plan. Two members of the steering group present responded to questions and comments. Amendments made or suggested referred to addressing Climate Change, a strategy for footpath maintenance, a planning statement for Bishopdown Farm and housing design relating to storage and garages. The NPSG requested support from the Parish Council to prepare for the public consultation, when the public will be invited to comment on the full Neighbourhood Plan.

**Resolved:** to approve the Neighbourhood plan and appendices as ready to put forward for the Regulation 14 consultation.

### **21.038 WALPA. Council approval of Membership.**

**Resolved:** to approve Laverstock and Ford Parish Council becoming a member of WALPA.

### **21.039 All Weather Artificial Grass Playing Pitch. (3GATP)**

The Wiltshire Council Play and Recreation Officer has asked if the Parish Council would agree to the Youth and Adult Recreation Fund, that would arise if permission was granted on the Church Road development 20/11598/OUT, being allocated towards the provision of a 3G pitch within the Parish. Cllr Waller asked if the funding could be allocated to the Village Hall instead. The Clerk responded that the Village Hall would be outside of the scope of the Youth and Adult Recreation provision.

**Resolved:** that the Parish Council approve the request for any Youth and Adult Recreation contribution from the Church Road development to be used for the construction of a 3GATP in the Parish, and should that not happen, the funds be available for an alternative use.

**Resolved:** That the Parish Council convene a stakeholder meeting to determine the suitability of the Longhedge football pitch site for a 3GATP, and, if unsuitable, investigate alternative proposals for adoption and management.

### **21.040 Governance.**

Due to lack of time, this item was tabled for an extraordinary meeting to be called, provisionally for 29<sup>th</sup> March 2021.

### **21.041 Longhedge Community Open Space.**

The Clerk reported that Vistry have asked for the transfer of the Community Open Space to be delayed, in order to allow for the disposal of spoil on the site. In return, the builders have offered to take on completion of the works scheme, in order to complete and hand over in the autumn. The Clerk has asked for more details from Vistry, including the proposed new levels and whether Wiltshire Council will allow this deviation from the S106.

The Clerk will discuss the proposals further with Vistry and consider if we need involvement from Wiltshire Council.

#### **21.042 Finance**

Cllr Baker confirmed that he had reviewed the monthly accounts, payments and reserves and treasury deposit reports, which have been circulated to councillors and are available online.

##### **Adoption of Monthly Accounts**

The total funds held at the end of February 2021 were £1,303,197.62, of which £1,218,150.08 were earmarked or restricted reserves.

**Resolved:** To adopt the monthly accounts as a true record of the council's finances (Cllr Hayes was absent for this vote due to technical difficulties)

##### **Cheque, Debit Card and Direct Debit Payments**

Debit card & direct debit payments in February 2021 amounted to £156.75. Total cheque payments in March 2021 amount to £14,623.67.

**Resolved:** To approve the cheque, debit card and direct debit payments (Cllr Hayes was absent for this vote due to technical difficulties)

##### **Treasury Deposit Report.**

The Clerk had circulated the Treasury Deposit Report via email and made available online. This listed one fixed Term Deposit of £508,112.00 that matures in March 2021. The balance on the 32 Day Notice Account at the end of February 2021 was £717,172.25 including interest of £5,288.80. There was a total of £1,225,284.25 on deposit at the end of February 2021.

**Resolved:** That the Council has received the reports of Financial Reserves and Treasury Deposits.

#### **21.043 Clerk's Report & Correspondence.**

**Virtual meeting legislation:** The Clerk reported that the legislation allowing virtual meetings is due to expire on 7<sup>th</sup> May, with no indication yet whether it will be extended. Plans are being made to recommence face to face meetings from May, including the Annual Parish Council meeting and the Annual Parish meeting.

**AGAR:** No extension to the timescales for reporting for annual audit have been made.

**ELECTION:** The Deputy Clerk will attend Bourne Hill with candidates papers on 31<sup>st</sup> March.

**ALLOTMENTS:** More requests for allotments have been received

**ACTION:** Operations Officer to investigate how these could be provided.

#### **21.044 Exempt Business - Exclusion of the Press & Public**

There being no items of exempt business, this item was cancelled.

##### **The meeting closed at 8.29pm.**

An Extraordinary meeting of the Parish Council to discuss item 21.040 will be on 29<sup>th</sup> March 2021 at 6pm. This will be a virtual meeting held using Zoom software.

The next ordinary meeting of the Parish Council will be at 6pm on Monday 19<sup>th</sup> April 2021. This will be a virtual meeting held using Zoom software.